

**City of Bayfield
Parks & Recreation Committee Minutes
December 3, 2020**

- Call to Order: 7:31 am by Chairwoman Kitchell via GoToMeeting
- Roll Call: Kate Kitchell, Matt Carrier, Diane Fizell, Skye Bingham, Keith Ray
- Others: John Mayers, Sarah Mather—Office Assistant, Tom Kovachevich—PWD
- Approve Agenda: Ray/ Bingham. Carried.
- Minutes from October 1, 2020 and November 12, 2020: Fizell/ Ray. Discussion. Change to “borrowing will happen if grants are found” under budget and change “Maki brothers considering selling property along the BST” under BST in the October 1 minutes. Change name to “Zelent” under attendees, add “adopt and recommend” fee schedule changes to the Council under new business, and remove “Maintaining Iron Bridge Viewshed: follow-up from site visit” and “Review and discuss Comp Plan actions for 2021” under adjournment in November 12 minutes. Motion by Carrier/ Ray to adopt changes. Carried.
- Public Input: None.

Agenda

Permit Applications and Public Requests:

- John Mayers: offer to voluntarily refurbish redwood signs for East Dock, Halvor Reiten, and Cooper Hill parks. City would cover the cost of materials, which are expected to be minimal. John has also expressed interest in volunteering to do clean-up work at Dalrymple Park. Mayers to come to City Hall and speak with Treasurer Johnston before work begins.

Standard Update Reports:

1. Budget/Finance: Informational. Dalrymple made \$72,093.59 this year—more than \$19,000 over budget!
2. Baseball Field, Soccer Field, School Garden: None.
3. Cooper Hill Park: None
4. Dalrymple Campground: None
5. East Dock Park: None
6. Fountain Park (BHA): None
7. Halvor Reiten Park: None
8. Koresberg Park: Weed sprayer left in park. Does not belong to the City. Carrier will remove.
9. Iron Bridge/Big Ravine: Around 11,000 volunteer hours and 45 volunteers. People turning around at Geri Myers property. Can we provide parking spots near Sweeny Ave in the storage lot? Discussion ensued. PWD Kovachevich does not want people in the storage pit for parking—could be hazardous for cars and people walking because of equipment and debris up there and asked to not make that a designated trail head. People can still park on Sweeny Ave. and access if they need to.
10. Brownstone Trail: Advisory committee re-route to avoid HWY 13 corner—across Brady and Bay West properties. Maki property could be long term solution.
11. Other: Waterfront walk is \$2,000 short of it's \$25,000 donation. Keep collection donations as they come in—even if we go over the match.
 - a. Launching a Green Infrastructure Program: A lot of behind the scenes work. Will be asking for a grant extension due to COVID. In-kind match could be difficult to hit due to COVID and not meeting.

COVID-19 Report & Discussion: Nothing new to report.

Ongoing Business:

- Maintaining the Iron Bridge Viewshed: Onsite meeting: Friday 12/4 @ 1 p.m. Mather mentioned that property is zoned conservancy and to be cautious about what will be cut. Memo attached

New Business:

- Review and discuss Outdoor Rec. Plan Revision and Work Plan for 2021: Johnston noted that she had updated the Outdoor Rec Plan in the past and that it's been an overall useful document in the past as it stands. Currently, there is no link with the budget, Comprehensive Plan, or Action Items, but in a revised plan, these items would be tied in. Kitchell would like "park adopters" to put a lot of thought into the review process when it comes to their parks. Would also like input from the Planning Commission and the public. Johnston noted that there should still be a shorter version for the County's Outdoor Rec Plan. Kitchell will work on a new format and outline. Please see attached outline.
 - Check other reference documents in Google Drive
<https://drive.google.com/drive/folders/16lLqwWjw4ZtN9F1Dw70H2GLeVtaVrxRx>

Adjournment: 8:28 Fizell/ Bingham. Carried.

Next Meeting: January 7, 2021 @ 7:30 a.m.

Update Report on Big Ravine & Bayfield Area Trails

Prepared for City of Bayfield Parks & Recreation Committee by Kate Kitchell, Chair

1. Stay informed via Bayfield Area Trails website <https://www.bayfieldareatrails.com>
2. Gil Larsen trailhead interpretive signs finalized.
 - a. Order placed with Genesis Graphics. Will be stored through winter.
 - b. Final location TBD in spring – include P&R Committee & City staff
3. Big Ravine Preserve Signs: Posts installed; maps ordered; trailhead and directional signs being designed. Will be ordered by 12/31.
4. Trails:
 - a. Pine Bluff – Trails Anonymous completed on 11/5. Final payment of \$7522 made to cover additional cost of re-route at the bottom plus steps and rock armoring.
 - b. Hemlock Heights will be constructed next spring.
 - c. Other potential trails to be discussed at Trails Forum.
5. Issues on Lynde Ave. access to East Rim Trail: people turning around in private driveways. Consider signage: Please Park at Sweeny Ave. Trailhead
6. Virtual Trails Forum: Postponed to January or February
7. Volunteer Program Report: still tallying final numbers for the entire season.
8. Reporting:
 - a. Duluth Superior Area Community Foundation Report Due 12/31
 - b. WCMP Report Due 12/31
 - c. Will provide summary report to City Council & Town Board