

**CITY OF BAYFIELD**  
**ARCHITECTURAL REVIEW BOARD MEETING**  
**MINUTES OF APRIL 26,2021**

The meeting was called to order by Councilman Carrier at 5:00 pm via GoToMeeting.

**Roll Call:** Matt Carrier, Mike Eldred, Rob Riemer, Bob Durfey

**Others:** Applicants, David Eades, Julie Winter, Jenna Galegher, Gordon Ringberg—Mayor, Sarah Mather—Office Assistant

**Eldred/ Durfey moved to elect Carrier as Chairman for ARB. No other nominations were received after calling it two additional times. Passed by roll call Eldred, Durfey, Reimer, Carrier—yes.**

**Approve Agenda:** Eldred/ Riemer. Carrier noted he'd like applicants to discuss project to the board before moving into discussion of the application. Carried.

**Approve minutes of March 22, 2021:** Riemer/ Durfey. Carried.

**Public input on agenda items:** None

**Old Items:**

**1) Catherine Joy—17 S. 6<sup>th</sup> Street:**

Permit Application #03-21: Request for an 18'X6' deck addition on accessory structure. Catherine Joy and Alan Waite, contractor, were present. Discussion ensued on freestanding second story decks in the Historic District and if it could be a cantilevered deck over to door. **Durfey motioned to approve the application as presented. Seconded by Riemer.** Further discussion on historic parallels. **Roll call: Durfey, Riemer—yes, Eldred, Carrier—No. Motion fails.**

**2) Beth Erickson—20 S. 6<sup>th</sup> Street**

Permit Application #13-21: request for a 16'X30' addition on the east side of home. Ken Nourse, contractor, was present. Roofline from original application has been altered to better fit the characteristics of the home. Nourse noted that the windows on the South and East elevation will be changed from 5 windows on both sides to 4 double hung windows on both sides. **Riemer motioned to approve the application as presented with the stipulation that the East and South elevations have 4 double hung windows instead of 5 large windows. Seconded by Eldred. Roll Call: Durfey, Eldred, Riemer, Carrier—yes. Carried.**

**Building Permits**

**1) Craig Hoopman—207 Wilson Ave**

Permit Application #14-21: 16' X 28' Deck addition with ramp. Craig and Billie Hoopman were present. They would like to put a deck with a 14" tabletop deck along the west side for food service with an ADA accessible ramp facing the north. The deck will be treated lumber, 42" high, capped deck posts every 6' with black powder coated spindles. In the future, the deck is to go down the entire west side, removing the lean-to, and opening diners to the lake. **Riemer moved to approve the application as presented. Seconded by Eldred. Roll Call: Durfey, Eldred, Riemer, Carrier—yes. Carried.** Carrier applauded applicants for merging Historic District Guidelines with the Waterfront Plan well.

**2) Alan Ingram—301 N. 1<sup>st</sup> St**

Permit Application #15-21: 10' X10' Deck addition. Alan Ingram was presented to discuss his proposed deck addition on the southside of his home. The deck will fall in-between the existing deck to the east and front porch on the south. Clarification that the deck will be closer to 10'X14', materials will be grey trax planking across the entire deck and the railing will white and match the existing railing. **Eldred moved to approve the application as presented with the clarifications on decking, rails, and size. Seconded by Durfey. Roll Cal: Durfey, Eldred, Riemer, Carrier—yes. Motion carries.**

**3) Bernard Havlik—913 Washington Ave**

Permit Application #16-21: 2'- 3' enlargement. BJ Havlik was present to discuss his application. He would like to expand his deck to replicate the bay window. The deck will be armadillo decking with a white, encased cable rail

system. **Riemer moved to accept the application as presented. Seconded by Durfey. Roll Call—Eldred, Durfey, Riemer, Carrier—yes. Motion passed.**

**4) Heidi Nelson—136 N. 3<sup>rd</sup>**

Permit Application #17-21: Window Replacement (11). Heidi Nelson and Hayley Webster were present to discuss window replacement. All the windows currently do not open and would be changed with Andersen Renewal sliding and double hung windows. Discussion ensued about the front window and other options. Nelson will contact window company tomorrow to see if it can be changed to better replicate the 4-pane picture window that is currently there. **Eldred motioned to approve the application as presented with one alteration—that the front living room window be altered in a way that better fits the guidelines and have Nelson come back with the alteration. Seconded by Riemer. Roll Call: Durfey, Eldred, Riemer, Carrier—yes. Carried.**

**5) Mark & Merrilee Johnson—28 S. 5<sup>th</sup>**

Permit Application #18-21: 26' X 36' garage with 2<sup>nd</sup> story suite. Mark Johnson was present to discuss his project of a garage with mother-in-law suite above the garage. The structure would mirror the existing colors and windows of the home and be set back behind the house where the topography slopes down to help with keeping the structure subordinate. The structure is set to be 28'6" tall and discussion ensued about current height of home. Discussion ensued about dropping the ceiling height to 9' instead of 10'. **Durfey motioned to approve the application as presented but drop the ceiling height 1', taking the eyebrow out and lowering the garage. Seconded by Riemer. Roll Call—Eldred—yes, Durfey—yes, Riemer—yes, Carrier—no. Motion fails.** More information is needed on the height of the existing structure.

**6) Bayfield Vista, LLC—124 N. 1<sup>st</sup> St**

Permit Application #19-21: Remodel of entire home. John Carlson et. al was present to discuss the application. Alterations to application include all vertical siding, no horizontal as depicted and a sliding glass door on the lower-level south side elevation instead of windows. Lengthy discussion ensued. Application is incomplete with construction details—what siding, doors, deck materials, types of windows, trim, etc. Further discussion ensued on freestanding decks, sliding glass doors, and windows. Can the house be made to look more historic? **Motion to reject the application due to being incomplete. Seconded by. Roll Call—Eldred, Durfey, Riemer, Carrier—yes. Motion carries.**

**7) Lindsay & Jake Bjerke—309 Wing Ave**

Permit Application #20-21: 10' X 8' 2<sup>nd</sup> story addition with balcony. Lindsay Bjerke was present to discuss the application. Application presented would include a 2<sup>nd</sup> story addition and a third story balcony, but no fire egress as originally presented in the past. Discussion ensued on how the additions presented do not fit with the historical integrity of the home. Eldred noted that under ordinance 423-4(C)(3) the applicant can work with the ARB board in an attempt to obtain a certificate of approval. Discussion further ensued. **Eldred motioned to reject the application as presented due to not meeting the requirements under the guidelines. Seconded by Durfey. Eldred-Yes, Durfey-Yes, Riemer-Abstained, Carrier-Yes.** Motion fails due to lack of quorum. **Durfey moved to approve the application as presented. Eldred seconded. Eldred-no, Durfey-no, Riemer-Abstained, Carrier-no.** Motion fails due to lack of quorum. Carrier and/or Eldred will work with Lindsay Bjerke under 423-4(C)(3) to work on an attempt to obtain a certificate of approval.

**8) Manypenny Bistro—201 Manypenny Ave**

Permit Application 21-21: Alter cement porch façade. Robert Holton was present to discuss the application. The façade would protrude 5" off the deck and be Richardsonian Romanesque in style and made of foundation coating. Discussion ensued. **Riemer motioned to approve the application as presented. Seconded by Durfey.** Discussion ensued about how it fits in with the current building. **Roll Call: Durfey, Riemer- Yes. Eldred, Carrier—no. Motion fails.**

**Other Discussion:**

**1) Correspondence**

- a. Copper Trout—250 Rittenhouse Ave~~ Permit Extension: Informational
- b. Wonderstate Coffee—117 Rittenhouse Ave~~Door Color: Lissy Matthews was present to discuss her door color. The color went from white to bright yellow to match brand colors. Discussion ensued about using a more muted color from the historic palette. **Durfey motioned to make an exception and keep the**

**door the current yellow it is. Riemer seconded.** Clarification that both doors will be painted the same color yellow. **Roll Call: Durfey, Eldred, Riemer, Carrier—yes. Motion carries.**

c. Kelsey Lindsey—429 Rittenhouse Ave~~Paint Color Changes: Informational

2) **Zoning Administrative Report:** Informational

3) **Assignment of new projects & Project Updates:** New projects assigned, and updates given.

**Adjournment and Next Meeting:** Eldred motioned to adjourn at 8:01 pm. Seconded by Durfey. Carried.

DRAFT