

City of Bayfield Plan Commission

Bayfield City Hall, 125 South First Street, Bayfield, WI 54814, 715-779-5712

Minutes Monday, September 14, 2015 at 5 p.m.

Call to Order - Roll Call: Mayor MacDonald called the meeting to order at 5 p.m. at the Bayfield City Hall followed by roll call.

Present: Oeltjenbruns, Dougherty, Burkel, Hackbarth, Johnson, and Mayor MacDonald

Absent: Durfey

Others: David Eades, Joanne Cirillo, Dan Shefchik, Don Albrecht, Barb Hoekstra, Dede Eckels, George and Nancy Hof, Bill and Sally Heytens

Approve Agenda: Johnson/Burkel moved to approve. Carried.

Previous Meeting minutes of August 17, 2015: Hackbarth/Johnson moved to approve. The Commission was informed the Council did not approve the Ordinance on the Keeping of Chickens at their meeting which was held at 4 p.m. Carried.

Public Input on Agenda Items:

Joanne Cirillo – commented on Agenda Item #3, sign ordinance. She indicated she was favorable to the proposal to establish a sign sub-committee and that it was a good time to step back and look at the whole ordinance; a great opportunity to look at what our customers and businesses' need. Also the sluiceway wall; seems like a good idea to her (individual comments).

Dede Eckels – referenced recreational vehicles and mentioned to the Commission home businesses as defined by the Chamber of Commerce for dues purposes suggested the business "does not have another retail location". Feels we need to clarify what can/cannot be stored in Residential and Commercial districts. She provided two pictures of a neighboring property and said this is what can happen in the back yards. Please pursue the recreational vehicle amendments.

Sally Heytens – told the Commission she moved here 10 years ago and renovated commercial property into a business and home. She has since appreciated the improvements made to many of the businesses. Life changes in 10 years; maybe something that was written 10 years ago needs review. Feels it is a good time to look at the sign ordinance and take into consideration what is happening downtown. Have a feeling some businesses may be operating multiple businesses at one location. She said she would be willing to be part of a committee to review ordinance.

Dan Shefchik – no longer in business, but said the sign ordinance has always been a pain for most business owners. It's too restrictive and doesn't allow them to advertise properly. As a result he was always trying to sneak around rules in order to put up signage he believed was needed. Feels the ordinance needs to work for the community, and be applied to all.

He further commented on the proposed recreational vehicle ordinance and asked if RV's would be limited to 25'? He has 36' (25000 lbs) RV and he couldn't even have that in Bayfield? He said he is currently moving from 6th Street to his 7th Street property, and as soon as that is done, he is going to move the "hell" out of Bayfield.

Nancy Hof – Thanked the Commission for taking this on (parking issues). She asked if an empty boat trailer would be allowed. Hoopman said that currently the draft definition of Recreational Vehicle includes towable trailers.

David Eades – Informed the Commission the Chamber Board did not take a stand on the Sluice Way Sign and they have a policy that does not allow them to take a stand on an issue at one meeting. Commission asked for opinion and currently the board had no opinion. If the Commission is seeking an official stand that would take a minimum of two meetings.

Agenda Item(s):

1. Temporary Sign Request – Bayfield Chamber of Commerce (Pie Contest)

Johnson/Dougherty moved to approve the Temporary Sign Permit Request for the placement of signage on September 25, 2015. Carried.

2. Parking & Storage of Recreation Vehicles (Pages 9-10 revised based on 8/15 Mtg.)

The Commission was given a revised copy of the draft Parking Regulation Ordinances.

Hoopman suggested that a smaller group work on the draft ordinance.

Hackbarth/Oeltjenbruns made a motion to allow Hoopman, Burkel and Chief Fangman to take on the task. Some discussion ensued.

- Commissioners cautioned the City to “guard against what is owned and not be too dictatorial”.
- Pg. 7 Machinery, a typo was corrected.
- There is/may be a difference of what is allowed in the Commercial vs. Residential property.
- Should the City provide a zone for a place for those to park their RV or Boat?
- 370-23 Vehicles 6.a. Need to be sure the language is what we mean. Needs careful review.
- Ordinances are needed.
- Home occupations were discussed. Need legal opinion on its definition and how it is applied to residential properties.
- Consensus was to move forward with revised language on pages 9-10, especially g.
- PD will be asked to regulate parking more in the winter. Streets need to be passable and the winter parking rules need to be enforced.
- City is not asking neighbors or Commissioner’s to do any investigations on their own. Carried.

3. Signage / Sign Ordinance

The Commission received revised Sign Ordinance Amendments along with a proposal to create a Sub-Committee made up of 5-7 persons. It was agreed the following would/or would be asked to serve:

- 2 Planning – Dougherty & Oeltjenbruns (agreed to serve)
- Chamber Director – David Eades (agreed to serve)
- Business Owners – Sally Heytens (agreed) and Justin Hardt (will be asked), Joanne Cirillo -Alt. Member (agreed).

Their task would be to:

1. Review the proposed sign ordinance amendments
2. Review the entire sign ordinance and make recommended changes
3. Review the Code of the City to see if any other areas of conflict with current or proposed Sign Ordinance Amendments

The Mayor suggested the Sub-Committee also familiarize themselves with the Comprehensive Plan with regards to signage as well.

They were asked to provide a monthly report until completed. (*The Mayor's appointment of this Sub-Committee needs to be approved by Council.*)

- 4. Direct Seller's Ordinance:** Colleen Daly, City Attorney provided an "Update and Questions for Plan Commission Regarding Direct Sellers Ordinance". In response to the questions number 12-15, the Commission responded in the following manner:
- 12. Did not feel it was necessary to include.
 - 13. Had concerns. David Eades made a comment about the Warren's Cranberry Festival and felt the Commission may want to review their policies. Commissioner's thought this was a good idea. Could also apply to #12.
 - 14. Generally speaking, Residential Property owners cannot sell out of their house at any time of the year without first obtaining a home occupation CUP. The ordinance needs to be succinct with the current code as it applies to home occupations in R-1 district. The Code also has a section on garage sales and there are no exclusions listed saying they couldn't do it during Apple Festival weekend. So a Direct Seller permit should not allow someone to sell from their home. This is mentioned in the draft Chapter 210 Direct Seller definition.
- 5. Sign – Sluiceway Wall:** Earlier, the City was informed the Chamber had no opinion. Eades clarified by saying the Chamber has not taken formal action as that would require two meetings.

The September Public Works Minutes indicate the PWD expressed concerns, but another member expressed he felt it was appropriate.

Don Albrecht who was present at the meeting expressed he felt this location was perfect for a Madeline Island sign. Some Commissioners agreed.

The Mayor asked the Commission to move slowly and seek all input before making a final decision.

- 6. Set next meeting(s):** The Plan Commission scheduled their next meeting for October 19, 2015 at 5 p.m.

Adjournment: Johnson/Hackbarth moved to adjourn. Carried. (6:13 p.m.)