

MINUTES

Bayfield Carnegie Library Board of Trustees Meeting Saturday, April 23, 2022

Library Board of Trustees Meeting Wednesday, October 27, 2021. Called to order at 9:18 a.m.

ATTENDANCE:

Present: Teresa Weber, Neil Howk, Mary Lynch, Laura DeGroot-Lima, Ted Dougherty, Jenny Tumas, Vicki Redenbaugh. Others Present: Linda Georgeson, Kim Tregilgas

AGENDA

Motion to approve by Dougherty, seconded by Lynch, voted, and approved.

MINUTES

Motion to approve minutes from March 16, 2022, meeting made by Howk, seconded by Dougherty, voted and approved.

FINANCIAL REPORT

- Weber stated phone service is over budget by about \$160 per year.
- Budgeted tech support increased from \$8,500 to \$10,500. Fees from Northern Waters Library Services have risen, leaving a shortfall of funds for computers. Computer purchase funded from the Library Tech Fund. While not budgeted from this category, funds are available.
- Motion made by DeGroot-Lima to approve city bills, seconded by Lynch, voted, and approved.

LIBRARIAN'S REPORT

- There has been an increase in use & visitors in every category since last month
- Duluth Superior Community Foundation will present at the May Meeting
- Mask hours continue to be questioned by visitors
- Finding a landscaper for the brickwork continues to be a challenge
- There is a need to find a good location for the pulpit
- Furnaces need to be replaced. The bid will be updated and now is considered an emergency.

OLD BUSINESS

- HRK Foundation Donation Discussion
 - Weber reports that a one-year CD has a rate of return of .6% while the Jumbo Saving is at .03%
 - Motion made by Howk to move the \$100,000 into the Jumbo. Seconded by DeGroot-Lima, voted & passed.
- Strategic Plan Update
 - Draft Plan to be completed for review perhaps by July, 2022.
- CBAC Grant Application: A Hope-filled Spring, Poet Laureate
 - Funds are expected within the next week or two

- A poetry reading and writing workshop is scheduled for April 27 and 28. Twelve people have enrolled in the workshop.
- 1st through 5th grade kids' art will be displayed in the library by May 27th Open House.

NEW BUSINESS

- Policy Update
 - Weber reports the work is 2/3 complete
 - Anticipate a completed document for consideration within two to three months
 - Weber picked libraries with broad thought to glean information.
- Library Board Member Consideration
 - Dougherty recognized as new liaison to City Council
 - Opening for a new library board member.
 - Linda Georgeson, City of Bayfield resident, presented a letter of interest & shared experience.
- Board Appointments (moved ahead of Review of Library By-Laws discussion)
 - The notion of minutes taken by a staff member v. the current rotation of Trustees. The consensus is that taking minutes is a distraction from the subject matter. Weber stated staff hours dedicated to this task would take them from other duties. Weber will investigate the idea.
 - Weber will pull the slate of Trustee & officer terms for the next meeting
 - Review of Library Bylaws
 - A review of the bylaws has not been conducted for some time. Tumas provided a draft of proposed changes. Further review will occur in May. No action was taken.

FUTURE AGENDA ITEMS

- Duluth Superior Community Foundation will attend the May Meeting.
- Discussion of uses of HRK Funds & Library needs

NEXT MEETING

Next board meeting set for May 18 at 4:00 p.m.

Howk made the motion to adjourn, second by DeGroot-Lima.

ADJOURN

11:09 a.m.

Respectfully submitted,
Ted Dougherty