

City of Bayfield Plan Commission

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814, 715-779-5712

Minutes of Thursday, June 30, 2016 at 5 p.m.

Call to Order - Roll Call: Mayor Ringberg called the meeting to order at 5 p.m. at the Bayfield City Hall followed by roll call.

Present: Oeltjenbruns, Durfey, Burkel, Hackbarth and Mayor Ringberg

Absent: Mary Dougherty, Sharon Johnson

Others: Victoria and Ron Makela, Kevin Hunt, and Craig Hoopman

Approve Agenda: Hackbarth/Burkel moved to approve the agenda as presented. Carried.

Previous Meeting minutes of May 24, 2016: Hackbarth/Durfey made a motion to approve the minutes as presented. Carried.

Public Hearing: The hearing is being held to receive input on the Conditional Use Permit applications received from:

- Ronald and Victoria Makela, owners of Block 50, Lots 1-3, who are seeking permission to install a private well for their new home in accordance with Section 489-4(3) – Zone C.
- Kevin Hunt, owner of Unit 101, 33 North First Street, is seeking permission to install a 13"x32" neon "Liquor Store" sign in accordance with Section 500-54 (K.), and
- Craig Hoopman, owner of property located at 207 Wilson Avenue, is seeking permission to make dock improvements and to replace two outbuildings with a new building in the Waterfront District in accordance with Section 500-23 (C.) (2. & 7.)

There was no public input provided on any of the applications received. The Mayor closed the public hearing at 5:05 p.m.

Agenda Item(s):

1. Public Input on Agenda Items:

Ms. Victoria Makela introduced herself as the owner of 901 Rice Avenue. She noted they have waited 14 years to build in Bayfield. Mr. Ron Makela told the Commission they tried to see if any neighbors were interested in sharing a well but to-date had not had any success. He said they would consider sharing their well in the future if there were other homeowners wanting to build in their immediate area.

John Armstrong, the owner of the Pilot House and owner of a condo at 33 North First Street passed out a photo. He told the Commission from his view, he has noticed there haven't been many cars in the parking lot. He feels people don't know the liquor store is there and open. He feels his business needs this type of signage to show folks he's open.

2. B&B Conditional Use Permit Application – Discussion and possibly take action

Ronald and Victoria Makela, Block 50, Lots 1-3 – Private Well

Burkel/Oeltjenbruns moved to approve their application as presented to install a private well for their new home in accordance with Section 489-4(3) – Zone C. Carried, all ayes.

Kevin Hunt, Unit 101, 33 North First Street – Neon 13"x32" "Liquor Store" sign

When asked, the Commission learned the sign will be in the northernmost window facing Hwy. 13. Oeltjenbruns/ Hackbarth moved to approve Hunt's requested to install a 13"x32"

neon "Liquor Store" sign in accordance with Section 500-54 (K.). Hoopman asked if he needed approval from the condo association and Mr. Hunt said no. Carried, one no,

- **Craig Hoopman, 207 Wilson Avenue – Waterfront Improvements (Dock & new building)** Oeltjenbruns/Durfey moved to approve Hoopman's request to make dock improvements and to replace two outbuildings with a new building in the Waterfront District in accordance with Section 500-23 (C.) (2. & 7.). Carried.

3. **Temporary Shelter Permit Request:** Burkel/Oeltjenbruns made a motion to approve the Temporary Shelter Permit request from the **Bayfield Maritime Museum** to put up a 10x20 White Vinyl Tent from June 15 to September 30, 2016. Carried.
4. **Temporary Sign Permit Application:** Oeltjenbruns/Hackbarth moved to approve the Temporary Sign Permit Request from the **Bayfield Farmer's Market**, Saturdays from 6/24 to Fall 2016 as presented. All agreed with Hoopman in that all signs need to match. It was noted there were four vendors the first week and nine the second week. Carried.
5. **Direct Seller's Ordinance:** The Commission reviewed the revisions provided by Attorney Daly dated June 27, 2016. Burkel/Oeltjenbruns made a motion to move the revised ordinances relating to door-to-door and direct sellers forward for a public hearing and are recommending adoption of the revisions as presented. Carried.
6. **Sign Sub-Committee Update:** The Commission received a copy of the most current sign ordinance showing the revisions being suggested by the Sign Sub-Committee. The Commission asked:
 - Why use lineal footage? What is gained by going this way?
 - How do these revisions change what is allowed/not allowed?
 - Does this resolve the issues with the business community and their general dislike of the ordinance and sign control?
 - Are there other sign issues that you think the City should address that weren't included in the revisions presented?

Oeltjenbruns suggested we all walk around town, take notes about signs and come back to discuss.

The Commission also felt a joint meeting with the Sign-Subcommittee to discuss their proposed revisions and the questions above would be helpful.

Hoopman expressed some concerns about some other areas of the sign ordinance that may need improvement or clarification.

- Should there be any language regarding parking lot signage?
- Neon/lit signs, should they continue to be allowed by Conditional Use Permit? If yes, what is the criteria used to determine if they shall be allowed?
- Temporary signs may need a better definition. How long can they remain? And the definition is in violation of the first section of the ordinance. One says no banners/flags, cloth, the other says yes.
- Lit signs need to be top mounted lights not ground mounted in accordance with the Night Sky Ordinance.

7. **Property Maintenance Issues/Updates:**

Attorney Daly provided a memo dated June 27, 2016 in follow-up to the Commission's questions asked at the previous meeting. In summary:

- Razing Dilapidated Structures – Could either be dealt with under Public Nuisance Ordinance or Chapter 823, which requires a court order.
- Streamlining a process for public nuisance type activities – she could assist, but noted there still might be some gray area for City based on situation.
- Vehicle signage (Fireworks, etc.) – if the signage does not impair the vehicle from driving down the road, we could regulate it, if not we can't.
- Direct Seller's Ordinance – discussed above.

Hoopman provided a verbal report of work/progress on the many property maintenance issues.

Dilapidated Buildings

- 36 No. Sixth Street – Homeowners have contacted C&W and will be having the shed razed. Waiting for the alleyway to dry up a bit.
- 320 No. Second Street – Homeowner indicated they would be contacting dweller and informing them about building maintenance needs. Will give 30 days to make improvements or ask them to vacate the premise. Will consider having the building torn down at that time. Will contact City again at the end of July 2016.
- 41 So. Broad –The City has formally contacted the State Buildings and Safety division and has sent a formal complaint. Property owner was notified. After, work on the building has started, but is sporadic. Interior and exterior safety concerns still exist.
- 29 No. Sixth Street – Added to list. Property owner has been contacted about the City's concern regarding the dilapidated state of the structure. Asked for input by July 15, 2016 about potential building maintenance plans.

Property Nuisance /Property Maintenance

- 24 No. 7th Street – There was a great deal of debris, scattered about property, large piles of mulch alley side and plastic. Misc. debris generally scattered about property, long grasses in areas. Upon re-inspection, property cleaned up a bit. Property owner notified to keep outside piles to a minimum and to cut long grasses.
- 1100 Old Military – Overall property maintenance issues. Lots of debris scattered about property. No real improvements made.
- 25 So. 7th Street –Debris scattered about property and on porch has been cleaned up. Length of lawn a concern and property owner notified and indicated it would be taken care of soon.
- 11 So. 7th Street – Trailers and Campers in in front yard/street areas. Debris scattered about on deck and in front yard has been cleaned up. Appliances in rear yard moved to trailer to be hauled out/sold. Active building permit, but work not moving forward very timely. Need updated building construction update.
- 421 Manypenny Avenue – debris accumulating on north side of property and on porch (includes leaves and brush). No improvements made.

Hoopman also told the Commission she has sent a variety of letters regarding length of lawns.

8. Set next meeting(s): The next meeting was scheduled for July 26, 2016 @ 5 p.m.

Adjournment: Burkel/Oeltjenbruns moved to adjourn. Carried. (6:07 p.m.)