

**CITY OF BAYFIELD**  
**ARCHITECTURAL REVIEW BOARD MEETING**  
**Minutes of May 5, 2014**

Chairman McMullin called the meeting to order at 5:00 p.m. at the Bayfield City Hall.

**Present:** Tom McMullin, Stephanie Bresette, Dan Curran, Sharon Johnson, Bruce Moore, Rob Riemer, Bob Durfey (alt.) and Dionne Johnston – Deputy Zoning Admin.

**Absent:** Corey Bakken

**Others:** Chris Gmeinder, Barron Whittet, Dan & Patti Holman, Jon Nelson, and Clancy Ward

Curran/Johnson made a motion to approve the agenda. Motion carried.

Johnson/Durfey made a motion to approve minutes of April 7, 2014. Motion carried.

**Public Input:** None.

**Building permits:**

1. **Christopher Gmeinder – 204 Rittenhouse Avenue, Permit Application # 10-14.** Chris Gmeinder was present with a request to replace/add doors with swinging patio style doors and replace/add double hung windows. Moore asked if there would be any new exterior lighting. Gmeinder stated he will be installing recessed lighting underneath the upper deck. Johnson/Bresette made a motion to approve the application as presented. Motion carried.
2. **Christine Whittet – 237 South Fifth Street, Permit Application #11-14.** Barron Whittet was present with a request to replace/add windows on their shed. Curran/Johnson made a motion to approve the application as presented. Motion carried.
3. **Al Seran – 200 Rittenhouse Avenue, Permit Application #12-14.** Patti & Dan Holman were present representing Al Seran with a request to the replace roof over the kitchen, paint and install new lighting on front façade including Artist Guild area, replace window in kitchen, replace and extend rear deck, and screen dumpster area on SE corner of building. Discussion ensued. Johnson stated after she reviewed the application she noticed the certificate of approval application and registration of paint colors lists Patti & Dan Holman as the applicant; and the building permit application lists Al Seran. She stated the application as a whole should list the owner or the owner and tenant to eliminate confusion. Johnston stated she was notified by Seran who is currently in Florida, that he is aware of and supports the application and proposed construction. Riemer stated whoever is going to paint the exterior of the front façade or any part therein must be a State Certified Lead-Safe Renovator (that includes any contractor, tenant, or owner doing the work). Classes are provided by the state and are scheduled frequently. Riemer provided the Holman's with the Wisconsin's Lead-Safe Renovation Rule, DHS 163 which includes the law and website to obtain more information. Johnson is concerned with the location of the dumpster area abutting the 2<sup>nd</sup> Street sidewalk. Patti Holman explained she has made contact with the waste collectors to look at the site to determine if it can accommodate a dumpster or residential containers. She is not sure at this time if it will work, but if it does, she will have the proper screening to keep animals and others from gaining access to the trash containers. Moore asked where and the type of lighting proposed for the front façade. Patti Holman stated there is a picture of the light in the packet and she would like to install 7 vintage lights above the painted glass panels on the storefront. Curran/Bresette made a motion to approve the application as presented. Motion carried.
4. **Grace Heitsch – 17 North Seventh Street, Permit #03-13.** Clancy Ward was present representing Grace Heitsch with a request to amend plans to build a new residential home. Ward stated the design approved July 19, 2013 was created for a potential buyer of the house which unfortunately fell through. He's now back to down scale the plan and went through the changes with the Board. Curran/Durfey made a motion to approve the amended plans. Motion carried.
5. **Jon & Tina Nelson – 126 South Eleventh Street, Permit Application # 14-14.** Jon Nelson was present with a request to replace a sliding patio door, and windows. On the north elevation he would like to replace the large casement picture window with a smaller awning window and will install siding to match existing. Johnson/Curran made a motion to approve the application as presented. Motion carried.

**Zoning Administrator Report:** Placed on file.

**Other Discussion:** None.

Next meeting is scheduled for Monday, June 2, 2014 at 5:00 pm at City Hall.

Johnson/Curran made a motion to adjourn at 5:26 p.m. Motion carried.