

**CITY OF BAYFIELD
ARCHITECTURAL REVIEW BOARD MEETING
Minutes of August 24, 2020**

Chairwoman Burkel called the meeting to order at 5:00 pm at the Bayfield Lakeside Pavilion.

Present: Sheryl Burkel, Matt Carrier, Rob Reimer, Bob Durfey, Sandy Paavola (alt.), Mike Eldred (virtually).

Absent: Bill Cornelius

Other: Jeff Boutin, Robert Spratford, Grace Heitsch, Dionne Johnston—City Treasurer, Sarah Mather—Office Assistant

Eldred/Carrier made a motion to approve the agenda as presented. Carried.

Durfey/ Reimer made a motion to approve the previous minutes of July 27, 2020. Carried.

Agenda Items:

Building Permits

- 1) **Grace Heitsch—17 N. 7th Street, Permit Application # 19-20:** Request to add a 3 season and covered porch addition the west entry and covered north entry. **Motion to deny the application as presented due to incomplete submittal. Durfey/ Burkel.** Grace Heitsch was present to discuss her project. Discussion ensued on the railing and storm door that would be used. **Motion was withdrawn by Durfey after clarification. Motion to approve the application as submitted. Paavola/ Carrier. Carried.**
- 2) **Michael and Michele Johnson—133 N. 2nd Street, Permit Application #26-20:** Request to build a new 24'X 28' garage with a home office on the second story. These were revised drawings in order to reduce the mass, size, and scale of the structure to be more subordinate to the primary structure, as indicated by the historic guidelines. Discussion ensued. Carrier and Eldred both believe that the accessory structure is still not subordinate to the primary in terms of mass, size, and scale. **Motion to reject to the application as presented because the structure fails to comply with historic guidelines in terms of mass, size, and scale. Carrier/ Eldred. Roll call: Burkel—no, Carrier—yes, Eldred—yes, Riemer—no, Durfey—no, Paavola—no. Motion fails in a 4-2 vote.** Discussion further ensued about mass, size, and scale of the structure. There are no notable accessory structures like this in the community and Carrier feels that the structure looks like another home on the lot. Discussion ensued about dropping the walls by 4' and taking the original floor plan back. **Motion to proceed with the original 26' wide building and dropping 4' in the new wall. Burkel. Motion fails due to lack of second.** Boutin stated that lowering the walls will eliminate the second floor. Discussion ensued. **Motion to approve the application as submitted. Burkel/ Paavola. Passed by roll call: Burkel—yes, Carrier—No, Eldred—No, Riemer—yes, Durfery—yes, Paavola—yes. Motion passes in a 4-2 vote.** Discussion. Windows on the second floor are not historically appropriate; there is too much glass on the upper story—motion is not amended to reflect this.
- 3) **Ann Willis—141 S. 9th Street**
Permit Application #32-20, request to rebuild existing 16'X11' deck. **Motion to approve application as presented. Eldred/ Carrier. Passed by roll call; all ayes. Carried.**

Zoning Administrator Report—Informational

Other Discussion:

- 1) **Green Infrastructure Task Force Update:** No new updates.

- 2) **Assignment of New Projects:** Assignments were not made
- 3) **Project Updates:** Committee members made comments on project assignments. Anne Olson will provide revised drawings for reducing the size of her garage. Carrier and Eldred have been discussing re-evaluating and re-vamping the historic guidelines.

Next Meeting: September 28, 2020 5pm

Adjournment: 6:27 pm Carrier/ Durfey. Carried.