

# CITY OF BAYFIELD

## ARCHITECTURAL REVIEW BOARD MEETING

Minutes of Monday, April 23, 2018

- **Call to Order**

Chairman Johnson called the meeting to order at 5 p.m. at the Bayfield City Hall.

**Present:** Sandy Paavola, Sharon Johnson, Sheryl Burkel, Rob Reimer, and Tina Nelson

**Absent:** Bob Durfey, Bill Cornelius and Mike Eldred

**Others:** David Eades, Mayor Ringberg, Nan Fey, Seth Vasser and Luis Zanger

- **Approve Agenda:** Paavola/Reimer moved to approve the agenda as presented. Carried.
- **Review previous meeting minutes of March 26, 2018:** Burkel/Reimer moved to approve the previous meeting minutes as presented. Carried.
- **Public input on agenda items:** None

### Agenda Items:

#### Building permits

1. **Nancy Fey – 220 North Fourth Street.**

Permit Application #13-18, request to install roof mounted solar panels.

Burkel/Reimer moved to approve the installation of 14 Solar Panels (2rows of 7 panels on the South roof façade as requested. This is part of the Next Energy Solutions Project. Carried.

2. **Lin & Pat Moe – 104 North Second Street.**

Permit #04-18, request to amend garage plan to include a French door on the east side to match the shed.

Paavola/Burkel moved to approve the installation of a French door on the east side of garage, which will match the shed. Carried.

3. **Luis Zanger – Block 67, Lots 3-4.**

Permit Application #08-18, returning with revised plans for a single-family dwelling.

Chairman Johnson reminded the board this was on their last month's agenda. The applicant has returned with revised plans, which show a galvanized grey metal roof, and vertical tan siding. The overall east façade has flipped; garage door now on the NE side. The roof pitch has increased to 6/12.

They had previously requested a black 4/12 pitched roof with cedar siding.

The applicant was asked if there would be any type of porch, steps, or a deck. There will be a driveway and a deck added. The Board questioned why this was not included on the plan?

Kathleen Russell, arrived and asked the Board if it was alright to speak. She noted her firm sold Mr. Zanger the property. She learned his permit was denied and questioned the reasons for denial. She indicated as a broker she wanted to know if the Board only allowed certain features. Russell noted, a litany of properties in Bayfield that were ranch style, this property was outside the historic district and hoped Bayfield had areas which allowed for more creative property/building styles.

Mr. Zanger then presented a few photos to the Board indicating these were part of the inspiration for his house. (Photos will be attached to his application for reference).

The Board then asked some additional questions about the application.

- Will the doors be recessed as shown on the photos? No, they will not be recessed.
- His roof will have an overhang, which is not shown on the inspiration photos.
- The entire façade will be one color; tan siding with a grey roof.
- Lighting would likely go up by the two doors on the east elevation. Applicant wasn't aware that detail was needed on the plan.
- Deck would likely go just in front of the two large windows/door. Another conceptual design photo was shown and will be added to the record. The deck was not shown on his application.
- Applicant indicated there would be a pipe style chimney added to the roof.

Chairman Johnson addressed some of the confusion that may have been caused by the language presented to them from the last meeting. She added the board is more accustomed to having more detail. Johnson feels it's lovely, changes are great, but in order to help us serve on the Board more diligently she would like more detail. Like what is the width of the vertical siding, and roofing, etc.?

Hoopman commented that it's the Board's job and duty to look at the plans presented and make a determination on them, not the conceptual/inspiration photos. They need to look at the plans and understand clearly what they are approving. The plans presented are to be representative of the applicant's final plan, not what might be done.

Nelson, feels like they are assuming what this will look like when it's done. For example, the width of the metal seems like it will be wider than what shows.

Burkel/Nelson made a motion granting the applicant permission to go forward with the foundation and framing only. The applicant is required to return to the Board with their final plans for the exterior details; please be detailed and specific! Items noted but not limited to include materials for roof, siding, lighting, colors, and any proposed deck/porch with details, chimney, window and garage door styles, etc. Carried.

**Zoning Administrator Report:** Received.

**Other Discussion:** None.

**Next Meeting Date and Time:** Tuesday, May 29, 2018 at 5 p.m.

**Adjournment:** Paavola/Nelson move to adjourn. Carried.