

# City of Bayfield Common Council

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 \*715-779-5712

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Wednesday, January 15, 2020 – 4:00 pm

Call to Order – Roll Call – Pledge of Allegiance

Review/Approve Agenda

Review/Approve the Common Council minutes of December 18, 2019

Public Input on Agenda Items

## Agenda

1. City of Bayfield Elections
  - a. Resolution #565: Combining Wards for certain 2020 Elections
  - b. Adopting the City of Bayfield Election Contingency Plan
2. Consideration of Technology Support Contract with YWS Technology, LLC
3. Committee Resignation/Appointments
4. Project Updates:
  - a. Marina Breakwall/Seawall Project
  - b. Bayfield & Ashland County Regional Housing Study
  - c. Big Ravine & Wayfinding System Project
  - d. Bayfield Area Trails (BATS)
  - e. Green Infrastructure Project
  - f. Lakeshore Walkway and Trails Project (Town and City)
5. Mayor's Report

## File Reports from Committees, Commission & Boards:

**Ambulance:** Minutes of January 16, 2020

**Architectural Review Board:** Minutes of October 28, 2019

**BRB:** None.

**Finance:** Minutes of December 18, 2019

**Fire Department:** Minutes of January 6, 2020

**Greater Bayfield WWTP:** None

**Harbor:** Next Mtg. February 3, 2020

**Library:** Minutes of November 20, 2019

**Parks and Rec.:** Minutes of January 9, 2020

**Planning:** Next Mtg. January 28, 2020

**Police Department:** December 2019 Report

**Public Works:** Next Mtg. Feb. 2020

**Sign Sub-Committee:** Minutes

**Tree Board:** Meeting Minutes and Annual Report

**Correspondence:** 35<sup>th</sup> Superior Days – February 11 and 12, 2020

**Treasurer's:** December Voucher Payments, Fund Summary, Treasurer's Reports and Budgets

**Closed Session:** *The City of Bayfield Common Council reserves the right to convene into closed session at any time during the course of the meeting pursuant to Section 19.85 (1)(e):to discuss the Courthouse Lease  
The Committee reserves the right to reconvene into open session to make any decisions on the discussion and/or for purposes of adjournment.*

**Next Mtgs.:** February 19, 2020 at 4 p.m. and March 18, 2020 at 4 p.m.

**Adjournment**

**City of Bayfield Common Council**  
Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 \*715-779-5712

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**Minutes of Wednesday, December 18, 2019 – 4:00 pm**

**Call to Order – Roll Call – Pledge of Allegiance**

Mayor Ringberg called the meeting to order at 4:00 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

**Present:** Cirillo, Bryan, Johnson, Burkel and Mayor Ringberg

**Others:** Kellie Pederson, Kim Gifford-NWRPC, Jeffrey Silbert, and Kathleen Russell

**Staff:** Tom Kovachevich-PWD, Dionne Johnston-Treasurer, John Fangman-Chief, and Billie Hoopman-Clerk

**Review/Approve Agenda:** Johnson/Burkel moved to approve the agenda as presented. Carried.

**Mayor Ringberg called the Public Hearing to Order at 4:00 p.m.:** The purpose of the hearing is in regards to the proposed application for a Community Development Block Grant – Planning Program (CDBG-PLNG) funds. The public was invited to attend to learn about the CDBG program, to help identify additional community development needs, and to comment on the activities proposed to be included in the CDBG application.

Kimberly Gifford, Northwest Regional Plan Commission, was present to guide us through Public Hearing agenda Items 1-6. No public input was received while she went through these items.

1. Identification of total potential funds; 35-40 Million (does not carry over)
2. Eligible CDBG activities: Housing, home buyer assistance, special projects (Emergency situations), funds for planning (studies-LMI), Public Facilities, Economic Development (Creating or retaining jobs),
3. Presentation of identified community development needs: Housing stock is aging, rentals pool is small and expensive for LMI
4. Identification of any community development needs by public. It was noted there is always a need for improvement(s).
5. Presentation of activities proposed for CDBG application, including potential residential displacement.
6. Citizen input regarding proposed and other CDBG activities

**Public Comment:**

- What does LMI mean? What is the threshold? A 4-person household is around \$48,000.
- Does the budget get used each year for Community Development? No, and funds don't carry over.
- Kathleen Russell said infrastructure is a great need and is very expensive. She inquired about funding to improve our water infrastructure, especially to properties located above the wells where there are pressure problems.
- The main purpose of this project is to help identify barriers to housing in the City.
- Jeff Silbert, Bayfield County Board Member who sits on the Housing Committee said he is very appreciative of the City's leadership; a great way to solve a regional problem.

Johnson/Burkel moved to close the public hearing. (4:13 p.m.) Carried.

**Review/Approve the Common Council minutes of November 13, 2019:** Johnson/Cirillo moved to approve the minutes as presented. Carried.

**Public Input on Agenda Items:** None.

## **Agenda**

1. **Community Development Planning Grant: Bayfield & Ashland County Regional Housing Study**  
Johnson/Bryan moved to adopt the following Resolution and Plans as presented:
  - a. Resolution #561 – Adopting a Citizen Participation Plan, Plan Commission to serve as Citizen Participation Committee
  - b. Resolution #562 – A resolution to adopt the policy to prohibit the use of excessive force and the barring of entrances/exits for non-violent rights demonstrations
  - c. Adopting Residential Anti-Displacement and Relocation Assistance Plan
  - d. Resolution #563 – Authorizing Resolution to Commit Matching Funds
  - e. Resolution #564 – Authorizing Resolution for the submission of a Community Development Block Grant ApplicationDiscussion on the expense to the City of Bayfield. Motion carried by voice vote: Cirillo, Bryan, Burkel and Johnson – yes.
2. **Resolution #560 - City of Bayfield 2019 Comprehensive Plan Update: Revising the Implementation Chapter, adding Actions to Achieve Goals and Objectives, an annual Monitoring Form, and Comprehensive Plan Actions Crosswalk Report for Committees:** Burkel/Johnson made a motion to adopt Resolution #560 as presented. Passed by roll call vote as follows: Bryan, Burkel, Johnson, and Cirillo – yes.
3. **Solar Connect Community:** The City of Bayfield was presented with a Founding Member 2018 Plaque.
4. **Lease Agreement by and between the City of Bayfield and KR Kayaking, LLC:** Burkel/Johnson motioned to approve the two-year lease between the City and KR Kayaking as presented. Passed by roll call vote as follows: Burkel, Johnson, Cirillo and Bryan – yes.
5. **Notice of Disallowance of Claim:** Chief Fangman gave a brief summary of the event. Bryan/Johnson moved to place the letter on file. Carried.
6. **2020-2021 Election Board Appointments:** Burkel/Johnson moved to accept and place the list of 2020 -2021 Election Board Appointments on file. Carried.
7. **Committee Resignation/Appointment -Plan Commission, CDBG, Tree Board:** Bryan/Johnson moved to accept with regret the resignation of Dorothy Hackbarth from the Plan Commission to and approve the appointment of Tad Paavola to the City's Tree Board. Carried.
8. **Room Tax Report:** Johnson/Burkel to place on file. Carried.
9. **Project Updates:**
  - a. Marina Breakwall/Seawall Project – We are hoping to hear in Mid-January if we will receive any HAP or MSL grant funding.
  - b. Bayfield & Ashland County Regional Housing Study – Application will soon be submitted.
  - c. Big Ravine & Wayfinding System Project – Expecting to receive plan from Trails Anonymous in January.
  - d. Bayfield Area Trails (BATS) – Work in progress.
  - e. Green Infrastructure Project – Moving forward with Committee Appointments in January, and a year long project for Green Infrastructure and Resiliency Planning
  - f. Lakeshore Walkway and Trails Project (Town and City) – MSL Grant was submitted (\$3.2 million)
10. **Mayor's Report:** The Mayor gave a brief report on the achievements made this year.

**File Reports from Committees, Commission & Boards:**

**Ambulance:** Minutes of November 21, 2019

**Finance:** Minutes of November 13, 2019

**Fire Department:** Minutes of December 2, 2019

**Harbor:** Minutes of December 2, 2019

**Parks and Rec.:** Minutes of November 7, 2019

**Planning:** Minutes of November 19, 2019

**Police Department:** November 2019 Report

**Public Works:** Minutes of November 13, 2019

Johnson/Bryan moved to approve and place the above minutes on file in a block format.

Carried.

**Correspondence**

1. November 1, 2019 – NWRPC – Comprehensive Economic Development Strategy for NW WI

2. November 18, 2019 - Bayfield County Taxes

3. November 2019 – Bayfield Summer Concerts

4. November 2019 – Bayfield Heritage Association

5. December 2019 – Apostle Islands Sled Dog Race

6. December 6, 2019 - Water Quality Concerns on the South Shore of Lake Superior

7. December 6, 2019 – Superior Days, February 11-12, 2020

8. December 11, 2019 – Bayfield County Forest Comprehensive Land Use Plan Update

Burkel/Johnson moved to place the above listed correspondence on file. Carried.

**Treasurer's: November Voucher Payments, Fund Summary, Treasurer's Reports and Budgets**

Johnson/Burkel made a motion to approve the November voucher payments and to place the other reports noted above on file. Passed by roll call vote as follows: Johnson, Cirillo, Bryan and Burkel – yes.

**Next Mtgs.:** January 15, 2020 at 4 p.m. (Reg. Meeting)

February 19, 2020 at 4 p.m. (Reg. Meeting)

**Adjournment:** Johnson/Bryan made a motion to adjourn. Carried. (4:43 p.m.)

Minutes by: Billie L. Hoopman, Clerk

## **RESOLUTION #565**

### **ELECTION - COMBINATION OF WARDS**

WHEREAS, State Election Law, as outlined in §5.15(6)(b) Wis. Stats., allows the governing body of any municipality to combine 2 or more wards for voting purposes to facilitate using a common polling place, and

WHEREAS, municipalities having a population of less than 35,000, the governing body may provide that returns shall be maintained only for each group of combined wards at any election, and

WHEREAS, the Common Council recognizes the advantage of simplifying the election process in this manner, and

WHEREAS, the City's Wards 1, 2, 3 and 4 will be combined for the February 18, 2020 - Spring Primary, May 12, 2020 - Special Election, August 11, 2020- Partisan Primary and November 3, 2020 - General Election in the City of Bayfield.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Bayfield does hereby combine all wards for the Spring Primary, Special Election, Partisan Primary, and General Election and shall have one set of election returns accordingly for each.

Signed this 15<sup>th</sup> day of January, 2020.

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Gordon T. Ringberg, Mayor

STATE OF WISCONSIN)  
COUNTY OF BAYFIELD)

I hereby certify that the foregoing resolution is a true, correct, and complete copy of a resolution duly and regularly passed by the Common Council of the City of Bayfield on the 28<sup>th</sup>, day of November, 2017, and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this 15th day of January, 2020.

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Billie L. Hoopman, City Clerk

*Established in 1913.*

# **CITY OF BAYFIELD**

## **ELECTION DAY EMERGENCY RESPONSE PLAN**

This document is maintained by:

Billie L. Hoopman, Clerk

125 So. First Street, Bayfield, WI 54814

Last updated: December 2, 2019

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## INTRODUCTION

### Purpose:

This document will serve as the emergency response/contingency plan in case of an unexpected circumstance that requires a change in the standard operating procedures on Election Day. The purpose of this document is to provide guidance for election staff and for the general safety of polling locations, all while maintaining the integrity of an election.

This document shall be reviewed with Election Inspectors as part of the Clerk's pre-election training. The document and its contents shall be considered sensitive in nature. County Clerks, as well as polling place property owners and facility managers, should be apprised of relevant aspects of these plans.



## **Polling Place Staffing, Hours of Operation, and Location(s)**

### **Address of this Polling Location:**

Bayfield City Hall

125 South First Street

Bayfield, WI 54814

### **Staffing:**

This polling locations will have the following staff on site:

- Chief Election Inspector (1-3)
- Election Inspectors (3-5; generally split shifts)

### **Hours of Operation:**

Voters may cast their ballots from 7:00 a.m. to 8:00 p.m.

### **Extended Polling Place Hours:**

In the event of an emergency, a court order may be requested to extend polling place hours.

## EMERGENCY PROCEDURES

Chief Election Inspectors should ensure that Election Inspectors are made aware of these procedures and their responsibilities in advance of an election, if possible. Identifying duties and assigning them in advance may help alleviate stress and clarify responsibilities in case of an emergency.

### A. WORLDWIDE TERRORISM EVENT

In the event of terrorist activity, the Federal Government may have a preliminary plan in place for moving activities on election days. All elections will continue unless Federal or State officials have ordered otherwise. If there are no police orders to take cover or to remain indoors, all operations of polling places can remain intact. If you are notified to evacuate the polling place, follow the instruction regarding evacuation in this plan (see Section E. Evacuation).

### B. ACTIVE SHOOTER

Active shooter situations are unpredictable and evolve quickly. As a result, these situations may be over even before law enforcement arrives on the scene. Individuals must be prepared, both mentally and physically, to react to an active shooter situation. U.S. Department of Homeland Security recommends these best practices when coping with an active shooter situation:

- Be aware of your environment and any possible dangers.
- Take note of the two nearest exits in any facility you visit or are assigned to work as an Election Inspector.
- If you are in an office, stay there and secure the door.
- If you are in a hallway, get into a room and secure the door.
- As a last resort, attempt to take the active shooter down. When the shooter is in close range and you cannot flee, your chance of survival is much greater if you try to incapacitate him/her.
- Dial 9-1-1 WHEN IT IS SAFE TO DO SO!

### C. WORKPLACE VIOLENCE / OTHER ACTS OF VIOLENCE

Be aware of the possibility of an incident occurring at your voting location. Treat all threats and warnings seriously.

- Report any and all threats to the Chief Election Inspector to make a determination as to the next course of action.

- If a situation involves an immediate threat of violence to persons and/or the election process, dial 9-1-1.
- In the event of a personal confrontation, do your best to stay calm.

#### **D. THREATENING PHONE CALL/BOMB THREAT/SUSPICIOUS OBJECT**

If you receive a written threat, suspicious package, or find a suspicious object on the premises:

- Keep anyone from handling or going near the object in question as it may be dangerous. (In addition, preservation of evidence is important for law enforcement).
- Stay calm and dial 9-1-1.
- Promptly write down everything you can remember about receiving the threat and/or finding/receiving the suspicious object.
- Depending on where the object is found (and in accordance with instructions from 9-1-1 operator/law enforcement), you may need to evacuate the polling place. If you are notified to evacuate the polling place, follow the instruction regarding evacuation in this plan (see Section E. Evacuation).

#### **E. EVACUATION**

Treat all threats and warnings seriously. If an evacuation becomes necessary (i.e., fire, fire alarm, etc.), the following steps can help keep people safe and effectively continue the election processes:

- Stay calm and dial 9-1-1.
- The evacuation and safety of human life is the first concern. Inform any voters at your location of the safety evacuation route.
- Secure election materials, if possible (voting equipment, ballots, inspectors' statements).
- Proceed to the designated area (**Bayfield Fire & EMS Hall, 813 Washington Avenue**) until/unless you are directed to do otherwise.
- Take accountability and note any missing people. Report missing people to emergency personnel.
- Stay in designated area until you are otherwise directed.
- Do not re-enter the building until authorized by emergency personnel.
- Do not speak to the media – refer them to the Chief Inspector or emergency personnel.

## F. SEVERE WEATHER/NATURAL DISASTER

To ensure safety and security during inclement weather, the Clerk shall monitor and be in communication with local law enforcement, emergency responders, and Chief Election Inspectors. Safety of human life is the first concern.

- If a natural disaster occurs that provides ample time and requires inspectors and voters to take cover in the Polling Location or if necessary in the designated area (**Bayfield Fire & EMS Hall 813 Washington Avenue**), all unvoted ballots and polls lists will be secured by the Chief Inspector. The voting equipment/ballot box can be unplugged and locked in a secure storage area. No ballots shall be inserted into the voting equipment/ballot box, nor should any additional ballots be issued during this time. When regular business resumes, the Chief Inspector shall note the time from beginning to end that voting was suspended on the Inspectors' Statement.
- If a tornado is reported or seen in the immediate area, seek shelter in Polling Location, or if necessary in the designated area (**Bayfield Fire & EMS Hall, 813 Washington Avenue**). If time does not allow you to evacuate to a safe location, find shelter under a heavy object such as a table and protect your head.
  - Do not stop for personal belongings, ballots, or election equipment.
  - Take accountability and note any missing people.
  - If the building is struck by a tornado, remain in your location until it is safe to evacuate.
  - Stay away from sources of power, power lines, phone lines, gas lines, and windows.
  - Once you are clear of the area, do not re-enter the building until/unless authorized by emergency personnel.
  - Report missing people to emergency personnel.

## G. ELECTRICAL OUTAGE

In the event a polling location loses power, voting equipment contains power supply backups that allow the equipment to continue to operate for approximately 3-4 hours. This battery backup also stores the totals for ballots already recorded.

Turn off the voting equipment and have voters deposit their ballots into the equipment's auxiliary compartment. Note the time of the power outage on the Inspectors' Statement and contact the clerk immediately. If flashlights and/or emergency lighting are not already available at the polling location, clerks should reach out to the (**Public Works Department and/or Bayfield County Emergency Management Services**) to deliver flashlights and any other necessary supplies.

When power is restored, turn the voting equipment back on and process any voted ballots located in the auxiliary compartment through the equipment. If power is not restored before the end of Election Day, secure all voted ballots in a ballot bag and bring them, along with all of the election supplies, to the alternate location (**Bayfield Fire & EMS Hall 813 Washington Avenue**). Ballots will be processed at the alternate location.

In the event of a long-term power outage, a change of venue may be required (see Change of Polling Location, page 8). If there is a wide spread power outage, ballots should be secured with the Election Inspectors at the polling location until 8:00 p.m. In addition to the instructions listed above:

- Stay calm.
- Provide assistance to visitors and staff in our immediate area.
- If emergency lighting is available, proceed with caution to the area with lighting (perhaps this may be natural light from windows).
- Turn off the voting equipment. The tabulator memory device will retain all data in its memory and can be restarted after a power outage.

## H. MEDICAL EMERGENCIES

If you observe a staff member or visitor who appears to be seriously ill or injured:

- Stay calm and dial 9-1-1.
  - Provide your location (**125 South First Street, Bayfield, WI; 715-779-5712; or refer to page 2**) and the nature of the emergency.
  - Answer all questions asked by the 9-1-1 operator.
  - Listen to and follow all instructions provided by the 9-1-1 operator.
- Do not move a person who has fallen.
- Unless it is a life-threatening emergency, do not render first aid until a qualified individual arrives or you are instructed to do so by the 9-1-1 operator.
- If possible, try to obtain from the injured person his/her name and what happened.
- Report any injury to the clerk (after the injured person is safe).
- Avoid unnecessary conversation about the ill or injured person.
- Do not speak to the media – refer them to the Chief Inspector or emergency personnel.

## CHANGE OF VENUE (POLLING PLACE)

When it has been determined by the Chief Election Inspector (in consultation with the Clerk and emergency management personnel, if applicable), that a polling location needs to be moved to effectively respond to a disaster/emergency, follow this guidance:

- The Election Inspectors will assist in packing up all voting equipment, ballots, poll lists, registration materials, and all election forms and information that needs to be relocated (e.g., signs, notices, etc.).
- The Clerk will organize transport vehicles and report to the polling location to help facilitate the move.
- All Election Inspectors will assist the Clerk in moving the election materials/equipment to the transport vehicles.
- The voting equipment/ballot box(es) will remain locked at all times.
- The voting equipment/ballot box(es) will be escorted to a municipal vehicle or police vehicle, if available. A police officer will remain in view of the voting equipment/ballot box(es) at all times and take them to the Alternate Location (**Bayfield Fire & EMS Hall, 813 Washington Avenue**). At this location, the polling place will be set up as normal.
- All unvoted ballots should remain in the presence of the Chief Inspector and at least one other Election Inspector during the change of location.
- A sign should be posted on the front entry doors of the original polling location designating the new polling place (if the building is safe), or at a place as close to the entry doors as possible.
- A law enforcement officer, or another designated person will remain at the original polling location to direct voters to the new location.
- Notice should be provided/posted to the municipal website, local Public Access Channel, local radio, social media, etc. to direct voters to the new location.
- Notice should be provided to the Wisconsin Elections Commission.
- Inspectors should document the change of venue and what time voting resumed on the Inspectors' Statement.
- Does the situation warrant an extension of polling place hours?

## EMERGENCY CONTACTS

Listed below are potential Election Day emergency contacts (**be sure to list both daytime and after hours phone numbers for these contacts and to update this list at least once per year**).

### Municipal Contacts

<b>Clerk</b>	Name: Billie L. Hoopman
	Daytime Phone Number: 715-779-5712
	After Hours Phone Number: 715-779-3438
	Cell Phone: 715-209-3957
<b>Deputy Clerk</b>	Name: Dionne Johnston and Sarah Mather
	Daytime Phone Number: 715-779-5712
	After Hours Phone Number: 715-681-0064
<b>Fire/Police/EMS</b>	9-1-1
<b>Fire (non-emergency)</b>	715-779-5731 (Chief Kovachevich)
<b>Police (non-emergency)</b>	715-779-5097
<b>EMS (non-emergency)</b>	715-209-2156 (Director Lyn Cornelius)
<b>IT Support</b>	Name:
	Daytime Phone Number:
	After Hours Phone Number:
<b>Voting Equipment Support</b>	Name: Election Systems & Software
	Daytime Phone Number: 800-247-8683
	After Hours Phone Number: 612-373-6111
<b>Municipal Attorney</b>	Name:
	Daytime Phone Number:
	After Hours Phone Number:
<b>Public Works Department</b>	Name: Tom Kovachevich, PWD
	Daytime Phone Number: 715-779-5731
	After Hours Phone Number: 714-209-3956

## County Contacts

<b>Clerk</b>	Name: Scott Fibert
	Daytime Phone Number: 715-373-6100
	After Hours Phone Number:
<b>Deputy Clerk</b>	Name: Jeran Rekemeyer
	Daytime Phone Number: 715-373-6100
	After Hours Phone Number:
<b>Fire/Police/EMS</b>	9-1-1
<b>Fire/Police/EMS (non-emergency)</b>	715-373-6120
<b>IT Support</b>	Name: Paul Houck
	Daytime Phone Number: 715-373-6319
	After Hours Phone Number:
<b>Voting Equipment Support</b>	Name: Election Systems and Software
	Daytime Phone Number: 800-247-8683
	After Hours Phone Number: 612-940-5962
<b>County Attorney</b>	Name: Kim Lawton
	Daytime Phone Number: 715-373-6111
	After Hours Phone Number:
<b>County Judge</b>	Name: John Anderson
	Daytime Phone Number: 715-373-6118
	After Hours Phone Number:



## State Contacts

<b>Wisconsin Elections Commission</b>	Help Desk: 608-261-2028
	Help Desk Email: elections@wi.gov
	For extended office hours and applicable phone numbers during those hours, please check <b>Recent Clerk Communications</b> tab the agency website ( <a href="https://elections.wi.gov">https://elections.wi.gov</a> ).
	<b>Meagan Wolfe (WEC Administrator)</b>
	Daytime Phone Number: 608-266-8175
	After Hours Phone Number: 608-712-6957
	<b>Richard Rydecki (WEC Deputy Administrator)</b>
	Daytime Phone Number: 608-261-2015
	<b>Reid Magney (Public Information Officer)</b>
	Daytime Phone Number: 608-267-7887
	<b>Mike Haas (Staff Counsel)</b>
	Daytime Phone Number: 608-266-0136

# **City of Bayfield Financial Committee Meeting**

## **Minutes of December 18, 2019**

### **Call Meeting to Order/Roll Call:**

Mayor Ringberg called the meeting to order at 3:30 p.m. at the Bayfield City Hall.

**Present:** Bryan, Burkel and Mayor Ringberg

**Absent:** None

**Others:** Treasurer Johnston, and PWD Kovachevich

### **Approve Agenda:**

Burkel/Bryan moved to approve the agenda as presented. Carried.

### **Minutes from November 13, 2019:**

Bryan/Burkel moved to approve the previous minutes as presented. Carried.

### **Reports:**

Bryan/Burkel made a motion to approve the bills and financials as presented. Carried.

### **Next Meeting:**

January 15, 2020 at 3:30 p.m.

### **Adjourn:**

Bryan/Burkel moved to adjourn. Carried. (3:45 p.m.)

Minutes by: Dionne K. Johnston, Treasurer

**Bayfield Fire Department: Minutes of 6 Dec 2020 Meeting**

5:30 PM to 7:45 pm Radio/Map training with Jan, Meagan, and Dan from County.

7:45pm Called to order

Public Input: None

**1. Fire Chief's Report:** given by Chief Kovachevich

- a. Nothing to report.

**2. Fire Inspector's Report:**

- a. None presented

**3. Treasurer's report:**

- a. None presented

**4. Training Report:** Given by P. Kulenkamp

- a. FF 2: Held in Washburn Tuesdays, 1/14 - 3/31+ Sat 4/4/, register now.
- b. Tonight: Maps/Radio/Dispatch Jan, Dan, and Meagan from County EOC
- c. CPR/AED moved to Feb 2.
- d. ID Cards: Email your photo ASAP.
- e. Apparatus Paperwork/Preplan team: Eyan, Cal, Pete, Dustin.

**5. Old Business:**

- a. Victims Fund committee. Tabled until Feb.

**6. New Business:**

- a. None

7:55 PM Motion by K. Smith/Capt. Johnson/J. Pierce to **Adjourn.**



**BAYFIELD POLICE DEPARTMENT**

**JOHN R. FANGMAN, *Chief of Police***

125 SOUTH FIRST STREET • P.O. BOX 1170 • BAYFIELD, WISCONSIN 54814 • (715)779-5097

**TO:** Honorable Mayor Gordon Ringberg  
Bayfield City Council

**DATE:** January 3, 2020

**SUBJECT:** Bayfield Police Department monthly report

During December the Bayfield Police Department handled 97 incidents. (In November, 2018, 94 incidents were handled.)

Traffic stops resulted in 4 warnings and 1 citation.

Parking violations resulted in 11 warnings and 3 citations.

One person was arrested and charged with theft and fraud. Investigation revealed the person stole blank checks from a family member and wrote the checks to businesses in Bayfield and Washburn.

One person was arrested on a valid warrant.

A student at the school was transported by ambulance to Memorial Medical Center after taking an overdose of prescription medication.

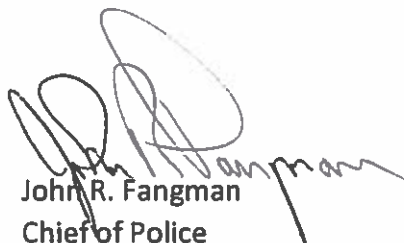
A burglary was reported at the Bayfield library. Nothing appeared to be taken and there was no sign of forced entry. Later in December some minor damage was reported to a cabinet which stores video equipment. The damage may be related to the burglary.

A vehicle was stolen from the parking area at the east end of Washington Ave, adjacent the Madeline Island Ferry dock. The vehicle was unlocked with keys left in the vehicle. Several days later the vehicle was found abandoned in Big Rock Park north of Washburn.

A hit and run to a parked vehicle was reported. The car was parked outside the Bayfield Rec Center at the time.

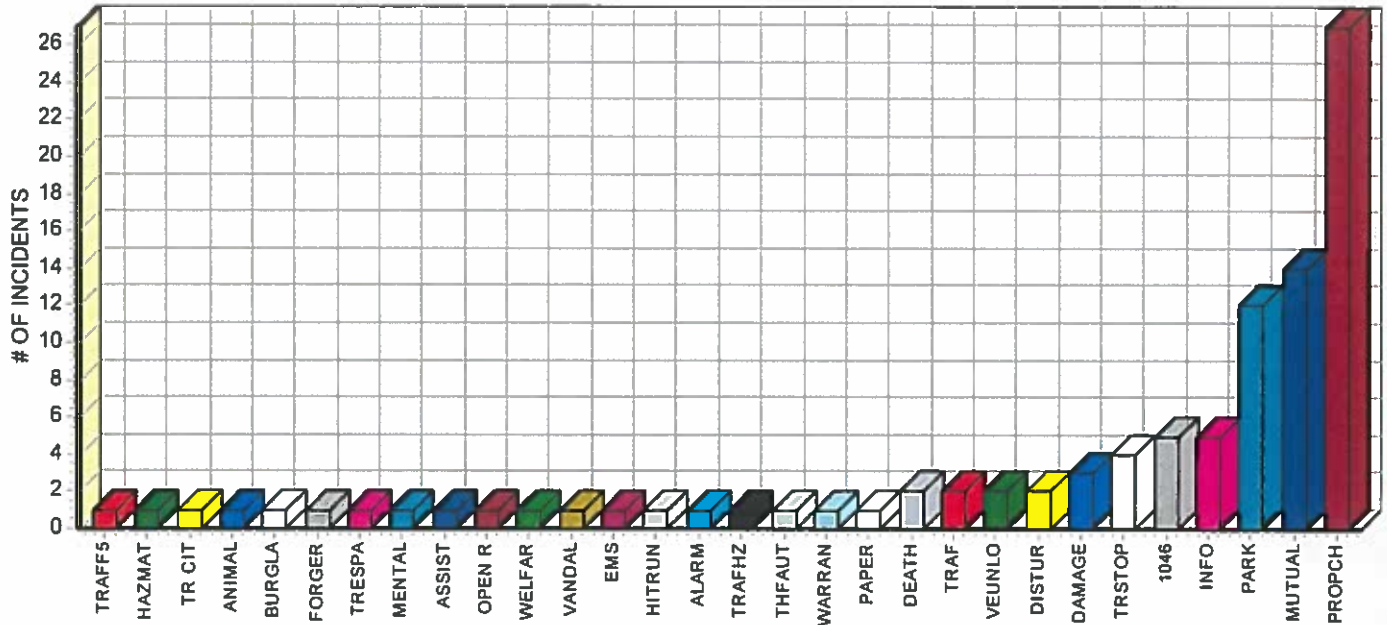
Two deaths were reported to police and the Bayfield County Coroner's Office in December. Both were elderly persons and both appeared to be from ongoing medical conditions.

Two meetings were attended.



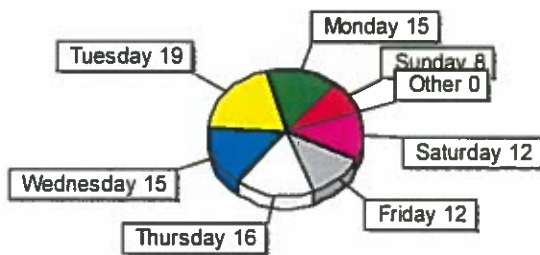
John R. Fangman  
Chief of Police

Incident Frequency by TYPE (Top 30 of 30 Shown) (Using DATE RECD)



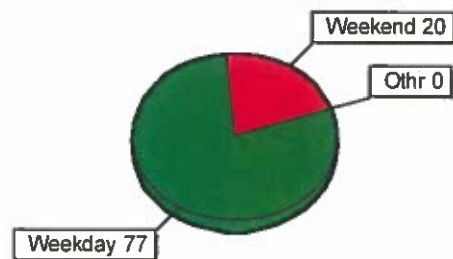
TRAFF5	1	HAZMAT	1	TR CIT	1	ANIMAL	1	BURGLA	1	FORGER	1	TRESPA	1
MENTAL	1	ASSIST	1	OPEN R	1	WELFAR	1	VANDAL	1	EMS	1	HITRUN	1
ALARM	1	TRAFHZ	1	THFAUT	1	WARRAN	1	PAPER	1	DEATH	2	TRAF	2
VEUNLO	2	DISTUR	2	DAMAGE	3	TRSTOP	4	1046	5	INFO	5	PARK	12
MUTUAL	14	PROPCH	27										

By Day of Week



Sunday	8.25 %	Monday	15.46 %
Tuesday	19.59 %	Wednesday	15.46 %
Thursday	16.49 %	Friday	12.37 %
Saturday	12.37 %	Other	0 %

Weekday vs Weekend



Weekend	20.62 %	Weekday	79.38 %
Othr	0 %		

Search Criteria: (LOGNUM like 'B3%')  
 (DATE\_RECD >= TO\_DATE('12/01/2019','MM/DD/YYYY'))  
 (DATE\_RECD <= TO\_DATE('12/31/2019','MM/DD/YYYY'))

1046	MOTORIST ASSIST	5
ALARM	ALL ALARMS	1
ANIMAL	ANIMAL COMPLAINTS	1
ASSIST	ASSIST OTHER AGENCY	1
BURGLA	BURGLARY/ B&E/ OR ATTEMPT	1
DAMAGE	DAMAGE TO PROPERTY/ NON CRIMINAL	3
DEATH	DEATH INVESTIGATION	2
DISTUR	DISTURBANCE	2
EMS	EMS	1
FORGER	FORGERY	1
HAZMAT	HAZARDOUS MATERIALS CALL	1
HITRUN	HIT AND RUN ACCIDENT	1
INFO	GENERAL INFORMATION	5
MENTAL	MENTAL SUBJECT OR E.D.	1
MUTUAL	MUTUAL AID	14
OPEN R	OPEN RECORDS REQUEST	1
PAPER	PAPER SERVICE	1
PARK	PARKING VIOLATION/ PROBLEMS	12
PROPCH	PROPERTY CHECK	27
THFAUT	AUTO THEFT	1
TR CIT	TRAFFIC CITATION	1
TRAF	TRAFFIC COMPLAINT	2

TRAFF5	CAR IN DITCH NO DAMAGE	1
TRAFHZ	TRAFFIC HAZARD	1
TRESPA	TRESPASSING	1
TRSTOP	TRAFFIC STOP	4
VANDAL	VANDALISM	1
VEUNLO	REQUEST TO UNLOCK VEHILCE	2
WARRAN	WARRANT	1

**TOTAL CALLS FOR SERVICE**

**97**

**City of Bayfield  
Parks & Recreation Committee Minutes January 9, 2020**

- Call to Order: 9:01 am
- Roll Call: Kate Kitchell-Eldred, Skye Bingham, Joanne Cirillo, Keith Ray, Dianne Fizell—By Phone
- Absent: None
- Other: Will Krift—Trails Anonymous (by phone), Sarah Mather—Office Assistant, Tom Kovachevich—PWD, Gordon Ringberg—Mayor
- Approve Agenda: Cirillo, Bingham. Carried
- Minutes from November 7, 2019: Ray, Cirillo. Carried.
- Public Input: None.

Agenda Items

**Permit Applications and public requests:** None

**New Business:**

**Update on Big Ravine Tails Design Report:**

**Introduction:** Will Krift, Trails Anonymous, joined by phone to discuss and answer questions pertaining to his draft proposal submitted per RFP specifications. Early snow fall prevented precise measurements to be taken, but an overall route has been planned out and more accurate measurements will be taken after snowmelt.

**Discussion:**

Overall, the committee thought Krift had a creative, well put-together, professional design. Great work!

**Items to be addressed in the Final:**

- More definitive definitions on sustainability and objectives in the introductory section.
- Trail-specific diagrams on connections once snow is gone.
- Equipment needs?
- Permitting & Navigable waterway? (Kitchell to present draft to DNR representative for red flags and to determine navigability).
- Minimizing the amount of infrastructure as much as possible within reason. To minimize maintenance and to maintain more natural/primitive character.
- Potential for railings? Safety for traversers.
- More images or links to different types of stairs presented in the draft report.
- Look for opportunities for a hybrid version where volunteers can also help to cut down on cost?
- Reassurance from Krift that once the snow is gone, more definitive measurements will be put in place and we'll have a better details on materials and cost estimate on the project.
- Maintenance on the City of Bayfield's end with stairs—volunteers when things need to be replaced? Landmark to help?
- Adjacent land owners should be notified (Kitchell, Mather).
- Send to Council once the final is in in summer.

**Standard Update Reports:**

1. **Budget/Finance:** End of year budget over by \$7,554.57. Wage cost were higher for routine maintenance to parks—patching Dalrymple road, etc. 2020 budget at CIP list presented. All looks well.
2. **Baseball Field, Soccer Field, School Garden:** No updates
3. **Big Ravine Preserve (change title from 120 acres, Gil Larsen, Iron Bridge):** Given the “go-ahead” to start Gil Larsen project from WCMG. Kitchell has spoken with Keith Opperman, stair builder, about stairs going down from the school to the bottom of the ravine; like Krifts' proposal, but less complex.



4. Brownstone Trail: DOT grant was submitted in conjunction with the Town of Bayfield. Asking around \$168K in funding for the waterfront trail within the City limits
5. Cooper Hill Park: No updates
6. Dalrymple Campground: Collections report presented. Not as high in years past—inclement weather in June played a factor.
7. East Dock Park: Lots of chips gone from storm damage. Will assess in spring with how to proceed. Rip rap on shoreline to help further erosion?
8. Halvor Reiten Park: No updates.
9. Jakes Park: No updates.
10. Other: Bingham to serve as Parks and Rec liaison for Green Infrastructure Program.

#### **Future Agenda:**

- 2020 Work Plan: Idea brought to the table of a 2020 work plan to address needs and priorities on City Parks and having each member “adopt” a park and report back each meeting.
- Cirillo suggested that we discuss how to cultivate and maintain volunteers for the parks at an upcoming meeting. This is also an action item in the Comp. Plan actions list.

#### **Upcoming Grants:**

- a. Big Ravine Trails construction – DNR Trails (Due May 2020)
- b. Halvor Reiten boardwalk (\$10K) – Bayfield County Health Infrastructure (Due May 2020) matched with CIP

Adjourned: Ray/ Bingham 10:18 am

Next Meeting: Thursday February 6, 2020

## Billie Hoopman

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**From:** beth cozzi <bethcozzi@gmail.com>  
**Sent:** Thursday, January 09, 2020 10:31 PM  
**To:** cityclerk@cityofbayfield.com  
**Cc:** bcozzi@bayfield.k12.wi.us  
**Subject:** Tree Board End of Year Report

As the year 2019 passes on and we enter the year 2020, the many accomplishments of the city of Bayfield Tree Board in 2019 are to be noted and the 2020 goals are to be stated.

The city of Bayfield was one of the first Wisconsin municipalities to adopt a Comprehensive plan in 2002. Since then, Bayfield has adopted a sustainability and planning document, has recognized the potential consequences of climate change, and has supported renewable energy projects. One of the ongoing goals included in the city of Bayfield Comprehensive ten year plan for 2019 to 2029 is to preserve, protect, and enhance native plants, trees, and wildlife within the city. The Bayfield Tree Board is committed to these goals.

The Bayfield City Tree Board in 2018 applied for and was awarded a generous grant for \$2500.00, by the Duluth Superior Community Foundation, to be matched with in-kind funds and services from the tree board, which enabled Bayfield to not only reach its goal of planting fourteen trees to replace old and damaged species, but the goal was surpassed by planting thirty-one trees, cutting damaged and aged trees, and trimming trees which would have otherwise been removed.

The goal would not have been accomplished without the assistance of the volunteer work of the Bayfield City Tree Board members, the City Works Department, along with the cooperation of the City Works Director, Tom Kovachevich, and local businesses, Roland Trees, Quality Tree Service, and Earth Sense Garden and Tree Service.

The New Year, 2020, provides more new challenges and accomplishments. Bayfield will be recognized by the National Arbor Day foundation for its 20th year as a tree city. The commemoration of the event will take place during the city's annual Bayfield in Bloom celebration in May, as well as the annual planting of a tree with fourth grade and high school students from Bayfield School and regional forester, Don Kissinger.

The Tree Board is collaborating with the Parks and Recreation Committee Ravine Campaign and will plant trees to enhance the beauty and help sustain the fragile soil system within the ravine.

More tree planting and trimming is scheduled for the 2020 season. Private citizens will be encouraged to request a shade or ornamental tree to be planted along the boulevard spaces in the vicinity of their homes. Information will be provided on the back of the water bills in the spring.

In accordance with with city ordinance 360-4, the urban forester of Bayfield is responsible for abatement of tree disease nuisances. The tree board, in conjunction with the students of Bayfield High School and community members will be working toward the abatement of Purple Loosestrife and Japanese Knotweed within the city of Bayfield.

In addition to our community outreach plans for 2020, we are proud to announce the addition of a new member, Tad Paavola to our tree board. He will be a valuable member and an asset to the goals of our board.

The sustainability of the Bayfield Urban Forest will continue in 2020 and for many years in accordance with the City Comprehensive Plans for 2019-2029 and with the help of the dedicated members of the tree board.

Sent from my iPad

## Subject: 35th Superior Days - February 11th and 12th, 2020

Dear Superior Days Participants:

First of all, apologies for not communicating sooner. Here is an update on the 35<sup>th</sup> Superior Days!

**Dates:** February 11<sup>th</sup> and 12<sup>th</sup>, 2020

**Where:** The Madison Concourse Hotel

Phone: 800-356-8293

**Group rates:** Single \$ 98.00

Double \$108.00

Governor's Club Level \$198.00

When booking a room, please mention Superior Days 35<sup>th</sup> Event to get the group rate. **The cutoff date is: January 15, 2020**

If you are planning on attending Superior Days, PLEASE register @ [superiordays.com](http://superiordays.com) as soon as you can. The registration fee is \$40.00.

### UP COMING MEETINGS:

**Planning Meeting:** Tuesday, January 14, 2020 @ 6:00 pm, Room #270, Government Center, 1316 North 14<sup>th</sup> Street.

**Training Meeting:** Monday, February 3, 2020 @ 6:00 pm, UWS, Yellow Jacket, Catlin Avenue.

**Lobby Leaders:** As you know, always looking for Lobby Leaders. Please let me know if you are willing to take the lead. Thank you!

### YOUTH COORDINATOR

Rebecca Wilberg has very graciously agreed to coordinate the Youth activities this year. So, if you have any questions or concerns, you can contact her at : [Rebecca.Wilberg@dwd.wisconsin.gov](mailto:Rebecca.Wilberg@dwd.wisconsin.gov)

### We have 3 Legislative Issues:

1. Medicaid
2. Better Cities
3. Access to Mental Health Services

### Agency Issues:

1. Local Options Sales Tax for Roads
2. Multimodal Transportation
3. Restoration of WI and MN Tax Reciprocity
4. Terminal Tax – Support increase for 2019 allocation
5. OARS – Opening Avenues to Re-Entry Success
6. Increase First Nation studies in Public Schools

### Agency

DOT  
DOT  
DOR  
DOR  
DOC  
DOPI

- |   |                                     |
|---|-------------------------------------|
| 7. Assist with Seasonal and Affordable housing shortage in Bayfield County (QAP)    | WHEDA                               |
| 8. Lack of Resources for Addressing homelessness and mental healthcare for Veterans | Veteran's Affairs                   |
| 9. Shoreland Zoning & Water Resources   | DNR                                 |
| 10. North Country Trail   | DNR                                 |
| 11. Payments To Towns With County Forest Lands                                      | DNR                                 |
| 12. Broadband Funding and Grants Process  | PSC, State Broadband Office         |
| 13. Child Protective Services (CPS) Funding   | Department of Children and Families |

**Best of Wisconsin's Northwest Showcase:** Warren Bender

**Hospitality Room:** Pat Ryan, Mary Lou Bergman and Cathy Beebe

Sorry for the LONG email. But wanted to get out as much info as possible to date.

Happy holidays and a very happy new year.

*Rani Gill*

Chief of Staff to the Mayor

1316 North 14<sup>th</sup> Street

Superior, WI 54880

Tel: 715-395-7212

Email: [ranig@ci.superior.wi.us](mailto:ranig@ci.superior.wi.us)

Website: [www.ci.superior.wi.us](http://www.ci.superior.wi.us)

## \*Check Summary Register©

December 2019

Name	Check Date	Check Amt	
<b>11110 Chippewa Valley Bank</b>			
Paid Chk# 000173E EFTPS	12/9/2019	\$10,044.04	Vendor Liability
Paid Chk# 000174E WISCONSIN DEPT OF REVENUE	12/9/2019	\$1,613.40	Vendor Liability
Paid Chk# 000175E WISCONSIN DEPT OF REVENUE	12/9/2019	\$307.81	Vendor Liability
Paid Chk# 000176E WISCONSIN DEPT OF REVENUE	12/10/2019	\$572.45	
Paid Chk# 000177E WISCONSIN RETIREMENT SYST	12/13/2019	\$7,387.18	Vendor Liability
Paid Chk# 000178E WISCONSIN DEPT OF REVENUE	12/17/2019	\$10.00	BTR
Paid Chk# 000179E EFTPS	12/23/2019	\$6,353.49	Vendor Liability
Paid Chk# 000180E WISCONSIN DEPT OF REVENUE	12/23/2019	\$1,213.73	Vendor Liability
Paid Chk# 000181E GREAT-WEST FINANCIAL	12/23/2019	\$852.46	Vendor Liability
Paid Chk# 031117 Hoopman, Billie L.	12/9/2019	\$1,561.36	
Paid Chk# 031118 Johnston, Dionne K.B.	12/9/2019	\$1,524.39	
Paid Chk# 031119 Mather, Sarah A	12/9/2019	\$701.27	
Paid Chk# 031120 Kovachevich, Thomas G.	12/9/2019	\$1,518.06	
Paid Chk# 031121 Gordon Jr., Clarence F.	12/9/2019	\$1,633.52	
Paid Chk# 031122 Bainbridge, Roy H.	12/9/2019	\$1,755.49	
Paid Chk# 031123 Pearson, Joshua L.	12/9/2019	\$1,487.01	
Paid Chk# 031124 Fangman, John R.	12/9/2019	\$1,589.12	
Paid Chk# 031125 Ladwig, Matthew D.	12/9/2019	\$3,483.41	
Paid Chk# 031126 Novak, Joshua R.	12/9/2019	\$2,211.18	
Paid Chk# 031127 Burg, Michael P.	12/9/2019	\$1,849.53	
Paid Chk# 031128 Nelson, Blair J.	12/9/2019	\$1,018.31	
Paid Chk# 031129 Weber, Teresa L.	12/9/2019	\$665.88	
Paid Chk# 031130 Goehring, Heidi U.	12/9/2019	\$286.47	
Paid Chk# 031131 Edwards, Susan M.	12/9/2019	\$48.99	
Paid Chk# 031132 Weber, Joel E.	12/9/2019	\$92.35	
Paid Chk# 031133 Whitaker, Daniel R	12/9/2019	\$173.16	
Paid Chk# 031134 Pearson, Joshua L.	12/9/2019	\$520.16	
Paid Chk# 031135 Meierotto, Timothy J.	12/9/2019	\$290.45	
Paid Chk# 031136 Kovachevich, Thomas G.	12/9/2019	\$975.97	
Paid Chk# 031137 Boutin, Jeffrey R.	12/9/2019	\$709.94	
Paid Chk# 031138 Hoopman, Craig W.	12/9/2019	\$421.34	
Paid Chk# 031139 Johnson, Jared E.	12/9/2019	\$328.99	
Paid Chk# 031140 Smith, Kenneth T.	12/9/2019	\$161.61	
Paid Chk# 031141 Edwards, Sherman J.	12/9/2019	\$519.46	
Paid Chk# 031142 Cadotte, Clayton A.	12/9/2019	\$71.56	
Paid Chk# 031143 Meierotto, Robert J.	12/9/2019	\$444.43	
Paid Chk# 031144 Weber, Arden A.	12/9/2019	\$669.54	
Paid Chk# 031145 Burg, Michael P.	12/9/2019	\$434.36	
Paid Chk# 031146 Kulenkamp, Peter J.	12/9/2019	\$657.99	
Paid Chk# 031147 Defoe, James E.	12/9/2019	\$473.29	
Paid Chk# 031148 Branham, Roger V.	12/9/2019	\$654.53	
Paid Chk# 031149 Oesterreich, Colt	12/9/2019	\$138.52	
Paid Chk# 031150 Hanson-Gordon, Eyan J	12/9/2019	\$565.64	
Paid Chk# 031151 Pierce, Joseph J.	12/9/2019	\$55.36	
Paid Chk# 031152 Winter, Dustin J	12/9/2019	\$513.69	
Paid Chk# 031153 Cozzi, Elizabeth S.	12/9/2019	\$461.75	
Paid Chk# 031154 WI SCTF	12/9/2019	\$302.30	
Paid Chk# 031155 WI SCTF	12/9/2019	\$346.88	
Paid Chk# 031156 WI SCTF	12/9/2019	\$65.00	
Paid Chk# 031157 A TO Z PLUMBING & HEATING, I	12/10/2019	\$511.48	
Paid Chk# 031158 ANTHEM BLUE CROSS BLUE SHI	12/10/2019	\$14,658.40	220-51601-131
Paid Chk# 031159 APG MEDIA OF WI	12/10/2019	\$1,076.83	
Paid Chk# 031160 APPLE AWARDS, INC.	12/10/2019	\$60.50	
Paid Chk# 031161 ASSOCIATED APPRAISAL CONS	12/10/2019	\$1,000.00	
Paid Chk# 031162 BAYFIELD ACE HARDWARE	12/10/2019	\$583.62	
Paid Chk# 031163 BAYFIELD LUMBER & SUPPLY	12/10/2019	\$247.64	

## \*Check Summary Register©

December 2019

	Name	Check Date	Check Amt	
Paid Chk# 031164	C & B CLEANING SERVICE	12/10/2019	\$1,800.00	
Paid Chk# 031165	CHARTER COMMUNICATIONS	12/10/2019	\$174.93	
Paid Chk# 031166	GOVERNMENT LEASE ADVISOR	12/10/2019	\$1,787.50	
Paid Chk# 031167	GUARDIAN PEST SOLUTIONS IN	12/10/2019	\$90.00	
Paid Chk# 031168	MEI TOTAL ELEVATOR SOLUTIO	12/10/2019	\$269.02	
Paid Chk# 031169	MICROMARKETING LLC	12/10/2019	\$219.43	
Paid Chk# 031170	POWERPLAN	12/10/2019	\$94.59	
Paid Chk# 031171	SHERMAN EDWARDS	12/10/2019	\$550.00	
Paid Chk# 031172	VERIZON WIRELESS	12/10/2019	\$40.01	
Paid Chk# 031173	WASTE MANAGEMENT	12/10/2019	\$157.40	
Paid Chk# 031174	WI CHIEFS OF POLICE ASSOC &	12/10/2019	\$130.00	
Paid Chk# 031175	WITC - NEW RICHMOND	12/10/2019	\$0.00	
Paid Chk# 031176	XEROX CORPORATION	12/10/2019	\$434.94	
Paid Chk# 031177	BIG WATER FIRE APPARATUS L	12/16/2019	\$584.74	
Paid Chk# 031178	BRENDA KOVACHEVICH	12/16/2019	\$2,020.00	
Paid Chk# 031179	C & W TRUCKING, INC.	12/16/2019	\$7,387.50	DITCHING & STREET REPAIR
Paid Chk# 031180	DALCO	12/16/2019	\$263.72	
Paid Chk# 031181	JOHNSON FORD OF NEW RICH	12/16/2019	\$39,854.75	PW TRUCK W/PLOW
Paid Chk# 031182	MEI TOTAL ELEVATOR SOLUTIO	12/16/2019	\$4,157.00	
Paid Chk# 031183	NAPA AUTO PARTS	12/16/2019	\$49.96	
Paid Chk# 031184	VERIZON WIRELESS	12/16/2019	\$132.00	
Paid Chk# 031185	Hoopman, Billie L.	12/23/2019	\$1,561.37	
Paid Chk# 031186	Johnston, Dionne K.B.	12/23/2019	\$1,524.39	
Paid Chk# 031187	Mather, Sarah A	12/23/2019	\$701.27	
Paid Chk# 031188	Kovachevich, Thomas G.	12/23/2019	\$1,518.02	
Paid Chk# 031189	Gordon Jr., Clarence F.	12/23/2019	\$1,199.79	
Paid Chk# 031190	Bainbridge, Roy H.	12/23/2019	\$1,283.31	
Paid Chk# 031191	Pearson, Joshua L.	12/23/2019	\$1,313.93	
Paid Chk# 031192	Fangman, John R.	12/23/2019	\$1,589.12	
Paid Chk# 031193	Ladwig, Matthew D.	12/23/2019	\$1,328.49	
Paid Chk# 031194	Novak, Joshua R.	12/23/2019	\$1,393.34	
Paid Chk# 031195	Burg, Michael P.	12/23/2019	\$1,470.15	
Paid Chk# 031196	Nelson, Blair J.	12/23/2019	\$1,018.31	
Paid Chk# 031197	Weber, Teresa L.	12/23/2019	\$665.88	
Paid Chk# 031198	Goehring, Heidi U.	12/23/2019	\$286.47	
Paid Chk# 031199	Edwards, Susan M.	12/23/2019	\$39.19	
Paid Chk# 031200	Ringberg, Gordon T.	12/23/2019	\$1,033.39	
Paid Chk# 031201	Bryan, James H.	12/23/2019	\$92.35	
Paid Chk# 031202	Johnson, Sharon C.	12/23/2019	\$46.17	
Paid Chk# 031203	Cirillo, Joanne	12/23/2019	\$46.17	
Paid Chk# 031204	Burkel, Sheryl L	12/23/2019	\$92.35	
Paid Chk# 031205	PRUDENTIAL INSURANCE COMP	12/23/2019	\$270.56	
Paid Chk# 031206	WI SCTF	12/23/2019	\$302.30	
Paid Chk# 031207	AMERIPRIDE LINEN SERVICES	12/30/2019	\$47.10	LIBRARY
Paid Chk# 031208	BAKER & TAYLOR	12/30/2019	\$368.02	
Paid Chk# 031209	BAYFIELD WATER/SEWER UTILI	12/30/2019	\$18,045.01	
Paid Chk# 031210	BP BUSINESS SOLUTION	12/30/2019	\$3,867.65	
Paid Chk# 031211	CARDMEMBER SERVICE	12/30/2019	\$288.91	
Paid Chk# 031212	CARDMEMBER SERVICE	12/30/2019	\$215.28	
Paid Chk# 031213	CENTURYLINK	12/30/2019	\$598.11	
Paid Chk# 031214	CHARTER COMMUNICATIONS	12/30/2019	\$94.93	
Paid Chk# 031215	L & M SUPPLY INC.	12/30/2019	\$77.97	
Paid Chk# 031216	MICROMARKETING LLC	12/30/2019	\$90.82	
Paid Chk# 031217	MSA PROFESSIONAL SERVICES	12/30/2019	\$2,800.00	PROJ 00320021
Paid Chk# 031218	MY LANDSCAPING & PERENNIA	12/30/2019	\$457.25	
Paid Chk# 031219	PAUL DELMAIN	12/30/2019	\$94.94	REIMBURSEMENT FOR MATERIALS TO
Paid Chk# 031220	SMART APPLE MEDIA	12/30/2019	\$184.55	

**\*Check Summary Register©**

December 2019

Name	Check Date	Check Amt
Paid Chk# 031221 WISCONSIN LIBRARY ASSOCIAT	12/30/2019	\$129.00
Paid Chk# 031222 XCEL ENERGY	12/30/2019	\$5,698.42
Paid Chk# 031223 XEROX CORPORATION	12/30/2019	\$174.71
<b>Total Checks</b>		<b>\$190,081.77</b>

## \*Check Summary Register©

December 2019

Name	Check Date	Check Amt
<b>11111 Bremer Bank-Utility</b>		
Paid Chk# 000015E PAYMENT SYSTEM NETWORK I	12/3/2019	\$133.90
Paid Chk# 000016E BREMER BANK, N.A.	12/24/2019	\$18.00 ACCT ANALYSIS FEE
Paid Chk# 009798 ANTHEM BLUE CROSS BLUE SHI	12/10/2019	\$2,779.30 610-53610-854
Paid Chk# 009799 APG MEDIA OF WI	12/10/2019	\$312.40
Paid Chk# 009800 BAYFIELD LUMBER & SUPPLY	12/10/2019	\$41.58
Paid Chk# 009801 CITY OF BAYFIELD GENERAL FU	12/10/2019	\$9,924.91
Paid Chk# 009802 CORE & MAIN LP	12/10/2019	\$1,992.50
Paid Chk# 009803 CTW CORPORATION	12/10/2019	\$1,975.00 PUMP
Paid Chk# 009804 DIGGERS HOTLINE	12/10/2019	\$7.40
Paid Chk# 009805 DNR	12/10/2019	\$45.00 CERT NO: 30836
Paid Chk# 009806 GBWWTP COMMISSION	12/10/2019	\$12,960.08
Paid Chk# 009807 GBWWTP ERF	12/10/2019	\$4,890.00
Paid Chk# 009808 MIDWEST TESTING LLC	12/10/2019	\$1,700.00
Paid Chk# 009809 ONE GUY & SONS PLUMBING	12/10/2019	\$391.74
Paid Chk# 009810 UTILITY SAVINGS	12/10/2019	\$14,410.00
Paid Chk# 009811 LYNN HOLLY	12/16/2019	\$215.44 REFUND OVERPAYMENT
Paid Chk# 009812 PER MAR SECURITY SERVICES	12/16/2019	\$836.04 610-53700-640
Paid Chk# 009813 PUBLIC SERVICE COMM. OF WI	12/16/2019	\$320.37
Paid Chk# 009814 VERIZON WIRELESS	12/16/2019	\$57.13
Paid Chk# 009815 CARDMEMBER SERVICE	12/27/2019	\$127.00
Paid Chk# 009816 CENTURYLINK	12/27/2019	\$251.75
Paid Chk# 009817 DIGGERS HOTLINE	12/27/2019	\$5.55
Paid Chk# 009818 XCEL ENERGY	12/27/2019	\$1,502.44
<b>Total Checks</b>		<b>\$54,897.53</b>