

CITY OF BAYFIELD HARBOR COMMISSION MEETING

Minutes of Tuesday, July 5, 2016

Call to Order: Chairman Bryan called the meeting to order at 4 p.m. at the Bayfield City Hall followed by roll call.

Present: Jim Bryan, Jim Edwards, Michelle Shrider, Carl Dahl, and Terry Bauer

Absent: Eric Fredenberg

Others: Colleen Daly-Attorney, Bill Peterson, Tom Kovachevich-PWD, and Billie Hoopman-Clerk.

Approve Agenda: Shrider/Edwards made a motion to approve the agenda as presented. Carried.

Approve Minutes from June 6, 2016: Bauer/Dahl moved to approve the previous meeting minutes as presented. Carried.

Shrider introduced herself to Dahl.

AGENDA:

1. Public Input on Agenda Items: None.

City Dock:

1. Madeline Island Ferry Lines –Memorandum of Understanding (Updates)

Hoopman informed the Commission she had received a call from Gary Russell who indicated they were not able to attend the meeting this afternoon and look forward to continued discussions with the Harbor Commission at the August Meeting.

Colleen Daly was present and discussed a few of the changes made to the draft MOU.

Commission members discussed the following:

- They continue to have concerns about how the ramp will look and where it will be located. Main issue all along has been regarding the intrusion onto the City Dock. Agreed they would like to see more concrete plans.
- Discussed potential boat mooring along the extension. City would like to limit mooring and make it clear where it would be allowed and to who.
- Need to add language that a DNR permit will be needed for dredging purposes.
- Agreed MIFL is interested in protecting their investment.
- In thinking about the long term future of the City, the City Dock and the MIFL, the consensus of the Commission is to not give a forever easement. Possibly consider a 10-year lease, or something of that nature.
- How to bill? For all lineal footage. Or just the end of the extension?
- Insurance. The language in the current MOU seems pretty standard, and does provide proper coverage. Should seek a copy of the Certificate of Insurance which lists the City of Bayfield as an additional insured. The easement should be contingent upon showing proof of proper insurance coverage.

2. Public Works Director

3. Issues/concerns/updates

The Harbor Commission learned the Apostle Islands Cruise Service recently installed a sign for the water taxi. The Commission noted they previously determined that all signs are to be uniform and had agreed on specific criteria as to size and materials. The new AICS sign does not look like the other signs on the dock. Hoopman had a brief discussion with Bryce Albrecht who indicated they had sought approval from the Commission awhile back. The Commission asked Hoopman to investigate further as there was no recollection of approving this sign. If it's found that it wasn't approved, the Commission seemed favorable to giving them one year to have sign revised to conform with the others.

L.E. Building-Slip/Fishing Pier/Boat Ramp:

1. L.E. Slip/Boat House Update(s): The PWD reported that we have made the final payment to Nelson and all lien waivers have been received. The project is considered fully complete.

2. Issues/concerns/updates

- a) The Commission did not hear back from Mick Anderson about the offer extended last month. He has moved his boat back to the City Dock.
- b) City Staff will work on getting the LE Dock area signed and a money box up for transient docking.

Marina:

1. Public Works Director

- a) Outer Breakwall: The PWD showed the Commission two photos he took of the outer breakwall which shows some gaps/openings.
- b) Concrete Walk: The Commission received a photo of the new concrete walk. It was noted there was still some sinking in the area but the walk looks great.

Overall the Commission is interested in finding some grant funding to help with financing a larger project that will rehab the outer break wall, and perhaps add sheet piling to the inside wall in order to stop the "sinking" that has been occurring. Bryan mentioned some blacktop areas could see some improvement as a result of the "Turning Point" project.

Shrider said she hasn't had much luck finding funding for repair and maintenance. If adding to the accessibility to boaters, or improving parking there is funding. Break wall may be able to get some infrastructure funding too. She mentioned in Washburn they put a cement cap on the wall.

The Commission talked about work that Nelson's did on the dock about 10 years ago. They went down to the water. Water is higher now. Pilings seem to be holding up which is critical.

Lots of sinking areas especially after large rain events. PWD keeps filling areas. Marina will keep marking areas to help out. Just need to keep an eye out for the holes.

2. Marina Lessee - Fees Report/Lease: The Commission received a copy of the monthly Fees Report. Informational, no action required.

3. Annual Inspection – Invoice: Shrider/Edwards moved to approve the annual inspection invoice in the amount of \$1726.74 as presented. Carried. It was questioned if the alarm system is ours? Hoopman will inquire and report back.

4. Storage Tank Insurance Renewal: Hoopman informed the Commission she filed the insurance renewal forms this week.

5. Issues/concerns/updates: None.

Other Business/Concerns:

1. Correspondence: WI Commercial Ports Association. Mayor Ringberg showed some minor interest in attending.
2. Next meeting: August 1, 2016
3. Issues/concerns/updates: None.

Adjourn: Shrider/Dahl moved to adjourn. Carried. (5:05 p.m.)

Minutes by: Billie L. Hoopman, Clerk