

**CITY OF BAYFIELD  
ARCHITECTURAL REVIEW BOARD MEETING  
Minutes of August 20, 2012**

Acting Chairman Curran called the meeting to order at 5:00 p.m. at the Bayfield City Hall.

**Present:** Dan Curran, Corey Bakken, Sharon Johnson, Tom Torke, and Dionne Johnston – Deputy Zoning Admin.

**Absent:** Tom McMullin, Bill Heytens Stephanie Bresette and Bruce Moore (alt.),

**Others:** Ken Nourse, Stephen Vircsik

Johnson/Torke made a motion to approve the agenda. Motion carried.

Bakken/Johnson made a motion to approve minutes of June 18, 2012. Motion carried.

**Public Input:** None.

**Building permits:**

1. **Marian Larson – 507 Washington Avenue, Permit Application #31-12.** Ken Nourse was present representing Marian Larson with a request to install a deck and patio door. Bakken/Johnson made a motion to approve the application as presented with railing to be painted to match house after it seasons for a year. Motion carried.
2. **Stephen Vircsik – 205 North Second Street, Permit Application #33-12.** Stephen Vircsik was present with a request to replace roof, remake front dormer, replace dormer windows with diamond style casement windows, and add window on south side of rear dormer. Bakken/Torke made a motion to approve the application as presented with the condition the roof is shingled with charcoal/black composite architectural style shingles. Motion carried.
3. **Mike & Kathy Spence – 404 North Second Street, Permit #05-12.** No action taken due to lack of quorum.

**Other discussion:** None.

**Zoning Administrator Report:** Placed on file.

Meetings for rest of year are scheduled as follows:

September 17, 2012 at 5 p.m.; October 15, 2012 at 5 p.m.; November 19, 2012 at 5 p.m.; and December 17, 2012 at 5 p.m.

Johnson/Bakken made a motion to adjourn at 5:33 p.m. Motion carried.