

CITY OF BAYFIELD COMPREHENSIVE PLAN (2019 – 2029) PROPOSED ACTIONS TABLE

2020 REVIEW	Project Cost-Est.	OTHER COMMS.	PRIORITY	CHAPTER	GOAL	OBJECT.	PROPOSED ACTION
ARCHITECTURAL REVIEW BOARD							
Completed			High (1)	I	2	1	In 2023, review and revise Historic District Guidelines that were last updated 3/23/18 (conduct review every 5 years).
Not Started			High (2)	I	2	2	By 2020, implement requirements for new construction to include an exterior lighting plan to protect night sky. Provide educational materials to existing residential/commercial structures about exterior lighting plans to protect night sky.
On-going		Plan. PWC PR	High (3)	I I I	1	1	In 2020, assist members of the PC, PWC, PR, and Chamber of Commerce with way-finding system and signs to maintain consistency with ARB guidelines.
COURTHOUSE COMMITTEE							
On-going Waiting for GSA to send final lease	\$10,000 Fee for Legal & Advisor	Plan. PWC	High (1)	I II V II	2 1 1	1,2,3 2,6 1,3	By October 1, 2020, complete the new lease agreement for the Apostle Islands National Lakeshore Headquarters, via the GSA <ul style="list-style-type: none"> • Maintain the historic integrity of the building. • Maximize application of sustainable principals and materials. • Ensure all operating costs and improvements are covered by lease payments. • Ensure grounds are managed for storm water runoff and green infrastructure.
HARBOR COMMISSION							
On-going Lake levels lowering.		Plan. PWC	High (1)	I II V I	1 1 3	5 2 1,2,3	Immediately evaluate and respond to high Lake Superior water levels and develop plans; with safety being the most important action to implement. To support this action, conduct community lakeshore vulnerability assessment with the assistance of the Wisconsin Sea Grant program expertise.

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Started - On-going	\$25,000	Plan. PWC	High (2)	II III I V V I	1 1 1 1	2,4 4 1,3 1,2,3	Review all harbor assets and develop long range planning guide that covers maintenance, improvements, and enhancements needed and sustainability goals/initiatives by 2021.
Not Started	\$25,000	Plan. PWC Tourism	High (3)	I II III IV VI	1	1,3 1,2,5,6 4 1,3 1,2,3	Engage in a study on use of the Bayfield City Dock; is it now being used for the highest and best use and what improvements are needed. Declining long term leases, open spaces, high water, city management, etc.
Started - On-going	\$750,000	Plan.	Med (4)	I II III IV	2 1 1 1	1,3 1,2,5,6 4 1,3	Review marina needs and consider remodel/rebuild of Marina building by 2022.
Started - On-going	Free	Plan.	Med (5)	III IV	1 1	1, 1,2, 5	By mid-year 2022, with public input, begin future lease discussions for Apostle Islands Marina.
HEALTH & SAFETY; AMBULANCE; FIRE							
On-going			High (1)	II	1	7	Support and maintain high quality emergency services for the greater community including police, ambulance, fire protection and public works.
HOUSING COMMITTEE							
Started - On-going	\$25,000	ARB Plan.	Med (1)	V	1	1-6	In 2020, after completion of the housing study, formally establish Housing Committee with full Council approval. Develop 5-year plan for implementing Comp. Plan and other City priorities.

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LIBRARY COMMITTEE							
Started - On-going 50% complete		ARB	High (1)	I	2	1	Undertake "The Bayfield Carnegie Library Pillar and Restoration Project," aligning with historical district guidelines (in collaboration with and advice from Wisconsin Historical Society), to restore and renovate library to promote long-term sustainability of the building. Goals are to complete fundraising drive by February 2020 and to complete structural work by 2025.
On-going		ARB	High (2)	II	1	6	Renovate the library building in collaboration and with the advice of the Wisconsin Historical Society (See no. 1, under CH 1, Goal 2)
On-going		ARB	High (3)	III	1	2	Restore the crumbling steps leading to the portico as part of Library Restoration Project (2025). See CH 1, Goal 2, no. 1.
On-going			High (4)	I	1	6	Preserve current habitat for declining bird and mammal species as we begin restoration work on the Library chimney project (2025) (for example, chimney swifts and bats).
On-going			Med	I	2	4	Further promote current and ongoing programs of intercultural and intergenerational sharing with the Red Cliff Community. Create and promote further access to the Bayfield Video Archive developed in cooperation with the Bayfield Heritage Association and consider expanding the archive.
On-going			Med	II	1	1	Maintain and enrich the Northern Waters Library Service. Sustain and expand our ongoing relationship with Red Cliff and connections with other neighboring communities as in joint programming (poetry and art, for example, and the Community Read program in conjunction with Northland College).
On-going		PWC	Med	II	1	5	Maintain our current accessibility to seniors; collaborate with CORE Resources to expand access to the collection through outreach initiatives.
On-going		P&R Plan.	Med	IV	1	1	Promote awareness of the location of the Library as a community focal point through physical signage and through Library presence on Bayfield community websites and maps. Include mention of the Library's amenity status through naming it as being among the top five in the state of WI in 2019.

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On-going		Plan. PWC	Med	VI	1	1	Implement recommendations from the 2019 Focus on Energy consultation as part of our shared sustainability values for the City of Bayfield (as funding allows).
On-going			Med	VII	1	1	Participate in ongoing working relationships with library networks in the area and throughout the state. Assist in furthering community discussions about cultural and social issues in the Chequamegon Bay area through programs and promoting appropriate materials as in All Community Read initiatives.
On-going			Med	VII	1	5	Strengthen and develop our existing partnership with the Bayfield School District through after-school and summer-time programming aimed at school-age users, continuing implementation of our student internship program, and engaging with school representatives on our board in meaningful dialogue as to specific concerns and potentials for cooperation that might exist between the Library and the school district.
							PARKS AND RECREATION COMMITTEE (includes Waterfront Committee)
1) Complete 2) On-going	\$58,150 (funded by grant & partners)	PWC Tree	High (1)	I I	4 1	1,2 1	Preserve, Maintain & Enhance Parks & Trails: By the end of 2021, complete implementation of Big Ravine Preserve improvements as described in the Wisconsin Coastal Management grants, including: 1) Trailhead enhancements at the Gil Larsen Trailhead and Meyers – Olsen Rd.; 2) Design and construction of trails network and stairway to connect the bottom of the Ravine with the school as well as east and west sides.
On-going	\$5,000 (needs to be part of larger wayfinding program)	ARB Parking Plan. PWC Tourism Water.	High (2)	III II	1 1	1,2 1,5,6	In conjunction with the Wisconsin Coastal Management Grant, by July 2020, implement a wayfinding system to facilitate public information and access to parks, trails (trailheads), and the lake. This would serve as the foundation for implementing a more comprehensive wayfinding system identified in the Comp. Plan. This would include a style manual for signs and maps, as well as location of a few select sign locations. Also, include getting parks, trails, trailheads, and lake access on google maps so anyone can find and navigate to these features. Develop the style manual with the involvement of the re-vitalized sign sub-committee of the Plan Commission & the BCVB.

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1)Complete On-going	\$30,000	Plan. PWC Tree Water.	High (3)	I	4	1	Preserve, Maintain and Enhance Parks: By the end of 2021, using grant funds matched by City funds, implement repairs and improvements to Halvor Reiten Park : 1) large rip rap along Dock L; 2) install boardwalk on top of land spit out to the dock at the end; 3) implement low-maintenance plantings to enhance aesthetics and resilience; 4) implement green infrastructure, as appropriate.
On-going	\$70,000	PWC	High (4)	I	4	2	Continue to implement improvements & maintenance of Dalrymple Park : 1) By 2024 complete electrical upgrades/underground installation; 2) by 2029 improve existing road (accumulate carryover funds to cover \$40K cost); 3) monitor shoreline and seek resources to address stabilization where needed.
Started in 2020; to be completed 5/2021.	None All Vol. Time	Harbor Plan. PWC Tree Water.	High (5)	I II IV	4 1 1 1	1,2 6 1,5,6 1,3	Enhance Parks & Trails: By 2022, after the adoption of the full Comprehensive Plan, review and revise the City Recreation Plan , with public participation. Include potential additions or improvements to parks and trails. Include information for green infrastructure audit, as well as actions and guidelines for protection of watershed, and consideration of flood events. Include enhanced accessibility for senior citizens as well as people with mobility limitations. Also include recreation-related economic opportunities. The plan should incorporate an annual work plan process which would: 1) evaluate park conditions/maintenance needs; 2) develop work plan; 3) assign work to volunteers, partners, PWD; 4) allocate budgets. Include an implementation schedule and funding needs as an appendix.
On-going Donations being collected; grants being pursued.	\$50,000	Harbor PWC Water	High (6)	I	4	1,2	Implement Waterfront Plan : By 2022 renovate and resurface walkway in Memorial Park; including redesign of north approach near gazebo.
On-going Added to O.R.Plan.	None.	Plan. PWC Tree	High (7)	I	1	3,6	Based upon the completion of a green infrastructure audit, on an annual basis, assess Parks and Trails for protection of slopes, fragile soils, wooded areas, and changing climate conditions . Address issues as needed.

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On-going	\$5k/yr.	Plan. Tourism	High (8)	I VII II	4 1 1	1 1,3 1	In 2020 – 2022: work cooperatively with the Landmark Conservancy and the Town of Bayfield to restore the Brownstone Trail : this would include supporting the pursuit of funding and other resources.
Not started	Design: \$25K Build: \$100K	Harbor PWC Water	Med. (9)	I	4	1,2	Implement Waterfront Plan: By 2023, establish walkway on the north half of Front Street between Rittenhouse and Washington; adjoining the ferry parking lot. This could possibly be accomplished by moving parking to the west side of Front St. and establishing a sidewalk along the east side. The first step would be to design the re-route by 2022. Second step would be construction by end of 2023.
On-going	On Project basis. \$5K per year.	Plan.	Med. (10)	I II III IV	4 1 1 1	1,2 1, 6 2,5 1	Preserve, maintain, and enhance trails: Continue participation in the Bayfield Area Trails System (BATS) Committee to develop and implement a unified trails system among the City, Town, County, and Red Cliff. This would include identifying and prioritizing linkages between existing trails networks (e.g. Big Ravine to orchards and Fire Tower Hill), providing public information and access, and developing capacity to maintain trails. Place an emphasis on trails along the waterfront, notably a trail from the City to Dalrymple Park.
Not Started	Intern: \$5K	PWC	Med. (11)	1	4	1,2	Maintain parks & trails: By 2022 explore the potential to establish a seasonal staff and/or internship position(s) for parks and trails maintenance. Possibly fund this position through grants and/or fees in cooperation with BATS partners. By 2025, have at least one sustainably funded seasonal staff/intern position in place for parks and trails maintenance.
Not Started	Legal Support. \$2K	Plan.	Med. (12)	VI	3	1	By 2024, establish conservation easements on City Lands in the Big Ravine and other lands zoned as Conservancy (W-1) lands.
In Progress as part of walkway renovation (above)	\$4K (\$2K each)	Harbor PWC Water.	Low (13)	I I	2 1	1,2 1	Implement Waterfront Plan: By 2026, construct overlooks with interpretive signs at Jake's Park and 2nd Street overlooks.

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							PLANNING COMMISSION
On-going	Free	All	High (1)				Starting in 2021, review and update all committees' progress related to their individual action items annually in April.
Completed Working on supplemental guide.	Free		High (2)	II IV V VI	1 1 1 1	5 1 1—5 3	By April 2020, pass a Health in All Policies ordinance (based on Appleton's ordinance).
In Progress May Completion	In Process	Housing	High (3)	I IV V	1 1 1	1 1 1—6	Engage in a Housing Study – regional and local picture. Understand the housing needs of our current population base and future needs. Study to be completed in 2021.
On-going	WCMG	Planning Parking P&R PWC	High (4)	I II III	1 1 1	1—6 2,3,4 1,2,3	In 2020, establish a Green Infrastructure Ad Hoc Task Force and pursue funds to contract a green infrastructure survey/audit. This will provide a better understanding of where we are today, where are we doing a good job, and where are our deficiencies, etc. Includes Ravine/Run off areas and Corridors.
On-going		P&R PWC Tourism	High (5)	I II III VII	2 1 1 1	1,3,4 5,6 1,2,3 1	Starting in 2019, review and revise the City of Bayfield Sign Ordinance – look for discrepancies and gray areas and revise where needed and develop a Wayfinding Sign Plan.
On-going		Parking Tourism	High (6)	I II III VI	2 1 1 1	1 5,6 1 — 5 2,3	By 2022, initiate a Parking Study to identify the parking problems and potential solutions. Information may help to revise Parking Ordinance in a more meaningful way.
Not Started			Med (7)	VI	1 2	2 1	In 2023, review of all City owned properties and consider best uses and alternative. For example, should City Hall be kept in its current location or moved?

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Not Started			Med (8)	VI	1	2,4,5,6	In conjunction with zoning ordinance review, evaluate Mixed Uses – Commercial District: Review Zoning Ordinance and revise allowed uses in the Commercial District.
On-going Draft RFP	\$50,000		High (9)	VI	1	6	In 2023, initiate process to conduct a zoning ordinance review and revision.
PUBLIC WORKS COMMITTEE							
On-going			High (1)	II VII	1 1	1,2,3 2	Seek grants and other financial assistance to fund the City's 2020-2021 Sewer System Improvements Project which includes reconstruction of approximately 3,700 LF of aging and undersized sanitary sewer and appurtenances. See attached location map for the project. The cost of the project is approximately \$1,000,000, which includes \$150,000 of engineering and construction-related services costs.
On-going			High (2)	I VII	1 1	1,2,3 2	Seek grants and other financial assistance to fund the City's 2021-2022 Water Main Improvements Project . This project includes reconstruction of approximately 2,340 LF of aging and undersized water mains and appurtenances. See attached location map for the project. The cost of the project is approximately \$1,050,000; which includes \$150,000 of engineering and construction-related services costs.
Not Started		Plan.	High (3)	II VII	1 1	1,2,3 2	By 2021 Conduct an Inflow/Infiltration study on the City's Sewer System and make plans for the needed improvements. Include Green Infrastructure concepts in the assessment and plans.
On-going		Plan.	Med. (4)	II VI VII	1 3 1	1,2,3 1,2,3 2,3	By 2022, review and manage the City's Stormwater Management Plan and assist the Plan Commission with developing ordinance/guidelines that assist with the management required. (Ravines, ditches, fragile soil areas - Increased storms, high lake levels, developmental impacts, etc.) Include Green Infrastructure concepts in the guideline development and implementation.
On-going COVID		ARB	Med. (5)				By 2022, Inventory and evaluate all City Owned properties for building maintenance and possibilities for green infrastructure or energy saving methods .

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On-going		P&R Parking Plan.	Low (6)	II VII	1 1	1,2,3 2	By 2024, install sidewalks and curb and gutter in the Commercial District (Manypenny, So. Second Street, Third Street, Broad Street), consider Special Assessments for other deteriorating sidewalks/curb and gutter. Include application of Green Infrastructure concepts in project implementation.
TREE BOARD							
On-going COVID		P&R PWC	High (1)	I	4	1,2	By the end of 2020, complete needed trimming, removal, and stumping of trees.
On-going		P&R PWC	High (2)	I I	1 4	1,2,6 1,2	By the end of 2020, complete and begin to implement a 5- year plan for tree planting (replacement and new) with an emphasis on watershed protection and green infrastructure. Subsequently pursue grant funding for implementation.
On-going		P&R PWC	High (3)	I I	1 4	1,2,6 1,2	From 2020 – 2025 remove invasive species from city-owned property. Advertise activities to increase community awareness about invasive species. This would include introducing beetles to control purple loosestrife with the involvement of the Bayfield School, starting in 2020.
On-going		Tree	High				On an annual basis, keep Bayfield a Tree City by meeting the “Tree City, USA” standards.” <i>Added: March 4, 2021</i>