

**City of Bayfield
Parks & Recreation Committee Minutes
August 6, 2020**

- Call to Order: 7:33 am Virtually at City Hall in Bayfield
- Roll Call: Kate Kitchell-Eldred, Keith Ray, Diane Fizell, Matt Carrier, Skye Bingham
- Absent: None
- Others: Sarah Mather—Office Assistant, Tom Kovachevich--PWD
- Approve Agenda: Approve as presented Fizell/ Carrier. Discussion. Move budget to item 1. Carried.
- Approve Minutes from July 2, 2020 Fizell/Bingham. Carried.
- Public Input: None

Agenda

Permit Applications and public requests (if any):

- Nutopia Big Ravine: Motion to approve application as presented. Carrier/ Bingham. Carried
- Civic League bench proposal: Civic League would like to place 5-6 benches on City property in Memorial Park. Currently waiting to see if enough funding is available from donors, and then set locations will be marked out.

COVID-19 Report and Discussion: Added Dr. Tumas to the sub-committee and have placed “facemask required” signs at the main entrances to the City of Bayfield.

Standard Update Reports:

1. Budget/Finance: Informational.
2. Baseball Field, Soccer Field, School Garden: None
3. Cooper Hill Park: Weeding needs to be done
4. Dalrymple: Collections have been steady.
5. East Dock Park: Weeding needs to be done.
6. Fountain Park: None.
7. Halvor Reiten Park: Cigarette container has been put out.
8. Jakes Park/ Memorial Park: None
9. Big Ravine Preserve (Gil Larsen, Iron Bridge, Big Ravine): Brush removal and vegetation maintenance at the Gil Larsen Trail.
10. Brownstone Trail: None.
11. Other:
 - a. Launching a Green Infrastructure Program: No new update

Ongoing Business:

- Gil Larsen Trail Head Design:
 - Trail Design Report: Still waiting for final report
 - Big Ravine Erosion Control and Restoration Plan: Final plan was provided in packet. Will be moving forward as planned
 - Gil Larsen trailhead improvements:
 - Earth Sense will be reconstructing the stairs next week.
 - Interpretative signs will be fabricated shortly and installed. Repainting of the old Iron Bridge sign and work on the raised planter beds have all been done by volunteers. Thank you!
 - Schultz Letter “Shoreline Trail”: Letter has been passed by council. Looking more into the legality of it before sending the letter out.
 - Grant Proposal to DNR for trail construction of 2 connecting trails: Waiting to hear back

New Business:

- Budget and CIP: Motion to accept the operating budget as presented but add an additional \$2,500 in the Repair and Maintenance Supplies to be \$4,000 instead of \$1,500. Fizell/ Carrier. Motion passed by roll call.

All ayes. Carried. Discussion on CIP's and what our actual needs are vs. what we are receiving. Should the council and community members know a more realistic needs proposal vs the bare bones one we provide? Work on CIP requests and bring back to the next meeting.

- Fee Schedule: Tabled
- Comp Plan Action Items: Tabled
- Big Ravine trail map and draft sign plan: Signs will be placed at each trail head and have trails marked with their names. No Ojibwe will be used on the signs as there are no real direct translations to each of the words. These will be installed in the spring.
- Google Docs: Mather to make a Google Docs for sharing content.

Next Meeting/Adjourn: September 3, 2020 at 7:30 am. 9:14 am Fizell/ Carrier. Carried.