

**City of Bayfield  
Parks & Recreation Committee Minutes  
October 1, 2020**

- Call to Order: 7:30 am via GoToMeeting
- Roll Call: Kate Kitchell, Matt Carrier, Skye Bingham, Keith Ray, Diane Fizell
- Others: Gordon Ringberg—Mayor, Tom Kovavhevich—PWD, Sarah Mather—Office Assistant
- Approve Agenda
- Minutes from September 3, 2020: Include Big Ravine minutes in with minutes from September 3<sup>rd</sup>.
- Public Input: None

Agenda

Permit Applications and public requests: None.

COVID-19 Report & Discussion: Committee has not met recently

Standard Update Reports:

**1. Budget/Finance:** Informational

- a. 2020 Status: Informational. No action taken.
- b. 2021 CIP list and Budget: Cut 2021 budget for parks due to COVID-19 and budget constraints in the City. Borrowing will happen if any grants are found. Parks was not the only CIP budget that was cut. If budget approves, council would look at reallocating funds.
- c. Comp Plan Monitoring Reports: Will look at over the winter
- d. Fee Schedule: Discussion ensued. What type of events do we have? How much to not deter people from use? For profit events vs nonprofit vs benefits to park? Mather and Fizell will work together to look over the rates and application.

2. Baseball Field, Soccer Field, School Garden: None

3. Cooper Hill Park: None

4. Dalrymple Campground: None

5. East Dock Park: None

6. Fountain Park (BHA): None

7. Halvor Reiten Park: None

8. Waterfront Walk/Jakes Park: Submit grant to Wisconsin Coastal Management Program (due 11/1). Will seek \$20 – 25K match (Bayfield Inn, Cruise Service, BCVB, Bayfront Condos, AI Marina, Pier, AI Realty, Civic League, others?)

9. Big Ravine (includes 120 acres, Gil Larsen, Iron Bridge) & Bayfield Area Trails- see below

10. Brownstone Trail: Maki brothers considering selling property.

11. Other:

- a. Reports from Committee members on their adopted park(s): No new updates—winding down for the season.
- b. Launching a Green Infrastructure Program: Behind the scenes work being done with Clerk Hoopman

Ongoing Business:

- Update Report on Big Ravine and Bayfield Area Trails: See Below
- Google Folder for P&R Committee: move from KK's folders to City's folders (give access)
- Review City website for Recreation: During late fall/winter: review and revise content
  - Add a tabs for Big Ravine Preserve and Trails – post map; link website
  - Post final Trail Design Report & Big Ravine Erosion Control & Restoration Plan

New Business:

- Vegetation management at Gil Larsen Trailhead to make Iron Bridge more visible. Early Nov. onsite visit.
- Proposal from Trails Anonymous to construct Pine Bluff Trail to connect the end of the Gil Larsen Trail to the East Rim Trail funded by donation from Genevieve Johnson & Mike Kinnee; augmented by volunteers. Fizell/ Bingham will work together to establish a resolution to give to Council for support.

- Interpretative trail head signs, part in Ojibwe, are still being worked on and will be installed shortly. Keep the trail head sign for the soccer field where it was for snow plowing purposes. Discussion ensued about how to access the trailhead more effectively. Grow grass higher and cut a trail? No final decision made.
  - Gil Larsen Trailhead will have a bike rack near the stairs that North Coast Cycling will install soon
- Next Meeting/Adjourn: November 5<sup>th</sup> @ 7:30 via GoToMeeting. Adjournment: Carrier/ Fizell 9:15. Carried.
- Review and discuss Comp Plan actions for 2021

### **Update Report on Big Ravine & Bayfield Area Trails**

Prepared for City of Bayfield Parks & Recreation Committee by Kate Kitchell, Chair

1. Stay informed via Bayfield Area Trails website <https://www.bayfieldareatrails.com>
2. Final Report & Invoice submitted for Wisconsin Coastal Management Plan grant for Trail Design & Restoration (in google folder)
3. Gil Larsen trailhead improvements update:
  - a. 4 Interpretive Signs being designed by Bayfield Chamber and Visitor Bureau (Paige):
    - i. See drafts in the Google drive: **discuss P&R Committee role**
    - ii. installation likely to occur in spring
  - b. Bare areas seeded with grass
  - c. North Coast Cycling Association has agreed to contribute a bike rack: **discuss location & size**
  - d. Upcoming work: 1) expand pad under bench; 2) replenish gravel in steps and along path; 3) replace steps at start of trail (6x6's)
  - e. Defer timber replacement to spring – timbers have been ordered (8-12 weeks)
4. Big Ravine Preserve Signs: to be ordered in October; installed thereafter
  - a. 2 kiosks to be installed at 1) West Rim Trailhead (behind school); 2) Hilltop Trailhead – **discuss location**
5. Grant proposal to DNR for trail construction of 2 connecting trails of the Big Ravine: 1) Pine Bluff; 2) Hemlock Heights – pending
6. North Ravine Trailhead and north end of the East Rim Trail - VERY POPULAR
  - a. Parking area has been constructed
  - b. 2 Trail re-routes constructed
  - c. Gravel placed on wet sections
7. Pine Bluff – construct late October – Early Nov. by Trails Anonymous with volunteers
8. Virtual Trails Forum: early December (people expressing interest in donating funds for trails)