

City of Bayfield
Parks & Recreation Committee Minutes
July 2, 2020

- Call to Order: 7:31 am Virtually at City Hall in Bayfield
- Roll Call: Kate Kitchell-Eldred, Keith Ray, Diane Fizell, Matt Carrier, Skye Bingham
- Absent: None
- Others: Sarah Mather—Office Assistant, Tom Kovachevich--PWD
- Approve Agenda: Move increase Dalrymple Fees to “New Business”. Add Memorial Benches from Civic League to “New Business” Ray/ Carrier.
- Approve Minutes from June 4, 2020 Fizell/Bingham. Carried.
- Public Input: None

Agenda

Permit Applications and public requests (if any):

- Megan Boyle: Fitness and Yoga Classes at East Dock Park: Application to use East Dock Park on Thursday from 4:30-6:15 for yoga and fitness classes for which a fee is being charged. Discussion ensued. Concerns included 1) potential to conflict with other users; 2) commercial enterprises desiring to use the park for private profit. However, the City has historically encouraged exercise and fitness programs in the parks in order to support and encourage health and fitness for the community. Motion to approve the application as is, but forego the application fee in this case based on the goal of encouraging recreation and fitness activities that are compatible with the park purposes. Reassess the application process and fee for exercise/ healthy living classes in the future to make it more appropriate for these types of activities. Consider additional policy “guidance” for the use of public parks for private businesses. Fizell/ Bingham. Carried.
- Bethesda Lutheran Church Silent March: Application to use Memorial Park to host speeches and drumming after a silent march against racism with anywhere from 150-300 people. Motion to approve as is Ray/Carrier. Carried.
- Nutopia Big Ravine: Email request to film the second installment of *One Strange Rock* in the Big Ravine with use of drones and a fire. Discussion ensued. PWD/ Fire Chief Kovachevich was present and mentioned that burning is not allowed within the City limits but that can be waived with prior authorization and would only allow it at the soccer field with a more detailed plan. Discussion included general support for the proposed filming as long as the proposed campfire could be accommodated. Motion to have Nutopia submit a Special Events permit going into more detail with the fire aspect and having the understanding that the Fire Chief has permission to deny the fire at any time for inclement weather or statewide bans. Fizell/ Bingham. Carried.

COVID-19 Report and Discussion: Everything has stayed about the same. Opening the third stall at East Dock.

Standard Update Reports:

1. Budget/Finance: Informational.
2. Baseball Field, Soccer Field, School Garden: None
3. Cooper Hill Park: Weeding needs to be done
4. Dalrymple: Collections have been high this past June.
5. East Dock Park: Keith Ray helped fixed the boardwalk. Thanks!

6. Fountain Park: None.
7. Halvor Reiten Park: Lots of cigarette butts—potential for a disposal container to be put in?
8. Jakes Park/ Memorial Park: None
9. Big Ravine Preserve (Gil Larsen, Iron Bridge, Big Ravine): See Below
10. Brownstone Trail: Meeting on June 22—Would be costly to fix, but there are a lot of options available. The City is committed to caring for the parts that we own at this time.
11. Other:
 - a. Launching a Green Infrastructure Program: Project has been put on hold due to COVID-19 but staff will continue with the code review portion.

New Business:

- Gil Larsen Trail Head Design:
 - Earth Sense Contract: To be sent out and signed before work can begin
 - Other: Diane Fizell and others helped repaint the sign and it looks great! Thanks! Skye offered to water new planting in the new planter box that was installed. Thanks! Kitchell agreed to call Diggers Hotline before more digging can be done.
- Big Ravine Construction: Lots of progress has been made
- Shoreline Restoration Project: Draft letter in packet. Review and provide feedback. Recommend proceeding. Brief City Council for informational purposes.
- Grant Proposal to DNR for trail construction of 2 connecting trails in the Big Ravine: Waiting to hear back.

New Business:

- Big Ravine Final Report: More accurate report from Trials Anonymous. Committee asked to provide feedback to Kate by next Thursday 7/9.
- Big Ravine Restoration and Erosion Control Plan: Bay Area Environmental Consulting provided report. Contact Kate with questions or comments by 7/9.
- Proposed Increase in Campground Fees: Request to raise Dalrymple rates based on need for funds in the City and the high use of the campground. Discussion ensued. Difficult to raise rates mid-season when everything has been posted already. Motion to raise the rates to \$30/night on weekdays and \$35 on weekends Carrier/ Bingham. Discussion on enforcement of that. Amended to be \$30/night on both weekends and weekdays and to start no later than July 30th pending council approval. Carried.
- Memorial Benches: Request from the Civic League to install more benches in Memorial Park. A site visit was not feasible before this meeting. Will table and revisit the request at the next meeting.

Next Meeting/Adjourn: July 2, 2020 9:14 am Fizell/ Carrier