

**CITY OF BAYFIELD
ARCHITECTURAL REVIEW BOARD MEETING
Minutes of August 28, 2017**

Chairwoman Johnson called the meeting to order at 5:00 p.m. at the Bayfield City Hall.

Present: Dan Curran, Bob Durfey, Sharon Johnson, Tina Nelson, Rob Riemer, Sheryl Burkel (Alt.), and Dionne Johnston – Deputy Zoning Admin.

Absent: Bill Cornelius and Sandy Paavola (Alt.)

Others: William Bland, Nancy Fey, Dana Noteboom, Lin & Pat Moe, Karen Greiner, and Mayor Ringberg

Burkel/Durfey made a motion to approve the agenda. Motion carried.

Durfey/Nelson made a motion to approve the minutes of July 24, 2017. Motion carried.

Public Input: Karen Greiner wants to understand what the ARB decides and what staff is responsible for. How do neighbors get notified when projects are happening in their neighborhood? She expressed concerns with the retaining wall her neighbor has recently installed, which has drastically changed the streetscape in her neighborhood. She would like the ARB to consider reviewing new and/or changes to retaining walls in the future since they are a common feature in Bayfield especially on 2nd Street.

Building permits:

1. **William & Jerrienne Bland – 321 North Front Street, Permit application #27-17.** William Bland was present with a request to renovate kitchen and build an addition with an attached garage and demolish the existing garage. ***Burkel/Durfey made a motion to approve the application as presented. Motion carried with Curran opposed.***
2. **Vydun & Jenny Tumas – 25 South Twelfth Street, Permit application #28-17.** Dana Noteboom – Lake Effect Builders was present representing the Tumas' with a request to build additions to the existing house. ***Curran/Riemer made a motion to approve the application as presented. Motion carried.***
3. **Pat & Lin Moe – 104 North Second Street, Permit application #29-17.** Pat & Lin Moe were present with a request to enclose an upper level deck on the east elevation. ***Durfey/Curran made a motion to approve the application as presented. Motion carried.***
4. **Nancy Fey – 220 North Fourth Street, Permit application #30-17.** Nan Fey was present with a request to replace/add windows. ***Burkel/Nelson made a motion to approve the application as presented. Motion carried.***
5. **School District of Bayfield – 300 North Fourth Street, Permit application #23-17.** A representative was not present. Johnson still feels the safety concerns expressed at the last meeting have not been address. Mayor Ringberg told the Board that he talked with the new superintendent on August 7th to express the City's concerns with safety and that the school is not going to proceed with the project. Johnston will make contact to confirm. ***Curran/Durfey made a motion that the application was received and filed without prejudice. Motion carried.***

Zoning Administrator Report: Johnston provided a zoning administrator report. No concerns were expressed. Report placed on file.

Other Discussion:

1. **Historic District Guidelines.** Johnston would like to schedule a meeting to review the Guidelines. A special ARB meeting will be October 18, 2017, 5 pm at City Hall.

Discuss Next Meeting Date and Time: The next regular meeting will be September 25, 2017, 5 pm at City Hall.

Riemer/Burkel made a motion to adjourn at 5:30 p.m. Motion carried.