**City of Bayfield**

**Parks & Recreation Committee Meeting Minutes**

**January. 4th, 2024 @ 8:00 a.m.**

1. Call to Order: 8:05 am
2. Roll Call:
   * Members present: Carrier, Clark, Havlick, Ray, Rovi
   * Members Absent: None
   * Others Present: T. Kovachavich, D. Weeks
   * Recreation & Fitness Resources: None
3. **Motion to** Approve Agenda: Ray/Clark (carried)
4. **Motion to** Approve Minutes\* from Dec. 7th: Clark/Havlick; Discussion: clarification was added the willow tree at Halvor-Reiten beach was removed at the behest of the Tree Board (motion carried)
5. Public Input on Agenda Items: None

Agenda

Permit Applications (if any): None

Standard Update Reports:

1. Rec. Center Information Sharing (Jacob Kaiser): N/A
2. Playground Subcommittee Report (Vadnais/Hogan): memo attached to meeting agenda; it was also noted that the subcommittee met with Kelly Peterson (UW Extension) in December; a full update will happen in February.
3. Budget/Finance Report (if any) \*: D. Weeks provided budget updates that are attached to the meeting agenda.
4. Round-robin reports from adopters & Public Works Director:
   * Big Ravine Preserve/Iron Bridge (Clark): (1) Clark mentioned some creek crossings that could be improved next working season; one spot would benefit from a bridge; this will be captured in the Outdoor Recreation Plan. (2) Clark and Carrier have obtained a “Weed Wrench” for use by the committee; they plan to test it on a stand of buckthorn, weather permitting. (3) A tree down across the west rim trail will need attention.
   * Cooper Hill Park (Havlick): No update
   * Dalrymple Campground (Ray): No update (park closed)
   * East Dock Park (Subcommittee): No update
   * Halvor Reiten Park (Rovi): No update
   * Waterfront Walk (Jake’s Park, Memorial Park Annex, Turning Point Fountain) (Rovi): No update
   * Washington Ave. Lake Access (Carrier): No update
   * Other
   * Bayfield Area Trails (BATs) Report (Clark): (1) The committee has approved and adopted a trail naming convention that is intended to engage landowners and be culturally sensitive. (2) The BATs vision and mission statements, which will encompass much of the Bayfield peninsula, is expected to be in place by June. (3) BATs will be developing accurate trail maps using GIS.

Old Business:

* + - * 1. Winter Walking Activity in Pavilion: D. Weeks presented detailed financial estimates for the cost of operating the pavilion for winter walking; these numbers will be shared with Bill Bland who will follow up with contacts and look for support to open the pavilion to this activity.
        2. Outdoor Recreation Plan – 2024 updates and progress monitoring

The ORP was introduced to the new committee members with discussion and questions around how the plan was originally laid out and later amended. This was in preparation for a detailed update to the plan that will be the main topic for our February meeting. Team members were assigned to go through the plan and actions and determine what’s been done, what might need to be added, removed, etc.

* + - * 1. Ray will look into best practices for the operation of campgrounds using a reservation system along with on-site hosts. We’re looking at what might be feasible for Dalrymple Campground.

New Business: None

Next Meeting: 8 am, Feb. 1st, City Hall

Motion to adjourn: Ray/Havlick (carried)