

# City of Bayfield Common Council Mtg.

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 \* 715-779-5712

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Monday, February 10, 2014-- 4 pm – Bayfield City Hall

**Call to Order – Roll Call – Pledge of Allegiance:** Mayor MacDonald called the meeting to order at 4:00 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

**Roll Call:** Nelson, Bryan, Johnson, McMullin and Mayor MacDonald

**Others:** Barb Spencer, Jocelyn Jacobs, Sandy Paavola, Michelle & Tom Shrider, Justin Hardt, Tyler Stoklasa, Bill Peterson and Doreen Johnson, Gene Brevold, Jerry Phillips, Jody Nitsch, Don Albrecht, Fred Pillinger, John Hauser, Ed & Shirley Flitz, John Fangman-Police Chief, Dionne Johnston-Utility, & Billie Hoopman-Clerk

**Approve Agenda:** Nelson/Bryan moved to approve the agenda as presented. Carried.

**Approve Council Minutes of December 9, 2013:** Johnson/Nelson moved to approve the minutes as presented. Carried.

**Public Input on agenda items:** None.

## Agenda Items:

- 1. Bayfield Inn Alcohol License:** The Council received a written request from the Bayfield Inn, to extend their existing Alcohol License to cover an area in their northern parking lot for their annual “Freeze Your Glass Off” party on Friday, February 28, 2014 from 4-10 p.m. Bryan/Nelson made a motion to approve this one day alcohol premise extension request as specified in their letter dated February 10<sup>th</sup> 2014 and accompanying map. Carried.
- 2. City of Bayfield Marina Lease: Consent to Assignment & Assignment of Marina Lease:** McMullin/Bryan made a motion to approve the Mayor’s signature on the consent document provided. Nelson voiced he would like it to go for bid and he would like the City to investigate a possible Manager down the road. The Mayor said it was considered 5 years ago. If it goes forward now, Nelson asked, can it still be up for bids in five years? McMullin voiced that this consent is only for the length of the current lease; fulfilling the lease granted to Phil Johnson. He said the Harbor Commission will definitely investigate all options. Bryan commented, other marinas in our area all have full service marinas, and we don’t want to jeopardize having these full services available, but concurs with investigating all options in the future. He is in favor of Peterson talking over the lease at this time. Motion carried by voice vote as follows: Nelson, Bryan, Johnson and McMullin – yes.
- 3. Resolution #458: Election - Combination of Wards:** Bryan/Nelson moved to adopt Resolution #458 as presented. Passed by roll call vote as follows: Bryan, Johnson, McMullin and Nelson – yes.
- 4. 2014-2015 Election Board Appointments:** McMullin/Johnson made a motion to approve the Mayor’s Election Board appointments as presented. Carried.
- 5. Resolution #459: Authorizing the Treasurer to Borrow:** Johnson/McMullin motioned to adopt Resolution #459 as presented which allows the Treasurer under the direction of the Mayor to borrow funds up to \$50,000 in increments of \$10,000 as needed. It was noted, this has not been done in the Mayor’s tenure. Passed by roll call vote as follows: Johnson, McMullin, Nelson, and Bryan – yes.
- 6. Ordinance #371: Section 370-21 Winter Parking Regulations:** McMullin/Johnson moved to commence with the first reading of Ordinance 371, waive the second and third readings and to commence with adoption of the ordinance as provided. This amendment adds language that reads there will be “no overnight parking in the parking lot north of Washington Avenue between Broad and Second Street “. Passed by roll call vote as follows: McMullin, Nelson, Bryan and Johnson – yes. Enforcement won’t begin until next winter after it is appropriately signed.
- 7. Proclamation: Roberta Menger Day – January 31, 2014:** No action required, informational only.
- 8. City of Bayfield Employment Opportunities/Updates**
  - Police Department Full Time & FT Limited Term Police Officers: Applications were due last Friday and approximately 30+ applications were received.
  - Library Director: This position has officially been posted. Discussed requirements/certifications needed for the position.
- 9. City of Bayfield Employee Handbook - 201 Employment Categories revision:** McMullin/Johnson moved to approve the amendment to “201 Employment Categories” changing the part-time definition to those who work less than 30 hrs. week. Carried.

10. **2013 Year End Room Tax Report:** The document shows room tax was up 1.27% from the previous year. Comment was made about the Ice Caves being a boom for Bayfield. It's delightful, said Jerry Phillips. BART is providing rides to the sea caves.
11. **Room Tax Agreement between City of Bayfield and the Bayfield Chamber of Commerce & Visitor's Bureau:** Johnson/McMullin moved to approve the Mayor's signature on the proposed 5 year Room Tax Agreement presented. Passed by roll call vote as follows: Nelson, Bryan, Johnson, McMullin – yes.
12. **Trek & Trail Lease Agreement 2014-2015:** McMullin/Johnson moved to approve the Mayor's signature on the Trek and Trail Lease Agreement in the amount of \$850/yr. as presented. Passed by roll call vote as follows: Bryan, Johnson, McMullin, and Nelson – yes.
13. **City of Bayfield / Pikes Bay Sanitary District Agreements.** Not available at this time.
14. Project Updates:
  - **2014 Water Main/Sewer Improvements:** The advertisement to bid has been posted and bids are due March 6, 2014. A comment was made about the current water issues and how crews are handling requests. Concern about the weekenders who come and go. There will be ongoing issues with the prolonged winter.
  - **Historic Street Project:** The MOU has officially been signed by all parties and plans for the project can now move forward. It is expected construction will begin in Spring 2015.
  - **Historic Waterfront Trail:** The project has been recommended for WCMP funding.
  - **Broad Street Beach Restoration Project - Miller Engineer Scientist Construction Observation Service Agreement, Advertisement to Bid:** Bryan/McMullin moved to approve the contract for Administration and Construction Observation Services City of Bayfield Beach (Broad Street) at a rate not to exceed \$7750. Discussion about Miller Engineering. The Mayor indicated the grant could help pay for this expense, and they designed the project. Passed by roll call vote as follows: Johnson, McMullin, Nelson and Bryan – yes.
15. **Mayor's Report(s):** The Mayor provided written activity reports dated December 10 to January 13, 2014 and January 14 to February 10, 2014. Informational.

**Reports from Committees, Commission & Boards, Possible action: place on file the minutes &/or reports received.**

**Ambulance:** 2014 Proposed Allocation of Expenses

**Courthouse:** Minutes of December 16, 2013

**Finance:** Minutes of December 9, 2013

**Fire Department:** Minutes of February 3, 2014

**Greater Bayfield WWTP Commission:** Minutes of December 19, 2013

**Harbor:** Minutes of January 6 and 20, and February 3, 2014

**Library:** Minutes of December 11, 2013 and January 15 and 29, 2014

**Pavilion:** Minutes of December 18, 2013 and January 8, 2014

**Police Department:** December 2013, and January 2014 Reports

**Public Works:** Minutes of January 10 and February 6, 2014

**Snow & Ice:** Minutes of December 11, 2013

**Tree Board:** November 11, 2013 and January 27, 2014

McMullin/Johnson moved to place the above minutes and reports on file. Discussion:

**Police Department:**

- Chief Fangman corrected an earlier statement and acknowledged the City received 50 applications.
- The Council indicated they liked the new monthly police reports.

**Snow & Ice Committee:**

- Johnson commented about the idea of keeping the sidewalk open on 6<sup>th</sup> Street from Kinney's corner to Rittenhouse Avenue. The Mayor said he voted against it and explained the City should not be willing to incur additional expenses due to the need to remove snow. Bryan asked if the committee would be coming forward with a revised snow removal ordinance for their consideration. Nelson said this wasn't really about snow removal rather it's about safety. That's how the whole thing came about. Always comes back to the County and the snow removal and winging back the sidewalk. He continues to worry about the City's liability.
- Barb Spencer told the Council she spoke to Mike Goodier, owner of the Seagull Bay Motel, and he told her they keep their path open to the Brownstone Trail for access into town. She said walkers also use the alleyway in the back of her home.
- Nelson said we can't post alternative routes that aren't plowed.
- The Mayor said he doesn't see many people walking in the street on 6<sup>th</sup> Street and he thinks the Council needs to quantify the cost to provide snow removal service.

- Sandy Paavola read a written statement indicating she feels discriminated against because they are the only non-commercial street who has to provide snow removal. She wishes the City would provide snow removal service on 4<sup>th</sup> Street between Washington and Sweeny. She on a fixed income and it's financially difficult for her and a few others. Terribly unfair. Please consider assessing it and put onto the taxes.
- Fred Pillinger said pipes freezing are another reason to not shovel the sidewalks. He also noted he's seen just one person walking on the Highway.
- Jocelyn Jacobs said walkers take the alley. She suggested the police cars that are empty could provide rides.
- Shirley Flitz asked if the entire alley behind their house could be plowed. It has shallow sewers which are in jeopardy of freezing and not conducive for plowing. Not a simple choice to plow or not plow the alleys.
- Michelle Shrider concurred with Pillinger and said there have been issues with the sewers freezing after the sidewalks have been shoveled.

Pavilion:

- Hoopman asked the Council to be cognitive of the proposed 2014-2015 Pavilion Rates that will now be put into place.
- Bryan commented that the operational budget does cash-flow, largely due to the AICS Lease. So currently operations have covered expenses, but not the larger CIPs. It's not a profit center.

Carried.

Correspondence:

- Charter Communications - January 20, 2014: Increased Cable Theft Penalties w/WI Act. 89
  - Tammy Baldwin - January 6, 2014: Harbor Maintenance Trust Fund
  - Town of LaPointe - December 31, 2013: Ice Road Maintenance
  - Letter from Tia Nelson – Commissioners of Public Lands. Bayfield is a featured article in their Annual Report.
  - Harbor Maintenance Project – Senators Seek Funding for Great Lakes Maintenance
- Johnson/Nelson made a motion to place the correspondence listed on file. Informational. Carried.

Clerk / Treasurer:

**Payment of Bills, Treasurer's Report(s), Budget(s):** Bryan/Johnson moved to approve the bills as presented and to place the December and January Treasurer's Reports and Budgets on file. Passed by roll call vote as follows: McMullin, Nelson, Bryan and Johnson – yes.

**Affirm/Set Next meeting(s):** The Council scheduled their next meetings for March 10 and April 14, 2014, both at 4 p.m.

**Adjournment:** Johnson/McMullin made a motion to adjourn. Carried. (4:55 p.m.)

Minutes submitted by: Billie L. Hoopman, Clerk