

City of Bayfield Plan Commission

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814, 715-779-5712

Minutes of Tuesday, January 31, 2017 at 5 p.m.

Call to Order - Roll Call:

Mayor Ringberg called the meeting to order at 5:00 p.m. at the Bayfield City Hall followed by roll call.

Present: Dougherty, Johnson, Burkel, Hackbarth, Oeltjenbruns, & Mayor Ringberg

Absent: Durfey

Others: Nan Fey and David Eades

Approve Agenda: Burkel/Johnson moved to approve the agenda as presented. Carried.

Previous Meeting minutes of November 29, 2016: Johnson/Oeltjenbruns moved to approve. Carried.

Public Input on Agenda Items: None.

Agenda Item(s):

1. **Property Maintenance: Ordinance / Amendments**

The Commission received a memo from Attorney Daly dated January 27, 2017 regarding revisions to the City Code to make property maintenance and nuisance procedures more uniform and effective. Burkel/Johnson moved to inform Daly they would like her to continue moving forward with a concise and easy to interpret ordinance. It does make sense to differentiate between safety/non-safety.

- Hoopman expressed in most if not all cases the City does not want to do the work and suggested a fine based system needs to work in a manner that gets compliance.
- With regard to the need to enter a property for some type of safety issue, could the Police Department enter property if they felt lives were at stake?
- Committee expressed interest in revisions that make the overall process simple and easy to administer.

Carried.

2. **Fences: Ordinance / Amendments**

Overall the Committee was pleased with the proposed changes to the definition of a fence under 500-73, provided by Attorney Daly. Hoopman suggested the Ordinance does not specify how fencing 4' and under are to be vetted. What guidelines should be used for review and approval? The Commission felt the ordinance should reference the Historic Guidelines with regards to design, materials, historic preservation and color. The Commission was receptive to this idea. Hoopman will convey thoughts to Attorney Daly.

3. **Comprehensive Plan and Land Use Regulations Project**

Prior to the meeting Commissioners were given a couple of homework assignments. They were asked to review:

- The 2002-2021 Comprehensive Plan
- Don Albrecht's 2005 Analysis of Bayfield's Comprehensive Plan and Zoning
- The NWRPC 2016 Annual Update, and
- Applying the Hierarchy of Needs to Help Make Cities that Work.

They were then asked to consider a list of Primary Concerns, Core Values and Overall goals and provide feedback.

The Mayor began by asking the Commission about the overall direction we need to go. Where are we headed and where do we go from here? Do elements need to be re-written, re-evaluated?

Discussion ensued:

- Survey – All thought the answers would NOT change much.
- Overall goals – We continue to have the same goals and objectives.
- Data – With regarding to population / etc. we've gotten older, there are fewer of us, more are college level residents; trends are pretty similar.
- Community input needed, at committee levels.
- Bob Durfey, provided a written response focusing on the Housing Element. He noted the housing element is still relevant, as is the Economic Development and Land-use Element.
- "Health" needs to be added a Core Value. Commissioners expressed the vast improvements made in this category over the years specifically mentioning; the Recreation Center who has added many classes which now overflow to the Pavilion, improved walking areas, the new Red Cliff Health Center, a new health facility in Washburn and the good work of CORE. Additionally, the Commission thanked the Chamber for their awesome information sharing Newsblasts! *(Not mentioned were the chiropractic, massage, and physical therapy services now offered in the City.)*
- The Mayor, suggested our goals should be more measurable.

More discussion ensued about next steps. In summary:

- A. They all agreed the elements as written were still valid.
- B. They liked the idea of having special work sessions (two days, probably in March) to go over each element with the objective they will be looking at the sections with relation to the six primary concerns that were listed on the "Mayor's Homework". Commissioners were asked to e-mail Hoopman the dates they would be available in March and April so two half day work sessions could be scheduled.
- C. The result of the element review will be to update elements as needed and to develop a work plan.
- D. Sub-Committees would then be formulated to move forward on the work plan issues.
- E. Goal to have the initial review completed by the end of April. Consider August for a possible date for written report on the Comp. Plan Update/Work Plan.

(Also, not mentioned during the meeting was the review of the Implementation Element by other Committees/Commission and Boards over the next few months)

Set next meeting(s): The next meeting was scheduled for February 28, 2017 @ 5 p.m. A Public Hearing will be scheduled for a Bed & Breakfast Conditional Use Application.

Adjournment: Burkel/Oeltjenbruns motioned to adjourn. Carried. (6:05 pm)

Minutes by: Billie L. Hoopman, Clerk