

**CITY OF BAYFIELD HARBOR COMMISSION MEETING**  
**Monday, June 5, 2017**

**Call Regular Meeting to Order and Roll Call:** Chairman Bryan called the meeting to order at 4 pm at the Bayfield City Hall followed by roll call.

**Present:** Fredenberg, Shrider, Edwards, and Bryan

**Absent:** Bauer and Dahl

**Approve Agenda:** Fredenberg/Shrider moved to approve the agenda as presented. Carried.

**Review/Approve Minutes from May 1, 2017:** Shrider/Edwards made a motion to approve the minutes of May 1, 2017 as presented. Fredenberg asked about signage at the LE Dock. All agreed to discuss later in the meeting. Carried.

**Public Input on Agenda Items:** None.

**AGENDA:**

**City Dock:**

- 1. MIFL Memo of Understanding:** The Commission received a letter dated May 5, 2017 from the Madeline Islands Ferry Lines letting us know they have applied for the appropriate DNR Permit and believe work is likely to occur late this Fall or early next Spring. They also provided a copy of their DNR Permit application.
- 2. Sign Request(s):** Shrider/Edwards made a motion to approve the sign request from Superior Charters as shown but the frame needs to be consistent with the style and color of the Apostle Islands Cruise Service sign. Carried. The Commission welcomed them to the City Dock!
- 3. Public Works Director - Issues/concerns/updates:** Kovachevich noted that he fixed the pedestal out on the T; he had to replace an outlet that got shorted out over the past winter. He indicated they will tighten the cleats prior to race week.

**L.E. Building-Slip/Fishing Pier/Boat Ramp**

- 1. LE Dock Project & DNR Approval** – The Commission received a copy of the letter dated October 1, 2015 from the DNR for the LE Dock Project which indicated we could not continue to maintain this property without a submerged land lease from the Board of Commissioners. A follow up letter on this matter was send on March 28, 2017. Hoopman has started the process which includes getting a survey of the property done. The estimated cost of the survey is \$1200 and will be split between the Harbor and Parks (and maybe the Waterfront). Hoopman will continue reporting back to the Commission on this issue.
- 2. Public Works Director:** The PWD talked about issues with posting the dock for transient use. Since the last meeting, we have worked out one long term lease with John Thiel, and have also rented temporary space to Mick Anderson. It's hard to post for transient with this activity. Discussion then centered around working with Bill Peterson to help get the spaces utilized. Peterson mentioned he could definitely use them for some of the Race Week overflow. The City and Peterson will continue to work out the logistics.

Peterson informed the Commission there continues to be critters in the LE Building! Peterson said they are not in his spot, but there is definitely one in the wall. More

investigation is needed: what type of critter, how are they getting in and can they be trapped?

## **Marina**

- 1. Marina Lessee (Exp. 12/31/18): Fees Reports /Lease:** The Commission was given a copy of the April 2017 Fees Billed Per Month Per Category Report. Informational, no action required.
- 2. Annual Marina Lease Review and Invoice:** The Commission was given a copy of an e-mail and report from Mark VanVlack, Auditor, dated May 31, 2017 showing the final 2016 marina Lease Amount Computation. Based on the review by the Auditor and accompanying report, the balance due from the BD Marine, Inc. is \$7400.33. The Harbor Commission was informed this balance has already been paid in full to the Commission.

Fredenberg/Edwards moved to approve the payment of \$900, our share of the invoice, from Maitland, Singler and VanVlack. Carried.

- 3. Public Works Director:** He spoke to Arnie Nelson about the repairs needed to the breakwall and Nelson indicated he would get him some prices by the meeting today. Unfortunately, that didn't happen. The PWD will try and get ahold of him for the estimate.

Peterson reported to the Commission that he sent Hoopman some more pictures of new sink holes. The PWD said they will fill them with larger rock and continue to monitor the area. Peterson said the water levels are up.

### **4. 2017 CIP – Marina Breakwall**

Shrider provided an e-mail after the last meeting which included a list of engineers that we may work with in the future regarding a large repair to the Marina Breakwall.

- 5. Issues/concerns/updates: Fuel Dispensers** – Peterson will be talking to O'day, about the price to replace the fuel dispensers. Shrider told him he could also check with TND. It was clarified this was a 2016 CIP, but didn't get done, since the LE Dock Project went over. The funds did not get carried over. New funding is needed for this project.

## **Other Business/Concerns**

- 1. Harbor/Park Attendant:** Hoopman informed the Committee that just this morning an offer was made and accepted for the position. The new person, Clayton Hosley, will begin training on Friday. Hoopman asked the Commission to consider a rate increase for the Tier 1 position which will now be responsible for monitoring the Tier 2 worker and with scheduling modifications. Shrider/Edwards moved to increase the Tier 1 Harbor/Park Attendant rate to \$12.50. Carried.
- 2. Waterfront "Turning Point" Project Update:** Chairman Bryan said we are still patiently waiting to get revised prices to see if we can move forward.
- 3. Review of Comp. Plan Action Items:** The Commission reviewed their Comp. Plan Action item updates. No changes were needed. All agreed the largest activity for them is the need to develop a long-range harbor plan for the community.
- 4. Next meeting:** August 7, 2017.  
Since there will not be a July Meeting, Shrider/Fredenberg made a motion authorizing the Chairman to spend up to \$35,000, the approved CIP expenditure, on the Marina Breakwall repairs. If the price exceeds this amount a Special Meeting is needed. Carried.

**Adjourn:** Fredenberg/Shrider moved to adjourn. Carried. 4:34 p.m.