

**CITY OF BAYFIELD  
ARCHITECTURAL REVIEW BOARD MEETING  
Minutes of July 23, 2018**

Acting Chairwoman Burkel called the meeting to order at 5:00 p.m. at the Bayfield City Hall.

**Present:** Mike Eldred, Bob Durfey, Sheryl Burkel, Bill Cornelius, Tina Nelson Sandy Paavola (Alt.), and Dionne Johnston – Deputy Zoning Admin.

**Absent:** Sharon Johnson, and Rob Riemer

**Others:** Robert & Patricia Wood, Steve Birenberg, Jill Lorenz, Barry Riese, Ken Nourse and Alex Haecker

***Durfey/Paavola made a motion to approve the agenda. Motion carried.***

**Public Input:** None.

**Building permits:**

1. **Robert & Patricia Wood – 210 South Fifth Street, Permit Application #23-18.** Robert & Patricia Wood were present with a request to install a lower level deck with the same footprint as the upper excluding the stairs. Eldred asked what type of materials were proposed for the new deck. Wood responded treated lumber with lattice on 3 sides, railing to be painted to match the trim on the house. ***Durfey/Nelson made a motion to approve the application as presented. Motion carried.***
2. **Bob Durfey – 25 South Second Street, Permit Application #24-18.** Durfey recused himself from the Board table and sat with the audience with a request to install solar panels on his garage. ***Cornelius/Eldred made a motion to approve the installation of roof mounted solar panels on the garage. Motion carried.***
3. **Steve Birenberg – 11 North Broad Street, Permit #02-18.** Steve Birenberg along with architect Jill Lorenz were present with a request to amend plans to the east and south elevations. ***Cornelius/Eldred made a motion to approve the amendments as presented. Motion carried.***
4. **Barry Riese – 41 North Fourth Street, Permit Application #27-18.** Barry Riese was present with request to replace the retaining wall adjacent to the driveway with natural stone. ***Paavola/Nelson made a motion to approve the application as presented. Motion carried.***
5. **Holy Family Church – 232 North First Street, Permit Application #28-19.** Ken Nourse was present representing the Holy Family Church with a request to replace garage roof with brown metal with color to match the brown metal on the boiler room roof. Johnston stated she would normally approve the installation of metal roofs but since the church property is a pivotal historic property in the city she wanted the Board's approval. ***Cornelius/Eldred made a motion to approve the application as presented with the replacement of the garage roof with brown metal to match the boiler room roof. Motion carried.***

**Zoning Administrator Report:** None.

**Other Discussion:** Burkel stated the retaining wall located at 125 North 2<sup>nd</sup> Street has not been acid stained yet and we were told it would happen last fall. Johnston will contact the owner and ask him for a completion date.

**Discuss Next Meeting Date and Time:** The next regular meeting will be August 27, 2018, 5:00 pm at City Hall.

***Eldred/Durfey made a motion to adjourn at 5:15 p.m. Motion carried.***