

City of Bayfield Common Council Mtg.

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 * 715-779-5712

Minutes of Monday, August 11, 2014 -- 4 pm

Call to Order – Roll Call – Pledge of Allegiance

Present: Nelson, Bryan, McMullin and Mayor MacDonald

Absent: Johnson

Others: David Eades, Chamber, Diane Fizell, Tom Kovachevich-PWD, and Billie Hoopman-Clerk, Don Albrecht (arrived at 4:12 p.m.)

Approve Agenda: Nelson/Bryan moved to approve the agenda as presented. Carried.

Approve Council Meeting Minutes of July 14, 2014: Bryan/Nelson motioned to approve the minutes as presented. Carried.

Public Input on Agenda Items: None.

Agenda Items:

1. **Ordinance #373 - Temporary Signs:**

McMullin/Nelson made a motion to approve Ordinance #373 – Temporary Signs as presented. Discussion. Bryan asked David Eades, Chamber Director if there was Chamber Support for the revisions. Eades said yes. Motion carried by voice vote: Nelson, Bryan and McMullin – yes.

2. **2015 Budget Schedule:**

The Council was provided with a 2015 Budget Schedule. Informational, no action required.

3. **2014 Apple Festival / Agreement:**

Bryan/Nelson moved to approve the 2014 Apple Festival Agreement as presented. Bryan asked Eades if he was O.K. with the agreement as presented. Eades said he wrote it, so yes it's acceptable. Passed by roll call vote as follows: Bryan, McMullin and Nelson – yes.

4. **Room Tax Report – 2nd Quarter:**

The Council received an updated 2014 Room Tax Report. It was noted that revenues are up 3.69%.

5. **2014 City of Bayfield Water Rate Application:**

The Council learned about the Utility's request to the Public Service Committee to increase water rates by 47%. They were also given a copy of the article entitled "Water rate hike coming for Bayfield" – Ashland Daily Press 8/1/2014. Discussion ensued. Councilors were reminded this only affects the water portion of the utility bill, not sewer. They also learned the PSC must first consider approving the request and second how the increase is applied; to the base rate, usage, stand-by's etc. Nelson said he's in favor of the increase being added to the base rates. Kovachevich said that request has been made to the PSC.

6. **Guidance on Ethics:**

The Council received copies of the two letters provided by Attorney Colleen Daly regarding City Officials and Board/Commission members advocating for themselves or others and participating in debates or discussions regarding city decisions that will impact them. Informational. Documents will be shared with other City Committees/Commission and Boards.

7. **Committee Resignations/Appointments:** None.

8. **Project Updates:**

• **2014 Water/Sewer Main Improvements – Project Status & So. 6th Street Change Order:**

The Council first reviewed before and after pictures of the project site. No action needed. Then they reviewed a 2014 Project Budget Summary and Change Order #1 Sixth Street Water main Repairs worksheet. Bryan/McMullin made a motion to approve the So. 6th Street additional work to begin right after Labor Day but require final completion by Apple Festival, at an estimate rate of \$110,979.91, for a

total project cost estimated at \$385,941.63. Passed by roll call vote as follows: McMullin, Nelson and Bryan – yes.

- **2015 Water/Sewer Main Improvements:** PWD Kovachevich reported that we are currently waiting on DNR input regarding SDWL funding.
- **Historic Streets Project:** We are still waiting for all required project approvals. We have a deadline to advertise the project by October 4, 2014.
- **Historic Waterfront Trail:** The next meeting is scheduled for August 25, 2014 at 10:30 a.m. During an early meeting with Brandon Hebert many good ideas, proposals, and suggestions were made. Seems to be consensus forming.

9. **Mayor's Report(s):**

The Council received the Mayor's written report dated July 11 to August 11, 2014. The Mayor briefly told them about his meeting with Bay Area Renewal Energy members about a potential solar energy facility in Bayfield County. We are going to supply them with the City's Xcel Energy bills.

Reports from Committees, Commission & Boards, Possible action: place on file the minutes &/or reports received.

Architectural Review Board: Minutes of July 7, 2014

B.R.B.: Minutes of July 28, 2014

Finance: Minutes of July 14, 2014

Fire Department: Minutes of August 4, 2014

Library: Minutes of July 23, 2014

Parks & Recreation: Minutes of July 9, 2014

Planning: Minutes of July 21, 2014

Police Department: July 2014 Report

Public Works: Minutes of July 21, 2014

Waterfront: Minutes of July 21, 2014

McMullin/Nelson moved to place the above minutes on file. Kudos to Chief Fangman for reading to the kids! Carried.

Correspondence:

- Community Development Block Grant – Housing Revolving Loan Funds 7/28/2014
 - Dictionary of American Regional English (DARE) Survey – UW Madison 7/21/2014
- Informational only; no action required.

Clerk / Treasurer: Payment of Bills, Treasurer's Report(s), Budget(s)

Bryan/McMullin made a motion to pay the bills as presented and to place the July Treasurer's Report and Budgets on file. Carried.

Affirm/Set Next meeting(s): September 8, 2014, at 4 p.m.

Adjournment: McMullin/Nelson moved to adjourn. Carried. (4:25 p.m.)