

Minutes of the Bayfield Carnegie Library Board of Trustees Meeting

Library Board of Trustees Meeting: Wednesday, July 17th. Called to order at 4:01 pm.

ATTENDANCE

Present: Mary Lynch as president, Teresa Weber, Shyam Gray, Linda Georgeson, Bill Bland, Annunziata Feldis,

MINUTES

Motion to approve minutes of the June meeting made by Bland, seconded by Feldis.
Motion Carried.

FINANCIAL REPORT

- There will be a transfer of \$7, 920 from library checking to the General Fund-CIP line to pay for a portion of the lampposts.

Motion to approve the financial reports and bills and to pay the bills made by Feldis, seconded by Bland. **Motion Carried.**

LIBRARIANS REPORT

- We received a \$5000 donation in July.
- Library usage is up from June.
- Canvas logo bags have been ordered from Penny Print Studio.

Motion to present a logo shirt to each library employee at no cost made by Georgeson, seconded by Feldis. **Motion Carried.**

CONTINUING BUSINESS

- The handicap door is once again not in service. The company is responsible for the problem and aware of the situation. They will repair it when next in the area.
- Once all the parts of the lampposts are received, the electrician will be contacted to install the lampposts, outlets, and ceiling fans.
- The wooden front doors need refinishing, a project that needs to be checked on and maintained regularly. Teresa is in the process of trying to locate an insured individual to do the work.
- July 29 is the date set to start replacing the carpeting.

NEW BUSINESS

- The Technology Support budget for 2025 has been increased by \$1000 from 2024 to pay for any increase in fees from Northern Waters and their potential merger.
- Other supplies and expenses line increased by \$200 on 2025 budget.
- In order to pay for 2025 CIP's, Teresa is requesting \$18,750 from Bayfield County and the Building Strong Libraries program, \$40,000 from the City of Bayfield General Fund, and \$21,250 from the Library Savings.
- All money in Library Saving is generated by donations or fundraisers.
- A change in the Fair Labor Standards Act applies to Teresa and her salary will need to be adjusted to meet those changes by January 1, 2025.
- An increase of \$1/hr. + Cost of Living adjustment (to be determined) to each library staff member has been proposed for the 2025 budget.

Motion to approve the 2025 Budget Proposal made by Gray, seconded by Georgeson.
Motion Carried.

- There will be a vote on July 18 to determine whether a merger between Northern Waters and WVLS will occur. The new system (NICE) would have financial repercussions and create a change in what is available to our patrons, but it is not clear yet what those changes are.

FUTURE AGENDA ITEMS

- Linda Georgeson will report back on the Land O' Lakes fundraiser.
- A Thank You card for West Wind Fund and the grant money received for the lampposts.
- Painting lines on the library parking lot, and a designated parking place on road?

The next meeting is scheduled for Wednesday, August 21st at 4 pm.

Motion to adjourn the meeting made by Georgeson, seconded by Feldis. **Motion Carried.**

Meeting adjourned at 5:22 pm.

Respectfully submitted,

Shyam Devi Gray