

Bayfield Carnegie Library Board of Trustees

Library Board of Trustees Meeting January 26 2022 Called to order at 4:05 PM

ATTENDANCE: Present: Jenny Tumas, Teresa Weber, Mary Lynch, Laura Lima, Vicki Redenbaughtand via Zoom Sheryl Burkel, Jenny Tumas, Neil Howk, Ted Dougherty Guest Linda Georgeson

AGENDA Motion to approve made by Sheryl Burkel seconded by Laura Lima voted and approved.

MINUTES Motion to approve minutes from December 15, 2021 meeting made by Ted, seconded by Neil Howk voted and approved.

FINANCIAL REPORT

Weber presented city bills. Donations received recently. Some of the funds were placed into the endowment fund. Motion to approve the financial report and city bills was made by **Ted, seconded by Sheryl voted and approved including the subcategory of cost of Teresa's Spring semester 2022 \$1,371.33 which was voted and approved.**

LIBRARIAN'S REPORT

- circulation going up at a comfortable rate
- 10 programs with 154 people attending
- Financial Gifts – 9 separate gifts totaling \$7,880.
- Mary H. Rice Foundation gives a one time gift of \$100,000 given by the end of 2022.

Old Business

- Covid 19 Impact – staff has stayed healthy – Teresa and Jenny will review Covid policies
- Ted proposes an update to the city policy about tuition reimbursement. (Ted's proposal is below)
 - City of Bayfield / Education Assistance. Motion made by Dougherty the Bayfield City Council consider the following changes to 314, Educational Assistance in the Employee Handbook

- Replace the word "will" with "may" in the first sentence of the second paragraph.
- Add the following sentence, "Amount of remuneration to be determined by the department head and based on the available budget."
- Consider language that requires successful completion and define what that means.
- Consider a 50% match, up to \$5,250. This figure is based on the maximum tuition benefit expenditures exempted from withholding tax.
- We ask the Council to review the attached article. It is dated yet limits appear unchanged since 2014.

Ted made the motion to accept his proposal and Sheryl seconded. Motion approved.

-strategic plan survey is going well and signs are posted all around the community

NEW BUSINESS

-State poet laureate visit discussion – Teresa is looking for grant money and plans to have the future event coincide with art from the school. Planning for the 28th of April.

Motion made by Sheryl that the library will commit &1,500 from checking account – seconded by Laura.

-annual report work is ongoing.

-Reviewing the date and terms of the library board member terms. By laws says the term of office shall be three years.

-Tereses proposes to shift the library board meeting to the 3rd Wednesday of the Month. **Neil made the motion to approve this shift to 3rd Wednesday of the month seconded by Sheryl.**

NEXT MEETING Next board meeting is set for February 16, 2022

ADJOURN Motion to adjourn made by Laura, seconded by Sheryl voted and approved.

Meeting adjourned at 5:16 PM

Respectfully submitted, Mary E. Lynch