

**Meeting Notes**  
**Plan Commission Work Session**  
**August 14, 2018**

Reports:

- Mayor attended the 8/9 Chamber meeting to make a brief presentation on the Comp Plan process and respond to questions (there were none)
- Civic League – still waiting to learn the date of its next meeting
- Survey: Mary D. will correlate Bayfield resident responses with overall results
- Hoopman provided dates of Common Council meetings this fall
- Fey is coordinating with UW staff to finalize maps, and will follow up with Sherrie Gruder (UW-Ext) on “25% by 2025” goals of Paris accords

Utilities & Community Facilities Draft Objectives:

- Daycare, which may not be appropriately considered a municipal facility, needs to be accounted for in the Comprehensive Plan – consider Economic Development
- Stormwater in Bayfield is already separated from waste water, so the problems experienced in Ashland are not a risk, but is crucially important given the difference in topography of the communities
- Sewer lines are being updated, one section left to do (between 7<sup>th</sup> and 12<sup>th</sup>)
- Red Cliff sewer system could meet GBWWTP with developments along J and 13
- GBWWTP is at 50% capacity, room to grow
- Dark Sky ordinance needs to be emphasized and enforced (permit issue?)
- Find out more about the distribution of recycling and waste between private haulers and BRB, any trends emerging?
- Snow-plowing, what are thresholds, salt usage
- Fey will add a stormwater-focused objective and edit current #3 and #5
- Reviewed spreadsheet “action items”
- Maps that could be helpful include both Greater Bayfield and Red Cliff wastewater systems, fiber optic network(s)
- Metrics can be drawn from implementation ideas in Sustainability Plan (2012)

Intergovernmental Cooperation Draft Objectives:

- Minor text edits were suggested for objectives #2, 3 and 5
- No action items to review in the Implementation Chapter of 2002 Comp Plan
- Plan Commission members recognized the importance of this element, “could be the most significant in the Comp Plan”
- Maps should include regional shared boundaries
- Metrics could be challenging

### Economic Development Element Draft Objective Revisions:

- Addition of “and play” to objective #1 approved
- Some discussion of the “detrimental impact” language in #3, but the majority of commissioners present agreed it was important to communicate clearly the importance of protecting Bayfield’s natural environment
- In discussing metrics, it’s important to define categories of information needed; current edition of the Bayfield Scene groups local businesses by type
- Fey will request guidance from colleagues at UW (COWS research group) on other measures that might be helpful

### Housing Element Draft Objectives Revisions:

- Minor text edits to objectives #2 and #4
- Metrics on business/ownership patterns should be available from the BCVB and Bayfield Scene advertising content, perhaps census data too
- A definition of “affordability” that takes Bayfield’s unique qualities into account would be helpful

### Miscellaneous:

- Any?

### Next Steps/Calendar:

Scheduled Plan Commission meetings and potential topic areas:

September 11 Work Session: Agriculture, Cultural & Natural Resources element

September 25 Work Session: Land Use and Future Land Use Map.

October 9 Work Session: Finalize full draft and maps

October 23 Regular meeting (may not need a Work Session, but hold the date)

November 13 Work Session if needed. If committees have not all reviewed the draft, consider scheduling for November 20<sup>th</sup> or 27<sup>th</sup>

November 27 Regular meeting; could be used to hold a public hearing and make final recommendations to the Council if committee referrals are completed

Ask the Common Council to consider re-scheduling its October meeting from the 9<sup>th</sup> to 15<sup>th</sup> to allow the Plan Commission to potentially finalize its “draft plan” on October 9<sup>th</sup>.

The most ambitious schedule for the plan’s final adoption would be:

October 15 – introduction and referral to all relevant city committees

October/November – all committees review and suggest revisions

November 13 – Council opens a public hearing and considers input from committees that have reviewed (then recessed public hearing) or waits until all recommendations/revisions have been received

December 10 – Council opens (or completes) public hearing on Comp Plan, makes final revisions and considers adoption