**City of Bayfield**

**Parks & Recreation Committee Meeting Minutes**

**March 7, 2024 @ 8:00 a.m.**

1. Call to Order: 8:03 am
2. Roll Call:
	* Members present: Carrier, Clark, Ray, Rovi
	* Members Absent: Havlik
	* Others Present: T. Kovachavich, G. Hogan, D. Weeks
	* Recreation & Fitness Resources: None
3. **Motion to** Approve Agenda: Ray/Rovi (carried)
4. **Motion to** Approve Minutes from Feb 1st: Ray/Clark (carried)
5. Public Input on Agenda Items: None

Agenda

Permit Applications (if any): None

Standard Update Reports:

1. Playground Subcommittee Report (Vadnais/Hogan/Carrier): presentation attached to meeting agenda; the group’s plan was presented to the Harbor Commission and to City Council, both gave supportive feedback. The subcommittee will adjust the RFP according to comments that were received. Carrier, Clark and Hogan will add language to clarify responsibilities asked of the city versus those assigned to the chosen contractor; they will also work on the section regarding public engagement. Kovachavich pointed out that the lane in front of the park is a city street (Bay Road) and plans must take this into account.

Motion: After making the changes made above, the subcommittee’s RFP will be sent to City Council with Parks & Rec committee’s endorsement. Ray/Clark (carried)

1. Weeks asked about scheduling a volunteer clean-up day for the parks. May 4 was chosen as the day for this with 5/18 as the back-up date in the event of bad weather on the 4th.

Old Business:

* + - * 1. Sweeny Trail Proposal: Carrier sent letters to landowners surrounding the area of the new trail to notify them of the plans. He asked for comments to be returned by 3/31.
				2. Outdoor Recreation Plan –

a) Dalrymple: New site improvements are underway thanks to the mild weather. $2500 that was earmarked for starting up a reservation system will be diverted to site improvement costs. Ray was delegated to do further research on the implementation of an on-line reservation system.

b) Clark raised the possibility of designating the Big Ravine as a State Natural Area. He will bring more details to the committee in a future meeting.

c) Halvor Reiten beach: the drainage and bench disinterment projects are on the Public Works jobs list for this season.

d) Washington Avenue Lake access – discussion focused on commercial kayak launches that are occurring here, leading to congestion in the area; the general idea was that launches need to be done elsewhere (other than Trek & Trails activity which is covered under a lease agreement). Carrier suggested that a written policy be prepared regarding commercial kayak launching.

New Business: None

Next Meeting: 8 am, April 4th, City Hall

Motion to adjourn: Ray/Clark (carried, 9:39 am adjournment)