

CITY OF BAYFIELD HARBOR COMMISSION MEETING
Minutes of August 12, 2019 - 4 p.m. at the Bayfield City Hall

Call Regular Meeting to Order - Roll Call

Chairman Bryan called the meeting to order at 4:00 p.m. at the Bayfield City Hall followed by roll call.

Present: Dougherty, Shrider, Dahl, Bauer (arrived at 4:10 p.m.) and Chairman Bryan

Others: Bryce Albrecht, Paul Swansen, and Bill Peterson

Approve Agenda: Shrider/Dahl made a motion to approve the agenda as presented. Carried.

Review/Approve Minutes from July 1, 2019: Dougherty/Dahl moved to approve the minutes of July 1, 2019 as presented. Carried.

Public Input on Agenda Items: None.

AGENDA:

City Dock

1. Public Works Director Report: Issues/Concerns/Updates

- PWD Kovachevich said there are no problems that he's aware of at the moment.
- Chairman Bryan informed the Commission that he spoke with Christopher Booth about the boats that have been parking in reserved spaces. Booth believed if we had an ordinance in place, we could issue fines and boats could be towed by a professional towing service. Chairman Bryan feels we should move forward on creating such an ordinance. Prominent signage indicating unauthorized vessels will be subject to fines and towing will be needed. Shrider checked with a few colleges and they all operate the same as Shrider and Peterson so they weren't able to provide any assistance in this matter. The Commission asked Hoopman to check with the League to see if they have any information on this subject. Who would have authority to contact the towing company? Additionally, the City would need to provide a spot where boats can be safely towed to.
- Chairman Bryan also informed the Commission about the recent boats that had anchored out in the basin. Enforcing "no anchoring" or creating an anchoring district are possible actions that can be taken. Dougherty said he'd rather see our dock spaces filled before offering an anchoring system.

L.E. Building-Slip/Fishing Pier/Boat Ramp

1. L.E. Building Re-Siding Project: Review and possibly award bids

- Chairman Bryan took the bids and asked Rich Ryan to review them. As noted previously, the bid specs weren't clear and the Commission needs a better understanding of what the building really needs. Ryan has offered his services, not to exceed \$500.00 to do an assessment of the building and to create bid specifications for the project. Dougherty/Shrider moved to hire Ryan Construction at a rate not to exceed \$500.00. Carried.
- Discussion ensued on the bids already received and what went into them. Seems Boutin's bid was very comprehensive.

- The Harbor Commission won't see a good rate of return on their investment. The total rent received is \$6800 and currently operating costs are approximately \$1500. Is the building being used for its best and highest use? Is the rental rate sufficient?
- Dougherty would like to join, Bryan, Kovachevich and Ryan on the walk-about.
- Shrider/Dahl moved to reject the bids received with the understanding the project will likely be re-bid. Carried.
- Kate Kitchell has applied for a Green Infrastructure grant. The requests recognize the City's need to plan for resiliency along our lakeshore. Green infrastructure (GI) will be a key concept as we develop and implement resilience plans. The Harbor Commission is being asked to be involved and participate with this planning effort.
- The Boat Ramp seems to be doing well and is still being used even though we are experiencing historic high-water levels.

2. Public Works Director Report: Issues/Concerns/Updates

PWD Kovachevich had nothing else to report.

Marina

1. Marina Lessee: June Fees Report

Commissioner's received the June Fees Report. Informational; no action required.

2. Marina Lessee: Issues/Concerns

Fuel Containment Repairs

- To date, we have received three quotes; two are close in price the other is drastically lower.
- Bidding out the project seems to be the next step, but Hoopman will double check to make sure this needs to be done.
- Drafting bid specification was discussed. We could use the details from the bids received if necessary.
- If the project doesn't need to be bid, the consensus was to go with O'Day since they are closer and likely could get the job done swiftly and efficiently.

Water Levels:

- The lake is bumping up to the girders on the finger piers. Peterson said we could have a huge problem with ice since the slips aren't bubbled. Bubblers become less effective with the higher water. The bubblers aren't designed to cover the rails. Peterson was told that fans are the way to go; they will keep a current going. After some discussion, the Commission concluded the reference to fans, was Kasco Bubblers and it was recommended they be 30 amp which would then be plugged in on the docks. These bubblers are about \$540/each.
- Tom Kovachevich will check with our bubbler supplier to see what they recommend. Peterson suggested asking MSA if they have any thoughts. If these

fans were used could we shut off the bubbler system? Could we talk to Steve at PB Marina to get some insight? Kovachevich reminded the Commission our docks are different than the floating docks. We should contact Kasco directly. They are out of Prescott, WI and can be reached at 715-262-4488.

3. Apostle Islands Marina: Breakwater and Shoreline Improvement Project

- Grant Updates**

The HAP Grant Application was submitted.

The WCMG Application was resubmitted. Hoopman expressed concerns about the use of terminology like preliminary engineering. Commissioner's granted permission to submit, but agree, the documents should not refer to anything preliminary. We should be working toward final plans/drawings, etc.

- MSA Invoices**

Dougherty/Shrider made a motion to pay Invoice #3, once the WCMG was revised and resubmitted. Carried

4. Storage Tank Liability Insurance

The Commission learned their storage tank liability insurance is due to expire in September. Quotes were received from Tom Clemens, the Marsh Agency for Colony Insurance at a rate of \$2242.04(\$2500 Deductible), and \$2009.26 (\$5000 Deductible). These rates continue to creep higher and higher; we paid \$1672.72 last year.

The Marsh Agency does not have any other options. Does Washburn have a different carrier? Shrider/Dougherty made a motion to renew with Colony at the \$5000 deductible level in the amount of \$2009.26 but to investigate other carriers/options. Carried.

5. Public Works Director Report: Issues/concerns/updates

Nothing new to report at this time.

Other Business/Concerns

1. 2020 CIP's and Budget

In reference to the Winter Dock Rate, Dougherty asked, what is the cost for metering electric on the City Dock? We could rent electric meters like we do water meters? Maybe \$600 flat rate, plus the electric you use.

The Commission agreed to list the following as 2020 CIPS:

- AIM Harbor Improvements: \$2,595,000 Total Project/Grants
\$2,051,400/Borrowing \$519,100
- LE Building = \$40,000
- Green Infrastructure Planning - \$0
- Long Range Planning - \$10,000
- WCMG AIM Planning - \$50,000 Total Project, Grant \$25,000, Harbor Funds \$25,000 (This project could be completed in 2019 or may need to be carried over into 2020)

The budget figures presented were approved.

2. 2020 Rates

Commission members received copies of the current rates and members were asked to be ready to discuss and revise as needed at the next meeting.

Hoopman mentioned the dichotomy we have with the rental rates we have applied to two 65' boats; one is being charge for 80' and the other is being charged for 65". She also noted we were unable to rent the starboard tie on Finger Pier #6 due to the width of the Archipelago.

3. Schedule Next Meeting(s)

- September 9, 2019 at 4 p.m. (Michelle Shrider will be unable to attend)
- October 7, 2019 at 4 p.m.

Adjourn

Bauer/Dahl moved to adjourn. Carried. (5:49 p.m.)