

**Meeting Notes**  
**Plan Commission Work Session**  
**July 24, 2018**

Reports:

- Chamber meeting on August 9 – Mayor will speak to the Comp Plan
- Civic League – has a date been set for next meeting?
- Survey results from Northland are compiled but not yet public
- Hoopman discussed 4<sup>th</sup> & Rittenhouse crosswalks with Public Works
- Fey coordinating with UW staff on maps

Transportation Element Revisions :

- Goal 1 Objectives had been edited to reflect discussion on June 26.
  - Local way-finding system with signage compatible aesthetics and character of the community.
  - Safe connections to pedestrian destinations.
  - Regional systems accessible to all users.
  - Marine access to and from the city.
  - Winter access and appropriate routes within the city.
- Goal 2 focuses on parking issues. Two objectives were proposed/revised:
  - “Expand and encourage long-term parking options to reduce pressure on downtown parking spaces for local businesses.”
  - “Explore passive but effective monitoring and enforcement systems.”

Economic Development Element Draft Objectives Discussion:

- Minor edits to proposed objectives (will be reviewed on August 14)
- Review of Implementation/Action items notes:
  - City Hall block has lots of publicly owned, underutilized, high value land
  - County Garage also well located and under-utilized, but privately owned
  - Home Occupation ordinance needs review
  - Downtown Plan still needs to implement wayfinding signage
  - No economic development committee at the city or Bayfield Chamber and Visitors Bureau, but there is at the regional level
  - Harbor Commission needs to long-range planning, 10 year horizon
  - ARB guidelines relationship to Zoning Code, environmental guidelines, involve local land trust in this discussion

### Housing Element Draft Objectives Discussion:

- No revisions were suggested for the five draft objectives as presented.
- Review of Implementation/Action items notes:
  - Impact of recent statutory changes re: tourist rentals
  - Realtors provide loan and home maintenance assistance information
  - ARB provides historic structure tax credit information
  - Zoning Code should consider min/max standards for residences
  - Zoning Code should consider allowing building on single lots
  - Potential for “second-home” tax?
  - Address “viewsheds” (to and from the lake) in Comp Plan and Zoning Code
  - Explore potential for impact fee program to support affordable housing
  - Consider guidelines for what is considered “buildable lot”

### Miscellaneous:

- Fey suggested utilizing an “administrative” category in the Implementation Chapter for actions to be done by staff, e.g. community outreach, website, newsletter, etc.
- Fey suggested keeping track of issues for the Zoning Code Update/Rewrite process that will follow adoption of the Comprehensive Plan

### Next Steps/Calendar:

Scheduled Work Sessions on the following dates, 8-11am at the Fire Hall

August 28

September 11 and 25

October 9 and 23

November 13 and 27

Need to know more about the Common Council’s schedule of meetings. To meet the goal of adopting the plan by the end of the year, the Plan Commission will need to introduce a complete “draft plan” with a proposed Resolution for its adoption at a Council meeting that time allows for all City committees to hold public hearings, suggest revisions, recommend approval and return the draft to the Common Council for final action.