

City of Bayfield Plan Commission

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814, 715-779-5712

Minutes of Tuesday, July 21, 2015 at 4 p.m.

Call to Order - Roll Call: Mayor MacDonald called the meeting to order at 4 p.m. at the Bayfield City Hall followed by roll call.

Present: Trish Oeltjenbruns, Mary Dougherty, Sheryl Burkel, Dottie Hackbarth, Robert Durfey and Mayor MacDonald

Absent: Sharon Johnson

Others: George and Nancy Hoff, Michelle Shrider, Nancy Trapp, Bruce Hoekstra, David Eades, Linda Georgeson and Billie Hoopman

Approve Agenda: Burkel/Hackbarth moved to approve the agenda as presented. Carried.

Previous Meeting minutes of June 22, 2015: Hackbarth/Durfey made a motion to approve the previous minutes as presented. Carried.

Public Input on Agenda Items:

Bruce Hoekstra said he was present to discuss and listen to discussions on the parking and storage of recreation vehicles. In 1998, he said they bought Lucy Shovick's house. At the time he was told they live in a small town and people will be in your business. He talked about a couple of City issue they have experienced.

- He said they spent 18 months trying to obtain a building permit and ultimately gained the approval and Dahl did the work. He went on to say that, at least every two weeks, Hoopman called due to complaints received.
- He spoke about a time they had a family celebration and the City contacted them telling them they couldn't serve dinner to their B&B guests.
- He told the Commission that Jim Frostman moved a survey stake of his. He's wondering why at 112 South Fifth Street they are making it a personal issue? He told the Commission his wife was verbally accosted by an owner of 112 South Fifth Street and he asked the Mayor what he would do if that happened to Julie?
- He doesn't believe mediation would be appropriate. What recourse do they have?

Nancy Trapp asked for clarification on her "OPEN" Signage. She was told she could have a red Open Banner on one additional open/closed sign not to exceed 4 sq. ft. She was thanked for asking.

Agenda Item(s):

1. Temporary Sign Applications – Summer (Mostly) Thursdays Concerts

Durfey/Dougherty moved to approve the application. Discussion. The motion was amended to reflect the Commission was unhappy the signs were not properly designed to fit in the City's trash receptacles and the Commission would like the signs re-printed to fit parallel into the slots (not be put in sideways), and/or allow the use of sign stakes provided the applicant submit revised location specification. Carried.

2. Parking & Storage of Recreation Vehicles

The Commission agreed the goal was to determine how many, where, surface requirements and percent of yard space that can be used for parking.

List of items that are important to include in City Parking Ordinance(s):

- a. How do we get people to comply, effective enforcement of rules; fine,
- b. Recreation vehicles in the side or rear yard – only
- c. Recreational Vehicles– create definition (canoes on trailer, etc.)
- d. Vehicle – create definition
- e. Large Vehicles Prohibited in R-1 Districts
- f. Parking of Trailers Prohibited
- g. Licensed vehicles vs. Inoperable Vehicles
- h. Vehicles are not to be used for storage
- i. No living in vehicles
- j. Limit the number of Recreational Vehicles – How many?
- k. Consider exempting kayaks/canoes/other not on a trailer
- l. Create setbacks for parking; no closer than x feet to a lot line.
- m. Vehicles can only be those of somebody who resides/occupies the home? Definitions “resides”
- n. Inoperable vehicle – make sure definition is clear (Eau Claire 18.36.010) Consider for both motor vehicles and recreational vehicles

Nancy Hof – thanked the Commission for agreeing to work on revising the City’s Parking Ordinance. She felt there was much to consider in reviewing the sample ordinances and not all apply. She sought clarification on the process to change/amend City Ordinance.

Nancy Trapp – mentioned the proposed ordinance that suggests a 60 day parking limitation would be detrimental to her as she leaves for a lengthy period of time during winter.

David Eades – mentioned Eau Claire’s ordinance that discusses Seasonal Vehicles and those that are used for business.

Linda Georgeson – said use of your own property should be allowable. We all know things don’t move as fast as we like and that’s why we have our homes to work on things and do our best.

David Eades – cautioned the Commission to take their time! Take as much time as needed to create a good ordinance.

3. Signage / Sign Ordinance

Some sign amendments/concerns were discussed.

- a. 500-53 A. Adding “no sandwich board signs allowed, except as described in H-1.”
- b. 500-54 J. Adding “in accordance with Chapter 273 Lighting, Exterior.
- c. 500-54 J (2) deleting “bottom of signs” and adding top only; no bottom or side mounts allowed.
- d. 500-56 – Commission was asked how they would like to handle painted windows. Should they be considered signage, a main identifying sign if name printed, or window display signage (acceptable as long as not more than 25% of the window is covered)? And if any type of application process is needed.
- e. 500-56 I. Change the fonts as specified in (a) and (b) to AGaramond and Avenir respectively (per the Chamber’s request).
- f. 500-56 F. add “affixed to” and delete “placed on”
- g. 500-61 Delete the text that reads “off the premise on which the sign is displayed” under the SIGN or GRAPHIC definition.

- h. 500-49 K. Signs – Commission was informed there currently is no criteria for parking lot signage. Hoopman sought clarification on if the Commission had any concerns on the types of signs and how many that could be used.

Eades expressed the Chamber Board was favorable to directional signs. They are needed in order to tell people where to go.

No action was taken on any of the sign ordinance issues. Commission agreed more thought was need on both the painted windows and parking lot signage questions.

Oeltjenbruns left the meeting at 5:32 p.m.

4. **Chicken Ordinance:** A public hearing on the revised Chicken Ordinance will be scheduled for the Commission's next meeting. Durfey asked that we add a statement about the City viewing the coop/run after it's constructed, and Burkel asked that 3. A. be written in the affirmative.
5. **Direct Seller's Ordinance:** Hoopman informed the Commission that Attorney Colleen Daly is re-working drafts based on the Commission's input from the previous meeting.
6. **Property Maintenance/Nuisances:** Hoopman told the Commission about the property on North First Street that has been cleaned up. Other issues were discussed: Lawn at 5th and Manypenny, parking of trailers on 7th Street south of Rittenhouse.
7. **Set next meeting(s):** August 17 at 5 p.m.

Adjournment: Hackbarth/Durfey moved to adjourn. Carried. (5:52 p.m.)