

# City of Bayfield Plan Commission

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Bayfield City Hall, 125 South First Street, Bayfield, WI 54814, 715-779-5712

## Minutes of Tuesday, February 24, 2015 at 4 p.m.

### Call to Order - Roll Call

Acting Chair Sheryl Burkel called the meeting to order at 4:00 p.m. at the Bayfield City Hall.

**Present:** Trish Oeltjenbruns, Sheryl Burkel, Dottie Hackbath, Robert Durfey, and Mary Dougherty (4:03 p.m.)

**Absent:** Larry MacDonald and Sharon Johnson

**Others:** Shannon Johnson, Mary Meierotto, Pastor Larry Jorstad, David Eades, Billie Hoopman and Becky Sue Neilson (4:04 pm.)

Oeltjenbruns/Hackbath made a motion to **approve the agenda and the previous meeting minutes of January 12, 2015** as presented. Carried.

**Public Input on Agenda Items:** None.

Chair Burkel called the **public hearing** to order. The hearing is being held in order to receive input on a Conditional Use Permit application received from Shannon Johnson of Gichigami Kids Early Learning Center, Inc. who is seeking permission to use the lower level of the Bethesda Lutheran Church, located at 109 South Sixth Street, to operate a State of Wisconsin licensed group childcare center to serve a capacity of 32 children ages 6 weeks to 12 years. The property is zoned Residential (R-1).

Hoopman informed the Commission she had received a phone call from Vin McMahon a neighbor to the west who indicated his support, and provided a copy of an e-mail from Julie MacDonald, neighbor to the north, who was also supportive of the application.

Shannon Johnson, applicant was asked if she had teachers lined up. She indicated she had many applicants and was now in the process of doing interviews. Johnson said she was a licensed teacher as well. They may have up to five teachers.

“Go day care”, said Becky Sue Neilson.

Since there was no further input, the public hearing was closed at 4:05 p.m.

### **Agenda Item(s):**

#### **1. Conditional Use Permit Request – Shannon Johnson of Gichigami Kids Early Learning Center, Inc.**

Hackbath asked if the use of Cooper Hill Park is in lieu of an on-site playground? No Johnson responded, the on-site play area would be for infants.

Oeltjenbruns/Dougherty moved to approve the Conditional Use Permit application as presented along with the following six conditions:

1. Applicant must provide a copy of a valid State of Wisconsin License for Child Care Center and Certificate of Insurance; for each year the center is open.

2. Dumpster. If needed, applicant must provide detailed information on location and screening proposed to City of Bayfield prior to installation.
  3. On-site Playground. Must check with City staff about the need for any type of permit once determined on-site playground needed prior to installation.
  4. Use of Cooper Hill Park is encouraged. Any additional safety enhancement(s) needed may or may not be allowed. Parks and Recreation Committee approval needed for larger improvements. Additionally due to staffing and budgetary issues, City is not able to provide increased maintenance of park.
  5. Must provide on-site parking for staff.
  6. Any changes to application must be reported to the City. A new CUP may be required for any such changes.
- Carried; all ayes.

## **2. City of Washburn's Chicken Ordinance and Application**

The Commission received copies of an e-mail from Mary Dougherty along with the City of Washburn's Chicken Ordinance and Application for Permit to Raise Chickens. Some discussion ensued:

- There were a few comments made regarding the notification to neighbors. Both Washburn and Ashland no longer require written consent from owners within 100 feet. They are simply just notified (presumably by City upon receipt of an application) and they must provide comment if they have concerns about the application.
- Callae Hyde provides enforcement for the City of Ashland and maybe for Washburn too.
- Commissioners would like to keep ordinance simplified.
- There were no known issues in either Ashland or Washburn with chickens. Eades said there has never been an issue with chickens in Ashland.

Durfey/Dougherty made a motion to allow chickens in the City's R-1 (residential) districts provided the City first adopts an ordinance outlining the rules and application process. Mary Dougherty offered to take the City of Ashland's Ordinance and revise it for Bayfield. It will be sent out to Commissioner's prior to the next meeting. Carried by voice vote; all ayes, except Oeltjenbruns who voted no.

**3. City of Bayfield Direct Seller's Ordinance:** This item was tabled until the next meeting.

**4. Set next meeting(s):** The next meeting was scheduled for April 15<sup>th</sup> at 4 p.m.

**Adjournment:** Hackbarth/Durfey made a motion to adjourn. Carried. (4:25p.m.)