

# City of Bayfield Plan Commission

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Bayfield City Hall, 125 South First Street, Bayfield, WI 54814, 715-779-5712

## Minutes of Tuesday, March 28, 2017 at 5 p.m.

**Call to Order - Roll Call:** Mayor Ringberg called the meeting to order at 5 p.m. at the Bayfield City Hall followed by roll call.

**Present:** Dougherty, Burkel, Durfey, and Mayor Ringberg

**Absent:** Johnson, Oeltjenbruns and Hackbarth

**Approve Agenda:** Dougherty/Durfey made a motion to approve the agenda as presented. Carried.

**Previous Meeting minutes of February 28 and March 6/7, 2017:**  
Durfey/Burkel moved to approve the minutes as presented. Carried.

**Public Input on Agenda Items:** None.

### Agenda Item(s):

#### **1. Property Maintenance: Ordinance / Amendments**

The Commission received a copy of a memo from Attorney Daly regarding the revisions needed to make the property maintenance and nuisance procedures more uniform and effective. Discussion ensued:

- The group agreed Building Construction and Historic Preservation code enforcement could be kept separate.
- The consensus of the group is to develop a fine structure; start low and increase as needed to get compliance. The Commission doesn't like the idea of fines for "each day of violation".
- The group also felt they did not want to include language that indicates the City will abate/remedy the problem. We don't want to be responsible to do the work; rather we'd prefer to get compliance with the tiered fine structure system.

Hoopman will continue to work with Attorney Daly on the revisions needed.

**2. Fences: Ordinance / Amendment:** Nothing new to report. This item will be placed on next month's agenda.

### **3. Comprehensive Plan Update:**

- Commission members reviewed the action items assigned to them under:  
ACN – Agricultural, Natural and Cultural Resources  
ED – Economic Development  
H – Housing  
T – Transportation  
UCF – Utilities and Community Facilities
- May 12, 2017 – Due Date for receiving all updated Implementation Elements

### **4. Set next meeting(s):**

- April 25, 2017, 5 p.m. (Durfey will be unable to attend)
- May 18, 2017, 9 a.m. to noon – Work Session
- May 30, 2017, 5 p.m.

**Adjournment:** Dougherty/Burkel moved to adjourn. (5:58 p.m.)

Minutes by: Billie L. Hoopman, Clerk