

**CITY OF BAYFIELD HARBOR COMMISSION MEETING**  
**Minutes of September 9, 2019 - 4 p.m. at the Bayfield City Hall**

**Call Regular Meeting to Order - Roll Call**

Chairman Bryan called the meeting to order at 4 p.m. at the Bayfield City Hall.

**Present:** Ted Dougherty, Terry Bauer, Carl Dahl, and Chairman Bryan

**Absent:** Michelle Shrider

**Others:** Dan Boucher and Bryce Albrecht-AICS, Bill Peterson-AIM Operator,  
Mayor Ringberg, PWD Kovachevich and Clerk Hoopman

**Approve Agenda:** Dougherty/Bauer made a motion to approve the agenda, but to change the order to discuss the Marina item before the LE Building. Carried.

**Review/Approve Minutes from August 12, 2019:** Dougherty/Bauer moved to approve the minutes as presented. Carried.

**Public Input on Agenda Items:** None.

**AGENDA:**

**City Dock**

1. **Public Works Director Report: Issues/Concerns/Updates:** No new issues to report.

**Marina**

1. **Fuel Containment Repairs – Review and Possibly Award Bid:** Copies of bids from Northwest Petroleum (\$81,464.91), A to Z Plumbing (46,111.00) and Minnesota Petroleum Service (\$36,951.93) were received and reviewed. Dahl/Bauer moved to award the bid to A to Z Plumbing in the amount of \$46,111.00 upon satisfactory feedback from Saxon Harbor. The low bid noted a number of items that were excluded. A to Z Plumbing's bid was the lowest comprehensive bid received. A start date of October 28, 2019 was suggested and the work would need to be done within three months. Carried, all ayes.

2. **Kasco Deicers Information:** PWD Kovachevich gave an explanation of the documents provided. He noted:

- They recommend running the blowers with the deicers.
- The Westmarine Pro dealer's price to purchase is \$51,996.97. This is just to purchase, not to install.
- Kasco is on high alert, their production is up to 150 units /day. They understand the likely high volume of sales and the dealer didn't think there would be an issue purchasing the units as specified.
- Dan Boucher noted the quote shows taxes of \$2943.23 which could be eliminated.
- The Commission deemed this as emergency work that needs to be done in the very near future due to the extremely high Lake Superior water levels. Operator Peterson said A & D Dock are already in the water. B & C Docks are only about 6" above the water.
- What would prevent us from getting another quote from another dealer?
- Mayor Ringberg suggested getting 2-3 extras deicers/blowers in case you need more.

- Dougherty said they need to run 24/7. He estimated the additional electrical costs at \$4550/mo. to run them. AIM Operator Peterson said the blowers cost about \$1500-\$1800 a month in Jan/Feb. Concerns were expressed about the cost to purchase and the cost to run them.

Dougherty and Mayor Ringberg have suggested we get deicers for the entire marina, but don't run them until it's necessary. Dahl concurred. Bauer/Dougherty moved to purchase fans for under Docks A, B, C and D and to purchase two extra of each type/model. PWD Kovachevich will call and schedule a site visit to get more firm info. The Harbor Commission noted their willingness to schedule a special meeting to make a final decision. Carried.

3. **Breakwater and Shoreline Improvement Project:** Bruce Lunde has submitted the HAP Grant. Hoopman informed the Commission about another grant opportunity that could be used for Harbor Infrastructure needs. She has sent this information to Lunde. Commissioners suggested we reach out to our State Legislator's in an effort to get support from them for our application.
4. **Marina Lessee: July Fees Report:** The Commission received the July Fees Report. Informational, no action required.
5. **Marina Lessee: Issues/Concerns:** PWD Kovachevich asked for help putting in the deicers. It's a busy time of year for both City and AIM Staff, but Operator Peterson said his crew would be willing to help. Discussion ensued on the power. It was noted they should not be run if there isn't any ice and questions on if it would impact the overall system to turn them on/off.
6. **Public Works Director Report: Issues/concerns/updates:** No other concerns noted.

#### **L.E. Building-Slip/Fishing Pier/Boat Ramp**

##### **1. L.E. Building Re-Siding Project: Review Info. from Rich Ryan**

Commission members concurred that due to the cost and other Harbor needs, we can't move forward with this project at this time. The Commission thanked Ryan for his time preparing the proposed bid specifications. Bryan suggested sending him \$50.00 for his work. Dahl/Bauer moved to approve sending Ryan \$50.00 as a thank you for his time and efforts. Carried.

2. **Public Works Director Report: Issues/Concerns/Updates:** The high water levels were noted.

#### **Other Business/Concerns**

##### **1. Viking Cruises**

The Mayor informed the Commission about their plans to bring in a cruise ship into Bayfield starting in 2022. They plan to push tours to those who are more adventurous. They would stop in Bayfield every other Wednesday, from June to September. They would arrive at 8 a.m. and depart at 6 p.m. The cruise boat is 700' long and holds about 350 passengers. This boat would have to anchor out as it would not fit on the dock. They are hoping to have 6-8 adventures for their passengers; kayaking, orchards, walking tours. They would like to have local food available for offer on their boat while in push the local food available.

Cons – Lots of people at one time, not much food will be purchased. May need some controls in place – landing fees(\$5.00/head) some transportation busing options,

Pro – There will be some opportunities for jobs/economic development. Environmental tours use will increase and does cause impact to those areas.

Every Wednesday, we may need to provide transient space for their tenders.

Dougherty reminded the Commission about the fiber optic line that's off the Washington Avenue Beach area which isn't listed on the charts.

## **2. 2019-2029 Comp. Plan Action Items: Chairman Bryan Request**

Commissioner's were provided with the final draft copy of their action items for review. Chairman Bryan noted there are approximately three more years to go with the Marina Lease. He would like to see a long-range plan put into place before moving forward with a new lease.

## **3. Bayfield Waterfront Improvements – Baird Proposal**

The Commission received a copy of the proposal from Baird for Waterfront Planning. This is a project that we're interested in moving forward with at some point. Materials could be useful with trying to obtain grants.

## **4. 2020 Rates**

- The consensus of the Commissioner is to leave the City Dock Seasonal Rate at \$71.00/ft.
- Winter Dockage:  
Dougherty/Dahl moved to increase the Fishing Boat/Tug Winter Dockage rate to \$700 and to include in the rental and to add one cord per vessel.  
Dougherty/Bauer motioned to increase the MIFL Winter Dockage Rate to \$2100 and to add one cord per vessel. Carried.  
*After the meeting, Chairman Bryan added: winter storage rate for any fish tug or other vessel greater than 40' will be handled on a case by case basis.*
- No changes were made or suggested to the LE Building Lease spaces.

## **5. Wisconsin Marina Association Membership**

Dahl/Bauer moved to join and pay the membership fees to the Wisconsin Marina Association. Carried; all ayes.

## **6. Schedule Next Meeting(s):**

- October 7, 2019 at 4 p.m. (but could be meeting before on the fans).
- November 4, 2019 at 4 p.m.

**Other – Apple Festival – Camping permit, we split revenue at the LE SLIP Area.**

**Adjourn:** Bauer/Dahl moved to adjourn. Carried. (5:32 p.m.)

**Minutes by:** Billie L. Hoopman, Clerk