

# CITY OF BAYFIELD HARBOR COMMISSION NOTICE OF PUBLIC MEETING

## Minutes of June 15, 2021, 8 a.m.

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### Call to Order - Roll Call:

Present: Chairman Dougherty, Zawislak, and Bryan

Absent: Bauer, Shrider

Others: Bill Peterson, Bruce Lunde, Keiton Moore and Zackary Cote– US Coast Guard and Kate Ferguson, Duluth Port Authority

### Agenda:

#### 1. To discuss A Facility Security Program at the Bayfield City Dock with representatives from the US Coast Guard. General discussion ensued:

- Since the Coast Guard is the regulatory body, they do not act in an advisory way. They can answer questions, but not necessarily guide us through this process.
- The USCG is willing to come and do a site visit.
- The USCG has an inspection checklist they will share.
- There is not a best practices manual, and we cannot see samples, because they are security based which is confidential.
- Kate Ferguson is from the Duluth Port Authority and is very knowledgeable about what is needed. She is working on their plans and has offered to help answer any questions we might have about the process/and plan.
- Duluth is hiring a firm, “GSSC” to revise their Facility Security Plan and provide the needed security during each visit. We cannot use the same Facility Security Officer as them, due to 33 CFR 105.205 which says the FSO must be within a 50-mile radius.
- The process seems a little backwards, but the City was reminded Viking is not a US based company and they do not know what is required. The idea if we build it, they will come is valid.
- Their arrival would be good for the economy but might come at a price to the City to provide the proper amenities and safety required.
- Kate said, “Viking is a marketing machine”, thus, this could be great for Bayfield.
- While there are costs to develop and implement the FSP, the initial costs could (and should) be directly passed along to Viking.
- Duluth, MN will be the port that must provide customs review/clearance.
- Bayfield can benefit from Sault Saint Marie & Duluth being “bookends” offering customs clearance.
- Jones Act – allows for country-to-country cruising, but not US to US.
- Viking Info: they are planning to visit 7 times in 2022, they carry approximately 372 passengers and 250 crewmembers, the ship draws 21’ but they have asked for an additional 3’ of clearance.
- Keiton Moore, USCG is a Port Security Specialist and is a great resource.

- Membership on the Maritime Security Committee opens the door to apply for future Port Security Grant Funding. Competitive grant, but we cannot apply if we do not participate.
- Bill Peterson, representing himself and the Chamber said he would like to meet with Ted Dougherty about his thoughts. They agreed this would be done later.

**2. RFR Request to drive a vehicle on the city dock: August 7, 2021**

Bryan/Zawislak moved to approve the request as presented. Dougherty explained they would be driving on the dock twice. Once at around 6:45 a.m. to load and then again at around 8:30 a.m. to unload. Carried.

**3. Next Meeting(s): August 5, 2021, 4 p.m.**

There is a special meeting scheduled for 4 p.m. on June 23, 2021, to review the project bid specification. Hoopman said this meeting would have to be virtual as City Hall will be closed due to the flooring project.

**Adjourn:** Zawislak/Bryan moved to adjourn. Carried. 9:22 a.m.

Minutes by Billie L. Hoopman, Clerk