

City of Bayfield Common Council Mtg.

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814 * 715-779-5712

Minutes of Monday, May 12, 2014 -- 4 pm – Bayfield City Hall

Call to Order – Roll Call – Pledge of Allegiance - Approve Agenda

Mayor MacDonald called the meeting to order at 4:00 p.m. at the Bayfield City Hall followed by roll call and the Pledge of Allegiance.

Present: Nelson, Bryan, Johnson, McMullin and Mayor MacDonald

Others: Don Albrecht, David Eades, Donna Line, Diane Frizzell, Tom Kovachevich-PWD and John Fangman-Police Chief

Johnson/Nelson moved to **approve the agenda**. Carried.

Bryan/McMullin made a motion to approve the Council and Reorganization **Meeting Minutes** of April 16, 2014. Carried.

Public Input on agenda items: none.

Agenda Items:

1. Bayfield Chamber of Commerce & Visitor Bureau

- David Eades, Chamber Director was present to review the 2014-2015 Marketing Plan that was recently reviewed and approved by the Bayfield Chamber of Commerce & Visitor Bureaus Board. Informational only.
- He also was present to request a Special Event Vending Request for the Festival of Arts. He is seeking permission to place two food booths on the street just north of the Gazebo. McMullin/Johnson moved to approve the request as presented. Discussion about the placement of port-a-potties, right across from the Pavilion parking lot. Carried.

2. Peddler's Permit Request – Donna Line was present requesting a Peddler's Permit. She is seeking permission to put her food vending trailer on the Bayfield Ace Hardware property in order to sell frozen yogurt and other specialty frozen treats. She indicated she would likely set-up Thursday–Saturday from 11-7p.m. mostly in the summer. Discussion ensued. McMullin said he feels these types of carts should be “event based” and then moved to deny the request. Seconded by Johnson. Carried – all ayes.

3. Third Party Financing of a Photovoltaic Solar Project in Bayfield: The Mayor provided a brief explanation of how this might work in the community and indicated he recently met with Janine Glaeser, planner for City of Monona, Madison, WI regarding their new unique solar installations with a zero dollar cost. He said she is willing to come up to Bayfield and evaluate some potential roofs for this purpose. She will be staying as a guest at Cooper Hill. Johnson offered rooms if others would be traveling with her.

4. Committee Appointments: McMullin/Johnson moved to approve the Mayor's appointment of Sharon Johnson, Council President and Jim Bryan to the City's Finance Committee. Carried.

5. Project Updates:

- **2014 Water/Sewer Main Improvements:** There was a pre-construction meeting today, and we learned the start date would be delayed until May 27, 2014
- **2015 Water/Sewer Main Improvements:** Surveying work is currently being done so the project can be submitted to the Safe Drinking Loan Program by June 30, 2014. The project area is on Catholic Hill.
- **Historic Street Project:** Still looking to bid the project by October 2014.
- **Historic Waterfront Trail:** Bryan informed the Council the Committee has resumed operations for purpose of using the anticipated grant as soon as the funds are accessible. He noted specifically that there are two main components; signage (which is being spearheaded by Don Albrecht & Grandon Harris) and the planning and early design development of the project phases. The Committee is hoping to resubmit in September for Phase 2 Funding.
- **Broad Street Beach Restoration Project:** Work is expected to begin tomorrow or Wednesday, weather dependent.
- **Chequamegon Bay Urban Forest Restoration Project: Award Tree Planting Project Bid:** McMullin/Johnson moved to approve the Tree Bid to Jay's Tree Care Service in the amount of \$8250. Passed by roll call vote as follows: Nelson, Bryan, Johnson and McMullin – yes.

6. Mayor's Report: The Mayor provided a written activity report dated April 16 to May 12, 2014. The Mayor told the Council that Julie would like to retire from the Library Board so there will soon be an opening. Councilors were encouraged to inform the Mayor if they know of any interested persons.

Reports from Committees, Commission & Boards

Ambulance: Minutes of April 17, 2014

Architectural Review Board: Minutes of May 5, 2014

B.R.B.: Minutes of April 14, 2014

Finance: Minutes of April 16, 2014

Fire Department: Minutes of May 5, 2014

Harbor: Minutes of May 5, 2014

Library: Minutes of April 16, 2014

Pavilion: Minutes of April 30, 2014

Police Department: April 2014 Reports

Public Works: Minutes of April 17 and May 2, 2014, Proposed Water Rate Increase

Tree Board: Minutes of April 28, 2014 - DNR

Waterfront: Minutes of May 2 and 9, 2014

Johnson/McMullin made a motion to place the minutes/reports on file. Discussion ensued:

Public Works:

- Bryan informed the Council about the water breaks on 6th Street. The cost to repair just the street was estimated at \$20,000. However, we received an estimate to replace the bad pipe and road in the amount of \$75,000. We will be seeking a change order to the 2014 Water project to include this expanded repair work and we hope additional funding could come from the SDW Loan program.
- In addition, Bryan told the Council the Water Utility is in financial trouble. The Water Utility will be seeking a rate increase from the PSC that includes the deficit and cost of both the 2014 and 2015 Water projects. The increase could be as high as 24%. Patrons are reminded the water portion of their bill is only about a quarter of the entire utility bill. Bryan said, technically the utility payment to the City is in arrears. Johnson asked for clarification on how much we have spent on the harsh winter water issues and if we are continuing to seek financial assistance from the County/State. She was assured that we are, but no guarantees have been made about any help.
- We have requested free financial assistance from Strand Associates who will be helping the utility analyze their needs/rates etc. to help guide activity over the next several years.
- Dumpster Day was a great success; good turnout and lots received.

Ambulance: There was a misunderstanding about the Ambulance appointments. It was clarified that no new appointments have been made; yet.

Harbor: Bryan asked for clarification about the potential pier issues at the LE Building.

Library: The Council was informed that Blair Nelson, will be the new Library Director and will begin soon. They were informed about a recent press release, which most had already seen.

Pavilion: The Mayor informed the Council about the Committee's motion to increase the Temporary Use Rate to \$50.00. They also spoke to RFR about continuing classes at the Pavilion, but increased the rate to \$40.00 day starting in Mid-June.

Carried.

Correspondence: Apostle Islands Community Fund – Grant Award: The Council learned the AIAC Fund granted the BVFD Regional Search & Rescue \$2200 to pay for a portion of the Side Scan Sonar Safety Device they will be purchasing in 2014. Informational only. Thank you to the AIACF for making this very worthwhile award to the BVFD!

Clerk / Treasurer: Payment of Bills, Treasurer's Report, & Budget: Johnson/Nelson made a motion to pay the bills as presented and to put the April Treasurer's Report and Budget on file. Passed by roll call votes as follows: Bryan, Johnson, McMullin and Nelson – yes.

Affirm/Set Next meeting(s):

- June 9, 2014 2-4 p.m. Board of Review, Council Meeting to immediately follow Finance which is scheduled for 4 p.m.
- July 14, 2014 at 4 p.m.

Adjournment: McMullin/Johnson moved to adjourn. Carried. (4:48 p.m.)

Minutes by: Billie L. Hoopman, Clerk