

CITY OF BAYFIELD HARBOR COMMISSION MEETING
Thursday, September 8, 2016

Call Regular Meeting to Order at 4:00 p.m.

Acting Chairman Fredenberg called the meeting to order at 4:00 pm at the Bayfield City Hall.

Roll Call

Present: Shrider, Dahl, Edwards and Acting Chairman Fredenberg

Absent: Bryan and Bauer

Others: Robin & Gary Russell, Arnie Nelson, Mike Radtke, Tom Kovachevich, Mayor Ringberg

Agenda: Shrider/Dahl moved to approve the agenda as presented. Carried.

Minutes from August 4, 2016: Shrider/Dahl moved to approve the minutes as presented. Carried.

AGENDA:

Public Input on Agenda Items: None.

City Dock

1. Madeline Island Ferry Lines – Revised Memorandum of Understanding:

The Commission received a revised MOU received from the MIFL, that was revised by their Attorney. The revised document was provided to both the City and to the City's Attorney Colleen Daly.

Attorney Daly provided another revised version, that was also provided to the Commission for review. The Commission liked the revisions made by both Attorney Parish and further refined by Attorney Daly. Daly's most notable changes were in reference to Items #5 Indemnity, and #6 Renewal. The Commission agreed to proceed with the latest version provided by Attorney Daly, and asked Hoopman to e-mail this version along with Daly's memo to Robin Russell, MIFL.

Edwards asked a few additional questions. Should we really go for 50 years? Consensus is that 50 years seems to make sense. The map attached map shows the existing and proposed draft. Agreement calls for final drawings to be approved by Commission. MIFL is waiting to apply for permits until they have secured the MOU. Anticipating this as a 2017, maybe 2018 project.

2. Public Works Director: Reported that over the long weekend the high winds caused a sailboat to get tied up with a power pedestal. No major damage. It was straightened. Good shape, no problems.

The Commission received a copy of an e-mail indicated the good job being done by Patti Bryan. Thanks Patti, way to go!

3. Issues/concerns/updates: None.

L.E. Building-Slip/Fishing Pier/Boat Ramp

1. Stacy Barclay Request to lease space in 2017 – Update

The Commission received a brief e-mail from Barclay who indicated the following thoughts/concerns: Lack of foot-traffic, location, may be better served with finger pier on City Dock, South wind, and unknown rate per foot.

Commission wanted to discuss rates later in the agenda.

2. **Public Works Director:** None. No issues with all three areas.

3. **Issues/concerns/updates:** None.

Marina

1. **Marina Lessee - Fees Report /Lease**

The Commission received an updated copy of the fees report. Are the fees holding their own? Hoopman hasn't noticed any large changes from previous year. Informational, no action required.

Some general discussion ensued on the marina.

- Due to the age of the facility, may need to consider re-building the docks at some point (built around 1972?)
- Marina was re-decked about 12 years ago.
- Looks structurally sound, with exception of the outer break wall.
- "A" Dock wall bulging.
- Any updates on the cut-away in the blacktop? Poses a hazard now. Waiting for Northwest Paving to get here; promised by the end of this month.
- Was there any resolution on the depth issue for the Coast Guard Boat? Unknown, but all agreed it's not a Commission issue.

2. **Apple Festival – Annual Request for RV/Trailer Parking:** Shrider/Edwards moved to approve and allow as been done in the past years. Commission noted this agreement started back with Johnson (previous Marina Lessee). Carried.

3. **Public Works Director:** PWD Kovachevich indicated they are checking sink holes/ high water a couple times each week. Commission thanked Kovachevich for staying on top of this issue. A new or renovated parking lot has been discussed but funding is not available at this time.

4. **Issues/concerns/updates:** None.

Other Business/Concerns

1. **2017 Dockage/Lease Rates:**

Winter Storage Rates: Shrider/Edwards made a motion to raise rates by 20%. After reviewing reports received this will ensure the City is at least breaking even and maybe making just a small additional revenue. Varies on the number of boats. Carried.

City Dock - Annual Slip Rate: Shrider/Dahl made a motion to increase the rates by 2½% for 2017 and focus on advertising for the City Dock. Discussion. Need better marketing. There seems to be an increase in commercial business on the City Dock. Consider adding City Dock to Marina Lease. Carried.

Transient Dockage: Shrider/Edwards moved to increase the rates by 2½% and round up where necessary. Discussion. Standard rate for full hook-ups for camping is \$35.00. Transient Docking is operated on a first come/first serve basis. We may lose out by not taking reservations; staffing issues. Also, we should look up DNR requirement for transient docking requirement on north side of dock. Maybe we could state payment is due after 4 p.m. Carried.

Boat Ramp: Dahl/Edwards made a motion to leave the rates the same. Already higher than others in the community/area. Carried. Should consider adding a sign that reads boaters may not moor at boat ramp for longer than X amount of minutes. Empowers other boaters when there is an issue.

LE Building – Covered Board Slip: Covered slips are a huge premium, and rates are usually double. Current user is paying just slightly over what a City Dock User would pay (35'x\$69.00). Angle makes it hard to get in and out of slip area. Edwards/ Dahl made a motion to increase the rate by \$500.00 for a total of \$3000.00. Carried.

LE Slip – Storage Leases: Edwards/Dahl moved to raise rates by \$300/ea. Carried.

Refuse & Recycling: Shrider/Edwards moved to leave the refuse and recycling the same as in the previous year. Carried.

Waiting List: Shrider/Dahl motioned to eliminate that waiting list fee. Carried.

LE Slip – Dock Rates: Edwards/Dahl made a motion to charge \$40.00/ft. annual slip. Discussion. This could be troublesome for staff. Good rate, but slip comes with space issues. The slip is 43' wide. Coast Guard boat is 15' wide + fenders = 18'. What size boats would work in this area? Thoughts and ideas include, using it only for long term, only short term, maybe see if Marina Lessee would be interested in managing space, discuss issues with the Coast Guard. The Commission agreed this item should be tabled so members could better study the area and see what makes sense. How much is usable. Edwards withdrew his motion. Accepted by the Commission. Carried.

It was questioned what the City is to do about Mick Anderson's boat that is currently moored in the slip. It's been there for about a week. Need to find out intentions. City should charge the transient rate.

2. **2017 Capital Improvement Projects:** The Commission agreed on the following CIP's:
 - a. Marina Breakwall - \$35,000
 - b. A Dock: \$350,000
 - c. Parking Lot: \$250,000
3. **2017 Budgets:** Dahl/Shrider made a motion to approve the 2017 Budget as presented with the understanding the wages are to be increased by 2%. The transfer to General Fund of \$120,000 was discussed. The Commission realizes the Harbor is a big revenue generator for the City. We need to make sure the Marina is maintained and that we maximize profits for the City's benefit. Carried.

Next meeting: The next meeting was scheduled for Monday, October 3, 2016 at 4 pm.

Adjourn: Meeting adjourned at 5:45 p.m.

Minutes by: Billie L. Hoopman