

City of Bayfield Common Council Mtg.

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 * 715-779-5712

Special Meeting, Monday, June 30, 2014 -- 4 pm

Call to Order – Roll Call – Pledge of Allegiance:

Mayor MacDonald called the Special Common Council Meeting to order at 4 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Nelson, Bryan, Johnson, McMullin and Mayor MacDonald

Others: Don Albrecht, Paul Hurley, Nancy Sandstrom, Nancy Trapp, Ashley Newbough, Randy and Susan Erickson, Bill Peterson, Doreen Johnson, Gene Brevold, Bryce & Sue Thompson Tyler Stoklasa, Zachary Shelvan, Greg Seibers & Kristine Hebert – Strand Associates, Tom Kovachevich-PWD, and Billie Hoopman-Clerk.

Approve Agenda: Johnson/Nelson moved to approve the agenda as presented. Carried.

Approve Council Meeting Minutes of June 16, 2014: McMullin/Johnson made a motion to approve the previous minutes as presented. Carried.

Public Input on Agenda Items:

Nancy Trapp asked about the date of completion. She was informed the substantial completion date according to the contract is July 3, 2014. Bryan indicated this was not the understanding the Public Works Committee or what the public understood. Trapp then asked about the paving schedule and when First Street would be open for parking? She noted the road closure is directly affecting her business. The paving is scheduled to begin on approximately July 17. Generally speaking they would fine grade the gravel, pave and roll one lane at a time. First Street is just scheduled for a trench patch though. Trapp also learned C&W will be planning to open the intersection on First Street and Manypenny Avenue and the First Street between Manypenny and Rittenhouse Avenue in the next day or two and it will be open for travel and parking.

Agenda Items:

1. 2014 Watermain Improvement Contract 1-2014

The Mayor began by asking for a brief update on the contract. Where are we at, where are we going and when?

Greg Seibers, of Strand Associates began by introducing Kristine Hebert, the Project Manager for Strand Associates. He said the utilities are complete on Front Street and the base course has been installed. On First Street, the watermain has been installed between Manypenny and Rittenhouse Avenue. The storm sewer is in. Currently they have about 80' of water main to install on First Street between Wilson and Manypenny Avenue. The crews are hitting/finding lots of utilities that were unscheduled. There is still 200' of watermain that needs to be installed on No. 6th Street. Paving, curb & gutter is needed in all work areas. The concrete work is scheduled to begin the 2nd week of July.

The PWD, Tom Kovachevich informed the Council that just before the meeting there was a break at Jim Bryan's service. Unfortunately it started to leak and they had to shut the main down. This was not foreseen and right now they are trying to find parts to get him hooked up to the new main.

Seibers told the Council this project will give greater flexibility to the system. Currently there is no flexibility with the old system.

The Mayor asked Randy Erickson, C&W Inc. will the rest of this block be done in the next couple of days? Once the watermain is installed they need a few days after that for the water tests to be done and then services can be installed. This means it is unlikely they would be able to be done in the next couple of days. Erickson indicated he has his entire crew on site and they are hoping to get to the intersection by the end of the day. Kovachevich said they hit 17 unforeseen pipes, just between City Hall's property lines. And on Front Street there were 10-12 unforeseen pipes. These are causing crews to move slowly. Johnson asked, why doesn't the City have any records on these utilities? Kovachevich is unsure, but the maps he has shows the City Line, but not the many phantom lines they are finding.

Bryan asked about the contractor providing for dust control on these streets until they are blacktopped. Kovachevich said this wasn't included in the contract, but there are some things that could be done.

Johnson voiced concern on the paving schedule and highly recommends crews don't pave on a weekend. Kovachevich said we seem to be at the mercy of the contractor and the dates they have available. Kovachevich said we were really lucky to get Northwoods to pave east Rittenhouse last year while they were here. It was also noted the paving dates are tentative dates. They are not set in stone.

Paul Hurley questioned the timing of the project; why couldn't it be done after Apple Festival or prior to school letting out. He said the prime season for business is when school lets out until Apple Festival. Was there a window of opportunity to do it during the off season? Generally speaking we are at the mercy of the Spring weather and this year was a harsh winter and Co. Road bans would not allow the project to start until Friday, noon of the beginning of Memorial Day weekend. We have similar issues in the Fall and having the City torn up during Apple Festival is a huge concern. Generally, Spring is the slower time, and a better time to begin.

The Mayor told the Council that David Eades, Chamber Director said they would like work to stop on the eve of July 2nd, and not allow work from July 3 to the 6th, 2014. The Mayor further said that according to the contract, Crews are not allowed to work on the Fourth of July.

Kovachevich gave another summary of the work that remains on First Street between Wilson and Manypenny Avenue. He described what is required to get the watermain on-line; including the connection, pressurizing the line, testing, and then installing services. He noted everyone on First Street between Manypenny and Rittenhouse will have water, and they should have that part of the street graveled and opened in the next day or so.

Dust control needs to be in place. There is a requirement for C&W to keep an eye on dust control. Once the base course is down, Seibers said he believes there will be a big improvement; present extremely windy days excluded.

Nancy Sandstrom, Chamber President, told businesses to let her know what they can do to help.

Bryan suggested the speed limit should be down to 15 mph.

It was clarified the only places who will be affected by future water shut offs are on First Street between Wilson and Manypenny; High Rise Restroom, Maritime Museum, City Hall and Marina building.

Bill Peterson of the Apostle Islands Marina, said that it's upsetting not to be able to get across the street. Also, today they witnessed two school buses that ended up at Bayfield On the Lake. There needs to be a "road closed" sign ahead, "not a through street".

All agreed the signage will be worked on and corrected. Erickson noted they could work on access issues as well.

Tyler Stoklasa, Manager at the Bayfield Inn said they are curious about the Fourth of July schedule. After today there shouldn't be any more shut-offs to the properties north of Manypenny Avenue on First Street.

The Mayor asked Sue & Bryce Thompson of Bayfield on the Lake, if they had any questions, and they said no.

Randy Erickson, C&W said he has been trying to accommodate as many as possible and keep everyone happy. He assured the City that he will get signage up right away.

The Mayor asked how many days is the Sixth Street Project expected to take? He learned it would take a solid week; a day for pipe, and 3 days for testing.

Bryan reiterated that lodging guests are intolerant with road construction. The guests don't want to deal with it. Mayor said it's very unfortunate and agreed it is extremely difficult on businesses.

The Mayor told the Council Trisha Oeltjenbruns, of the Isaac Wing House called and echoed the point about losing money and business in a recent phone call to the City.

Susan Erickson said she's dealt with this issue in other places. "No pain, no gain."

Whether or not the contract includes a completion clause was discussed. Seibers said there is a fee schedule based on total project costs and based on project milestones. The substantial completion date is July 3. The City can levy the fee if they chose. Seibers told the Council that substantial completion is the ability to use the project in its intended use. As a whole the project would not be substantial completed by July 3, 2014. The schedule presented wouldn't allow for this. The City can seek these damages, but took no action on doing so at this time. It was confirmed we are still expecting final completion by the contract date of July 30, 2014.

2. First Street Reconstruction Option

All agreed reconstructing the street would provide a more attractive street, but the financial cost is not feasible at this time. Bryan asked that this project be listed on the public works project list for 2015.

3. Sixth Street (Hwy. 13) Utility & Road Repairs

The Council was informed the cost to fix the utilities and roadway in this area is \$76,000 and the Public Works Committee would like to proceed with having this work be done (*PWC Minutes of May 2, 2014*). Currently, the City is unsure if this can be covered by the SDWL but Strand Associates will inquire. It is similar work to what is included in the current 2014 Water Main Improvement Project. Bryan/Johnson moved to authorize the Mayor to sign all appropriate and necessary paperwork to get this project underway as a change order to the 2014 Water Main Improvement Project. The goal is to get the project completed in a timely manner so it can be included in Northwood's blacktop schedule. Passed by roll call vote as follows: Nelson, Bryan, Johnson, McMullin – yes. Motion carried, all ayes.

Adjournment: Johnson/Nelson moved to adjourn. Carried. (4:58 p.m.)

Minutes by: Billie L. Hoopman, Clerk