

**CITY OF BAYFIELD
ARCHITECTURAL REVIEW BOARD MEETING
Minutes of October 19, 2015**

Acting Chairman Johnson called the meeting to order at 6:05 p.m. at the Bayfield City Hall.

Present: Sharon Johnson, Stephanie Bresette, David Cooper (alt.), Bob Durfey, Tina Nelson, Dan Curran, and Dionne Johnston – Deputy Zoning Admin.

Absent: Tom McMullin, Rob Riemer

Others: David Eades, Ashley Newbrough, Sheree Peterson, Eleanor Chu, Lipka Construction, Doug Stratton, Neil Schultz

Cooper/Nelson made a motion to approve the agenda. Motion carried.

Bresette/Cooper made a motion to approve the minutes from September 28, 2015. Motion carried.

Public Input: Sheree Peterson has concerns with Neil Schultz request for an addition to the garage/bike shop and the existing permit to the main structure. She stated Donna Schultz is the owner of the property and is not listed as owner on the new building permit application. She is also concerned with the amount of construction building materials ending up on her property from the current project. She put a 2x4 next to her lilac bushes to keep construction away from them, but someone removed the 2x4 and trampled her lilacs. The garage addition application lacks details and the height is not listed and would like to see a survey of the property. The site plan shows a parking stall on the north property line and his tenants are parking on her property. Also his current asbestos certification is expired.

Doug Stratton explained to the Board that the properties surrounding his home have large expanses of glass and would like to change his request to allow for 4 French doors on the upper south elevation.

Building permits:

1. **Doug & Chris Stratton – 19 East Sweeny Avenue, Permit Application #31-15.** Doug Stratton was present with revised drawings showing the south elevation. Lengthy discussion ensued. ***Curran/Cooper made a motion to approve the drawing marked front elevation (revised). Roll call: Cooper-No, Durfey-no, Johnson-yes, Bresette-yes, Nelson-yes, Curran-yes. Motion carried. Bresette/Cooper made a motion to approve the drawing of the north, west and east elevations as presented. Motion carried.***
2. **George & Eleanor Chu – 204 South Sixth Street, Permit Application #34.15.** Eleanor Chu was present with a request to replace current siding with vinyl, replace 2 windows with vinyl windows same size and color, replace steel entry door with an insulated steel door but instead of existing ½ glass are proposing door to be 4 panel with ½ moon on top, add a full glass storm door, replace gutters, remove damaged chimney, and replace porch railing with composite railing same size and color. ***Bresette/Curran made a motion to approve the application as presented. Motion carried.***
3. **Neil Schultz – 239 Manypenny Avenue (41 South Broad Street), Permit #39-14.** Neil Schultz was present with a request to amend his plans to include restoration of the original store front. Lengthy discussion ensued. ***Curran/Cooper made a motion to have Schultz come back with more detailed drawings of the proposed restored store front. Motion carried.***
4. **Neil Schultz – 239 Manypenny Avenue, Permit Application #35-15.** Neil Schultz was present with a request for a garage addition currently used as a bike shop. Lengthy discussed ensued. ***Curran/Nelson made a motion to have Schultz come back with a complete set of plans including an accurate site plan and accurate elevation drawings. Johnston will contact the State Commercial Building Inspector to see if this project requires a 10' or 20' firewall. Motion carried.***

Other Discussion: None.

Zoning Administrator Report: Place on file.

The next meeting will be either November 16th, 23rd, or 30th, 5:30 p.m. at City Hall. Johnston send an email to Board members to see what date works for a quorum.

Bresette/Curran made a motion to adjourn at 7:10 p.m. Motion carried.