

# City of Bayfield

## Architectural Review Board Meeting

### Minutes of June 27, 2022

---

- **Call to Order**  
Chairman Carrier called the meeting to order at 5:01 p.m. at the Bayfield City Hall followed by roll call.  
**Present:** Bogaard, Carrier, Eldred, Riemer, Riese, and Shrider  
**Absent:** Spence  
**Others:** Craig Skadden, Bill Erickson, Jenna Gallagher, and Kou Xiong  
**Staff:** Billie Hoopman and Dionne Johnston
- **Approve Agenda:** Shrider/Riemer moved to approve the agenda as presented. Carried.
- **Review Previous Meeting Minutes of May 23, 2022:** Eldred/Bogaard moved to accept the meeting minutes of May 23, 2022, as presented. Carried.
- **Public Input on Agenda Items:** None.

#### Agenda Items:

##### **Building Permits:**

1. **James and Jeanette Mass – No. 5<sup>th</sup> Street, New Construction (new application for House and Garage)**  
Due to some site issues, a new Building Permit application was submitted. The house is moved to the south and the garage to the north, flipped from the last time the Board reviewed. There would be no basement. Reimer/Shrider moved to approve the new application as provided. Passed by roll call vote: Bogaard, Carrier, Eldred, Riemer and Riese – yes.
2. **Khou Xiong – 204 Rittenhouse:**  
Bogaard/Shrider moved to approve the application from Xiong which includes residing the building with horizontal cement fiber board and replacing/adding a window, door, and new deck supports on the south end. Carried; all ayes.
3. **Zoning Administrator Reports:** Reviewed, no action required. Discussion ensued on the permit approved by Zoning Administrator Hoopman for Beth Erickson, 20 So. 6<sup>th</sup>

Street for an 8'x16' deck. Riemer will be the designated person to review the Four Sisters – 204 Rittenhouse projects.

**Other:**

**4. Discuss next steps for HPO & Historic District Guidelines**

After some discussion, it was decided a small group including Carrier, Spence and Shrider would meet to begin discussing the Historic Preservation Guidelines and changes needed. They would report back to the full Board for guidance, review and approval. Hoopman and Johnston will provide support as needed. Hoopman noted Kellie Pederson, Bayfield Co. Extension might be a good resource to assist with identifying the goals, objectives, and vision. Hoopman noted the current conversation regarding building review is much different than what has been done over the past 30 years. Regarding Historic Preservation we have never applied different standards to old and new building features. The ordinance and guidelines speak to making them blend and match.

**5. Next Meeting Date and Time:** July 25, 2022, at 5 p.m.

**Adjournment:** Shrider/Bogaard moved to adjourn. Carried. (6:21 p.m.)

Minutes by Billie L. Hoopman, Clerk/Zoning Administrator