

City of Bayfield Common Council Mtg.

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 * 715-779-5712

Minutes of Monday, June 9, 2014 -- 4 pm

Call to Order – Roll Call – Pledge of Allegiance - Approve Agenda

Mayor MacDonald called the meeting to order at 4:00 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Nelson, Bryan, Johnson and Mayor MacDonald

Absent: McMullin

Others: David Eades, Diane Fizzell, Nancy Trapp, Joanne Cirillo, Don Albrecht, Tom Kovachevich-PWD, John Fangman-Police Chief and Billie Hoopman-Clerk

Bryan/Johnson moved to **approve the agenda** as presented. Carried.

Johnson/Bryan moved to approve the **Council Meeting Minutes of May 12, 2014** as presented. Carried.

Public Input on Agenda Items: Nancy Trapp – Sign Ordinance Issues

Trapp said she is glad the City's Ordinance is being followed and enforced in regards to signage. She was happy to learn that citations are being issued. She also requested the Council allowed her to put up special signage during the upcoming construction. The Council said this wasn't on the agenda but they could consider a request at their special meeting next Monday. Trapp was encouraged to work with Chamber Director Eades on a sign plan to present.

Agenda Items:

1. **2014-2015 City of Bayfield License Requests (Alcohol, Tobacco, Coin and Servers)**

Nelson/Bryan moved to approve the 2014 City of Bayfield Alcohol, Tobacco, Coin and Servers Applications as presented. Discussion. Inherit in the motion includes the transfer of Bayfield Wine & Spirits, effective June 10 to 13 So. Broad Street, and includes the Bayfield's Inns smoking area, which allows alcohol until 10 p.m. Carried.

2. **Temporary Class B License Request – Bayfield Chamber of Commerce (July 5)**

Bryan/Johnson moved to approve the one day request for a Temporary Class B Beer and Wine Permit for the Tickle Me Pink Comedy Cancer Fundraiser at the Bayfield Lakeside Pavilion. Carried.

3. **City of Bayfield Employee Handbook Policy Revisions**

Johnson/Nelson moved to approve the City of Bayfield Employee Handbook Policy Revisions as presented. These changes are being made so the Library Board staff can follow our manual. Carried.

4. **Strand Associates:**

Bryan/Johnson motioned to approve both Strand Associates, Inc. Task Order 14-01: Catholic Hill Water Main Improvements in the amount of \$56,200, and Task Order 14-02: Bayfield Waterfront Trail Alternatives Analysis in the amount of \$9,950. The Waterfront Trail work cannot begin until July 1, 2014 in accordance with the WCMP Grant. The motion was carried by voice vote as follows: Nelson, Bryan, Johnson – yes.

5. **COPS Grant**

Johnson/Bryan made a motion to move forward with applying for the COPS grant provided the School agrees to move forward with the understanding they would be responsible for 75% of the cost and the City would be responsible for 25% for a minimum of four years (which is equal to or less than we currently budget for the ¾ limited term officer). Passed by roll call vote as follows: Bryan, Johnson and Nelson.

6. **City & PBSB Brownstone Line Agreement**

Johnson/Nelson moved to approve the Mayor's signature on the Brownstone Agreement dated June 3, 2014, along with Exhibits 1-4. The agreement has been given to PBSB for review. Passed by roll call vote as follows: Johnson, Nelson and Bryan – yes.

7. **2013 Audited Financial Statements:** The Council was given copies of the City of Bayfield's Financial Statements for year ended December 2013 that were prepared by Mark Van Vlack of Maitland, Singler and Van Vlack. No action taken.

8. **Premier Resort Report:** Councilors were provided with a Premier Resort Area Report showing amounts received from 2003 to 2014. The 2014 First Quarter payment was higher as predicted. Informational only; no action required.

9. **Committee Appointments:** None.

10. **Project Updates:**

- **2014 Water/Sewer Main Improvements:** The project is well underway; sewer on Front Street is in and the water is three-quarters the way down the block. They have run into a lot of things in that street. Kovachevich reported that there is a construction meeting tomorrow and he'll receive an update on the timeframe. He believes they will need another two weeks, but it depends on them getting a safe water sample. He noted there is less work required on First Street, so the overall construction should be quicker. He did indicate that Blacktop is not likely before the Fourth of July.
- **2015 Water/Sewer Main Improvements:** Strand Associates Task order approved earlier. Strand will get the SDWLP application filed by the end of month.
- **Historic Streets Project:** The City received the official word that the project must be advertised by October 4, 2014. If not, our funding would be in jeopardy. We still are waiting for final approval from some State agencies.
- **Historic Waterfront Trail:** Strand Associates Task Order signed earlier.
- **Broad Street Beach Restoration Project:** Peter Pittner, the project engineer was at the site earlier today to look over the final project. A minor punch was developed. The rain caused a few disturbances to the plants and the landscaper will be putting down some erosion matting. Overall the project is looking good.
- **Chequamegon Bay Urban Forest Restoration Project:** Washburn, Bayfield and Ashland have all planted their trees. Red Cliff is the only entity left to complete their tree planting, but the grant is good until December 2015.
- **Third Party Financing of a Photovoltaic Solar Project in Bayfield:** The Mayor said the lady he is supposed to meet with is unable to come this week. The meeting has been postponed until later this summer.

11. **Mayor's Report(s):** The Mayor provided a written activity report dated May 13 to June 8, 2014. The Mayor told the Council the lakebed issues listed in item #9 is regarding an idea Mr. Dobson has about a floating barge and grill idea.

Reports from Committees, Commission & Boards

Finance: Minutes of May 12, 2014

Fire Department: Minutes of June 2, 2014

Library: Minutes of May 20, 2014

Parks & Recreation: Minutes of May 13, 2014

Planning: Minutes of May 13, 2014

Police Department: May 2014 Reports

Waterfront: Minutes of June 6, 2014

Johnson/Bryan moved to place the minutes/reports listed above on file. Carried.

Correspondence:

- Charter Communications - May 27, 2014
- League of WI Municipalities – 2013 Dividend of \$2074.00
- Summer Mostly Thursday – May 2014

Bryan/Johnson moved to place the correspondence on file. Carried.

Clerk / Treasurer: Payment of Bills, Treasurer's Report(s), Budget(s)

Bryan/Johnson moved to approve the bills as presented and to place the May Treasurer's Report and Budgets on file. Passed by roll call vote as follows: Nelson, Bryan and Johnson – yes.

Affirm/Set Next meeting(s): The Council scheduled their next meetings for June 16, 2014 (Special Meeting) July 14, 2014, and August 11, 2014, all will be held at 4 p.m.

Adjournment: Nelson/Bryan moved to adjourn. Carried. (4:35 p.m.)