

City of Bayfield Plan Commission

Minutes of Tuesday, June 26, 2018, 8 a.m.

Call to Order - Roll Call

Mayor Ringberg called the work session to order at 8 a.m. at the Bayfield Fire Hall, 813 Washington Avenue, followed by roll call.

Present: Durfey, Johnson, Hackbarth, Dougherty, Burkel, O'Brien and Mayor Ringberg

Others: Nan Fey-Consultant, and Billie Hoopman

Approve Agenda: Burkel/Durfey moved to approve the amended agenda as presented. Carried.

Review/Approve Minutes and Meeting Notes of June 12, 2018: Johnson/Hackbarth moved to approve the Minutes and Meeting Notes of June 12, 2018. Fey indicated a couple of edits needed. Carried.

Public Input on Agenda Items: None.

Agenda Item(s):

1. Comprehensive Plan Update

Commission members received copies of:

- Cover memo dated June 26, 2018 from Consultant Fey, 1 pg.
- Transportation Element—For Discussion 6/26/2018 (objectives from the 2001 plan that relate to the 2018 goal) 1 pg.
- Public Input on Transportation-Related Issues – April 21, 2018, 1 pg.
- Transportation Section (Bayfield Sustainability Plan) 2 pgs.
- Implementation Element Actions Spreadsheet: Transportation, 1 pg.

a. Reports — survey, maps, community meetings

Mary Dougherty noted she has not received the survey results yet but is hoping to get them by Mid-July.

Burkel attended the Brunch Bunch meeting and noted those present were receptive, most had been at the Public Input Session in April, and she didn't learn anything new.

Dougherty said the Civic League meeting was last week, but due to other obligations she was unable to attend. It was unknown when their next meeting would be, but she will check to see if there is another opportunity in the near future to attend and share the date with the group so someone can be there to provide an opportunity for discussion of the comp plan update with the group.

b. Transportation Element Discussion

The copies noted above were reviewed. After a lengthy conversation it was agreed the 2001 Objectives needed to be re-written for the 2018 Update. The following categories were discussed; traffic (including vehicular, marine, pedestrian, non-motorized and other motorized), parking, pedestrian safety, bike routes, wayfinding signage, and healthy streets were mentioned. Now that some direction has been provided, Fey will work on revised Transportation Objectives for review at a future meeting.

The Mayor noted he wanted the Goals and Objectives to have measurable results.

Hoopman indicated she thought the City identified a bike route and it's included in the City's Downtown Plan.

Adding crosswalks to the intersection of Fourth and Rittenhouse were requested. Hoopman will pass that request to Tom Kovachevich, PWD.

c. Next Steps

Commissioner's scheduled future work sessions which are likely to be approximately 3 hours long (if needed); dates are noted below. The revised Transportation Element as well as the others will be reviewed and evaluated at these future work sessions.

2. Confirm/Set Next Meetings/Work Session Dates:

- July 24, 2018, 8 a.m. Comp. Plan Work Session / 4 p.m. – Regular Meeting
- August 14: 8 a.m. Comp Plan Work Session
- August 28, 2018, 8 a.m. Comp. Plan Work Session / 4 p.m. – Regular Meeting
- Sept. 11: 8 a.m. Comp Plan Work Session
- Sept. 25: 8 a.m. Comp. Plan Work Session / 4 p.m. – Regular Meeting
- Oct. 9: 8 a.m. Comp Plan Work Session
- Oct. 23: 8 a.m. Comp. Plan Work Session / 4 p.m. – Regular Meeting

Adjournment: The meeting adjourned at 10:02 a.m.

Minutes by: Billie L. Hoopman, Clerk