

Meeting Notes
Plan Commission Work Session
August 28, 2018

Reports:

- Survey: Mary D. created a spreadsheet of Bayfield resident responses
- Maps: Fey will coordinate with UW staff to draft a Future Land Use map
- Maps: Hoopman will check on PASER and sewer maps, also whether any other maps are needed or expected from Bayfield County

Agriculture, Cultural & Natural Resources Draft Objectives:

- Explain in the introduction what is meant by the terms green infrastructure, extractive industries and urban agriculture; future forest? (O'Brien)
- Goal 1 objectives approved
- Goal 2 objectives – remove second entry, add quotes to “dark sky”, mention importance of fishing, agricultural and artistic communities in the economic development chapter
- Goal 3 objectives approved. Regarding the question posed in the cover memo, the PC agreed that while it’s important to emphasize agriculture in Intergovernmental Cooperation chapter, there’s no need to revise its Objective 4
- Goal 4 objectives approved
- Strengthen conservancy zoning district in upcoming Zoning Code update
- Wetlands in the city may not be adequately identified
- Engage volunteers to help keep storm drains clear, monitor run-off, maintain rain gardens and other green infrastructure (needs budget/city support, too)
- Review/update of ARB guidelines should be finalized, approved by Council
- Highway entrances are still important, mention in Intergovernmental Cooperation
- Local land trust has changed its name to Landmark Conservancy

Utilities & Community Facilities Revisions:

- Agreed with new #2 Objective regarding stormwater flooding events
- Revise #4 to remove the extraneous word “and”
- Revise #6 to clarify that emergency services are available to the area surrounding the City and include contributions from the Department of Public Works

Intergovernmental Cooperation Draft Objectives Revisions:

- Minor text edits approved
- Action items suggested by members:
 - Mayor brought ideas from municipalities meeting
 - regular “state of communities” meetings
 - identify strengths, needs, incentives to collaborate
 - adopt consistent messages that unify area communities
 - public/private partnerships on civic projects
 - youth council drawn from area high schools

- Durfey suggested collaboration on regional signage
 - County enforces “scenic byway” guidelines (noted by Eades)
- Hoopman suggested regular meetings with adjoining communities
 - Already happening at administrator level
 - Identify issues of mutual interest
 - Memorialize agreements to pursue mutual goals
- Dougherty suggested encouraging collaborations
 - Start by gathering interested parties around broad goals
 - Encourage parties to surrender self-interest to solve problems
- Berkel & Dougherty both support sharing minute of official meetings
 - Make a list of boards/committees, non-profits, partners
 - Committee level notes most informative (Hoopman)
 - Already on the web, does staff need to be more proactive?

Housing Element Draft Objectives Revisions:

- Approved text edits to objectives #2 and #4
- Hoopman suggested actions to focus on help for seniors to continue living at home
- Johnson suggested helping match people needing household help with people needing housing

Miscellaneous:

- Eades believes 2002 Comp Plan includes language prohibiting chain stores, Johnson recalls voting to remove (or disavow); locate but avoid in update

Next Steps/Calendar:

Scheduled Plan Commission meetings and potential topic areas:

September 11 Work Session: Land Use Draft Objectives and Future Land Use Map

September 25 Work Session: Introductory Materials

October 9 Work Session: Finalize full draft text and maps

October 23 Regular meeting (may not need a Work Session, but hold the date)

November 13 Work Session if needed. If committees have not all reviewed the draft, consider scheduling for November 20th or 27th

November 27 Regular meeting; could be used to hold a public hearing and make final recommendations to the Council if committee referrals are completed

Ask the Common Council to consider re-scheduling its October meeting from the 9th to 15th to allow the Plan Commission to potentially finalize its “draft plan” on October 9th.

The most ambitious schedule for the plan’s final adoption would be:

October 15 – introduction and referral to all relevant city committees

October/November – all committees review and suggest revisions

November 13 – Council opens a public hearing and considers input from committees that have reviewed (then recessed public hearing) or waits until all recommendations/revisions have been received

December 10 – Council opens (or completes) public hearing on Comp Plan, makes final revisions and considers adoption