

# City of Bayfield Plan Commission

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## Minutes of Monday, November 27, 2017

**Call to Order - Roll Call:** Mayor Ringberg called the meeting to order at 1 p.m. at the Bayfield Fire Hall.

**Present:** Mayor Ringberg, Sheryl Burkel, Mary Dougherty and Bob Durfey

**Absent:** Sharon Johnson, Dottie Hackbarth and Trish Oeltjenbruns

**Others:** Consultant Nan Fey, David Eades and Billie Hoopman

**Approve Agenda:** Burkel/Dougherty moved to approve the agenda as presented. Carried.

**Review/Approve Minutes of October 23, 2017:** Durfey/Dougherty made a motion to approve the meeting minutes of October 23, 2017 with the following corrections: change "Educational" to "Education" and remove the remove the language in the third bullet that reads "consider adding statement about water". Carried.

**Public Input on Agenda Items:** None.

### Agenda Item(s):

#### 1. **Comprehensive Plan Update:**

##### a. **Review of Draft Goals:**

##### b. **Discussion of Public Participation Plan Options**

The Commission received copies of the following from Consultant, Nan Fey:

- Cover memo for November 27, 2017 work session
- Revised Updated Goals
- Draft Health Goal and Healthy Community Graphic
- Overall Goal and Core Values, and
- Public Participation Plan Discussion Draft

The Commissioner's reviewed the revised goal statements. No significant changes were made; only wordsmithing to the new Health Goal (changed last "healthy" to "our").

A lengthy discussion was held on the Core Value Lists. In the end it was decided Consultant Fey would revise the Core Values Worksheet and send to the Mayor and David Eades. In an effort to get more input on the list, the Chamber Board would be asked to complete the worksheet. The Mayor would be able to attend to provide an update on the Comp. Plan Update process and why their input on this was being requested.

The Commission then discussed the Public Participation Plan.

- Discussion ensued on how best to update the City's website and what process is best for soliciting/obtaining input.
- Fey said she would follow up with BHA on making copies of past planning documents so we can post them on-line.
- Mapping needs to be revisited again. Hoopman will provide an updated list of maps and where we are in the process; complete, needed, outsourcing, etc. Do we need and updated Housing Conditions Map or will the Assessed Value Map suffice?

- Commissioners were asked to consider providing names of persons who might be asked to provide their individual input on the Comp. Plan Update.
  - Suggestions were made about possible community locations where the Comp. Plan Update Draft could be presented and input obtained. CORE Friday Friends, Tuesday Brunch Bunch, Rec Center, Bayfield Carnegie Library Winter Lecture Series, and the Town of Bayfield/Russell/Red Cliff were suggested.
2. **Set Next Meeting/Work Session Date:** The next meeting/work session date was scheduled for Tuesday, January 23, 2018, from 1-4 p.m. at the Bayfield Fire Hall.

**Adjournment:** Burkel/Dougherty moved to adjourn. Carried. (2:36 p.m.)

*Minutes by: Billie L. Hoopman, Clerk*