

**CITY OF BAYFIELD  
ARCHITECTURAL REVIEW BOARD MEETING  
Minutes of May 22, 2017**

Acting Chairman Curran called the meeting to order at 5:03 p.m. at the Bayfield City Hall.

**Present:** Bob Durfey, Dan Curran, Tina Nelson, Rob Riemer, Sheryl Burkel (Alt.) and Dionne Johnston – Deputy Zoning Admin.

**Absent:** Bill Cornelius, Hannah Hudson, Sharon Johnson

**Others:** Richard Allan, David Eades, Sandy Paavola and Mayor Ringberg

*Durfey/Riemer made a motion to approve the agenda. Motion carried.*

*Burkel/Durfey made a motion to approve the minutes of May 8, 2017. Motion carried.*

**Public Input:** None.

**Building permits:**

1. **Geraldine Meyers – 416 North Broad Street, Permit Application #18-17.** A request to replace foundation and add a basement with an additional window was presented. A representative was not present. Curran concerned with new exposed concrete foundation walls. Johnston stated this property is out of the Historic District. Curran stated there is a section in the Historic District Guidelines that covers all areas.  
*Durfey/Burkel made a motion to approve the application as presented with the condition any new exposed foundation cannot be over 6" without some type of stone face except for the portion under the current deck if the deck and lattice are put back. Any other exposed foundation must comply with Historic District Guidelines for all Areas, Building Foundations page 16. Motion carried.*
2. **Kim West – 222 North Front Street, Permit Application #19-17.** Richard Allan from Latitudes Landscaping was present representing Kim West with a request to build a pergola. *Burkel/ Riemer made a motion to approve the application as presented. Motion carried.*
3. **Tom Polaski – 107 South Fourth Street, Permit Application #20-17.** A request to install a roof cover over part of deck was presented. A representative was not present. *Durfey/Burkel made a motion to approve the application as presented. Motion carried.*

**Zoning Administrator Report:** No questions, placed on file.

**Other Discussion:**

1. **Comp Plan Action Items & Map Review.** Reviewed the list of items and the Board agrees with the report, staff will prioritize and work session may be needed at a later date. The map will be reviewed by staff and updated as needed.
2. **Historic District Guidelines.** Johnston will email Board members to set up work sessions to review the Guidelines.
3. **Green Roofs.** None.

**Discuss Next Meeting Date and Time:** The next regular meeting will be June 26, 2017, 5 pm at City Hall.

*Burkel/Riemer made a motion to adjourn at 5:50 p.m. Motion carried.*