

City of Bayfield Plan Commission

Minutes of Tuesday, October 25, 2016 at 5 p.m.

Call to Order - Roll Call: Mayor Ringberg called the meeting to order at 5:00 p.m. at the Bayfield City Hall followed by roll call.

Present: Oeltjenbruns, Johnson, Burkel, Hackbarth, Dougherty and Mayor Ringberg

Absent: Durfey

Others: David Eades, Jim Bryan, and Rich Ryan

Approve Agenda: Hackbarth/Dougherty moved to approve. Carried.

Public Hearing:

The Plan Commission will receive input on Ordinance #384: revising Zoning Ordinance 500-19 C. (1) to accomplish allowing ADA accessible units on the ground floor in the Commercial District. Any person may appear at this hearing and testify in person or by an agent. Called to order at 5:00 pm.

Jim Bryan – Alderperson for District 1, was present and noted this is a big part of the Commercial District and he's supportive of the overall project. He feels the ordinance will help to provide affordable housing for those with mobility issues.

The Commission was given a written copy of an e-mail received by Hoopman from Ms. Kathleen Russell. Russell indicated she was in favor of the proposed ordinance. She also asked if the Planning and Zoning departments might consider revisiting the zoning ordinance treatment of where residential housing could be located in the commercial zoning district.

Johnson/Oeltjenbruns moved to close the public hearing. Carried.

Previous Meeting minutes of September 27, 2016: Burkel/Hackbarth moved to approve. Carried.

Public Input on Agenda Items: None.

Agenda Item(s):

1. Ordinance # 384: revising Zoning Ordinance 500-19 C. (1) to accomplish allowing ADA accessible units on the ground floor in the Commercial District: Johnson/Dougherty moved to recommend approval of the ordinance as presented to the Council. Carried.

2. Conditional Use Permit Application – 222 No. Front Street, 10' Fence

The Commission received a written opinion from Attorney Colleen Daly who indicated she felt the structure proposed at 222 No. Front Street should be regulated as a fence. She further advised the City to consider revising the language of the fence definition. The Commission's packets included the original application from Latitudes Landscaping, on the property's owner's behalf, the written CUP Policy for 4'-6' Fence Requests, the Historic Guidelines on Fences (pg. 12-13) and a copy of Section 500-73 Fences and Hedges. Hoopman informed the Commission she was unsure if Mr. Allen received the Attorney's opinion as it was just received by us and sent to him yesterday, and she was unsure he if he knew the meeting was today.

Johnson made a motion to approve the Conditional Use Permit for a fence, but noted the fence could not be taller than 6' in accordance with the policy on fencing. Seconded by

Hackbarth. Discussion. Commissioners expressed they would like Attorney Daly to revise the ordinance as needed. Mayor Ringberg commented on neighborhoods in Florida and how they are not inviting due to the many privacy fences that have been installed. Carried. Ally ayes.

3. Property Maintenance Ordinance / Amendments

Attorney Daly has been asked to assist with a re-write of the City Ordinances that pertain to property maintenance. She asked Hoopman to inquire if the Commission had any thoughts on the fine structure. Commissioner's expressed they felt they needed to be scaled, but that eventually the rate needed to be high enough to stop the chronic issues. They are hoping to make the process as easy and simplistic as possible.

4. Comprehensive Plan and Land Use Regulations Update (Nan Fey)

The Commission learned of three applications that were sent in for assistance through the Building Blocks for Sustainable Communities Program for:

- a. Sustainable Strategies for Small Cities and Rural Areas
- b. Flood Resilience for Coastal Communities
- c. Green and Complete Streets

They were also informed about a potential grant that may be submitted to the WCMG program for matching funds for the proposed Comp. Plan Update. Informational, no action required.

5. Property Maintenance Issues/Updates: Nothing new to report at this time.

6. Set next meeting(s): November 29, 2016 (if needed) and January 31, 2017 @ 5 p.m.

Adjournment: Burkel/Johnson moved to adjourn. Carried. (5:28 pm)

Minutes by: Billie L. Hoopman, Clerk/Zoning Administrator