

BAYFIELD HARBOR COMMISSION MEETING

Minutes of Monday, May 2, 2016

Call to Order & Roll Call

The meeting was called to order at 4 pm by Clerk Hoopman followed by roll call:

Present: Jim Bryan, Jim Edwards, Eric Fredenberg, Terry Bauer, Carl Dahl (4:14 pm)

Others: Bill Peterson, Mayor Ringberg, PWD Kovachevich and Clerk Hoopman

Approve Agenda: Fredenberg/Bauer moved to approve the agenda as presented. Carried.

Harbor Commission Ordinance: The Commission was given a copy of Ordinance 21-7 Harbor Commission for reference

- ◆ **Election of President and Vice-President**

- a. Fredenberg/Bauer made a motion to nominate Jim Bryan as President. Since there were no other nominations provided after asking three times, the Commission voted. Motion carried.

- b. Edwards/Bauer motion to nominate Fredenberg as Vice President. Since there were no other nominations provided after asking three times, the Commission voted. Motion carried.

- ◆ **Approve Minutes from April 4, 2016:** Bauer/Edwards moved to approve the previous meeting minutes as presented. Carried.

- ◆ **Invoices/Bills – Nelson Construction:** Fredenberg/Edwards made a motion to pay the Nelson Construction Invoice in the amount of \$8500 toward bid Item #10 – 4 Power Pads. Discussion. The Commission was reminded about the overall bid price (\$280,322), the amount paid to date (\$243,059.89), and the extras that have been discussed for concrete, length of dock, etc. The total additional amount is unknown at this time. Carried.

- ◆ **Public Input on Agenda Items:** None.

- ◆ **Correspondence:** The Commission received a copy of Port’N News – April 2016 edition. Information only; no action required.

City Dock

Madeline Island Ferry Line Dock Update: The Madeline Island Ferry Line’s new ramp is going in. From previous meetings it appears there were some questions about who owns what, but Commissioner’s felt this was irrelevant with regard to this project. The landownership issues may someday need to be sorted out. The tentative sketch they provided shows the new ramp going into the harbor about 35 feet. Edwards commented this should be for dockage for the ferry boat only! We need to keep the harbor safe and this isn’t for added competition. Hoopman said she recalled hearing that MIFL was supposed to draft an agreement indicating ownership and liability of the new structure. She wasn’t sure this had been competed or not and will look into it.

Dahl arrived at 4:14 pm.

L.E. Building-Slip/Fishing Pier/Boat Ramp

L.E. Slip/Boat House Update:

- Hunt Electrical and One Guy Plumbing have been working on the project.
- Project site is looking good. Nelson hopes to pour concrete yet this week. Then the area will be prepped for blacktop. Commissioner’s asked if there was a specified completion date but the contract did not have one.

- Xcel will be dropping in underground wiring to the Boathouse. Lines will be available for both the boathouse and for the new restroom facility.
- Sailboats will be moved by Memorial Day. Peterson will help to make sure they are moved when needed.
- Commissioner's asked if any space was leased on the LE Slip and learned that none of the space has been leased.

Boat Ramp: PWD Kovachevich reported that C&W was at the Boat Ramp and dredged it out. May need Dobson down the line because C&W can only reach so far from land, but he feels it should be good for the season.

Marina

Marina Lessee - Fees Report /Lease: The Commission received a written report showing the fees collected. Informational; no action required.

Pelican Pole Request: Peterson, the Lessee, is seeking permission to install a pelican pole in the hoist area. They would supply and install the pole at their expense. Fredenberg/Edwards moved to approve the pelican pole request from Marina Lessee. Please be careful of the underwater hoses. Carried.

US Coast Guard: The Commission asked a couple of questions about the US Coast Guard contracting with Peterson for dockage. He said they will be on the west side of the launch but they need a special 100 amp. service. They must also pay for a place to park (reduced rate) according to their guidelines. Peterson just needs to make the space available when they request use.

Concrete Walk on East Dock: PWD Kovachevich asked about putting in the concrete walk on east dock like they discussed previously. Continues to be trouble with blacktop falling through the cracks. Mayor Ringberg cautioned that a new sidewalk will drop within time too. Kovachevich said he plans to make it thick and use rebar, etc.

Incident: Peterson told the Commission briefly about the fatality that occurred in the Marina last weekend. One of his patrons was walking back to his boat and somehow fell into the Lake. He was found the next day by another boater.

Other Business/Concerns

Next meeting: June 6, 2016

Harbor/Parks Attendant: The Commission was informed Attendant Patti Bryan will be returning for another season. She will work part-time two weeks before Memorial Day and then full time right after. Edwards asked if we could consider advertising for a part-time person to fill in for her when needed.

Harbor Assignments:

Boat Ramp/Parking/Restrooms - Dahl	LE Building/Slip - Edwards
City Dock - Bauer	Marina – Peterson
Fishing Pier - Fredenberg	

Adjourn: Fredenberg/Bauer made a motion to adjourn. Carried. (4:28pm)