

CITY OF BAYFIELD TREE BOARD

MEETING MINUTES

MONDAY,

January 25, 2023

CALL TO ORDER: The meeting was convened by B. Cozzi, City Forester and Chairman of the Tree Board at 5:07 PM. This was a combination in-person and virtual meeting.

MEMBERS PRESENT: Beth Cozzi, Dionne Johnston, Susan Hedman, Sherman Edwards, and Jacob Geisler.

MEMBERS EXCUSED: Jane Edwards, and Tad Paavola.

APPROVAL OF MINUTES:

A motion was made by S. Hedman to approve the minutes of the meeting of October 18, 2022. D. Johnston seconded the motion. The motion carried.

As an informational item, it was duly noted that the meeting scheduled for November 21, 2022 had not been convened due to the lack of a quorum.

FINANCIAL REPORT:

The Tree Board budget for CY 2022 was \$6,500. At the close of the calendar year, \$6,116.36 or 94.1% was expended. The Tree Inventory Project was closed out prior to December 31st, and the DNR payment had also be received. There are no outstanding budgetary/expenditure items at the end of the calendar/budget year.

The Tree Board budget for CY 2023 is \$6,500. The fiscal challenge will be to implement selected recommendations of the Tree Inventory Project within these fiscal limits. There are inadequate funds to complete all or even a substantial portion of the Project recommendations. Come July 2023, when CY 2024 budgets are being prepared, the Tree Board will be a better position to substantiate the need for an expanded budget for CY 2024. Grant funds may also be a source of funds to augment the Tree Board budget.

AGENDA ITEMS:

1. The Operations Report produced by the Tree Inventory Project was discussed in some detail. Emphasis was given to the priorities noted in the report: (1) Emerald Ash Borer treatment and (2) pruning and tree removal. Due to the extensive need for the latter and the potential cost involved, a priority system will need to be put into place or additional funding will need to be sought or a combination of these. Years one and two of the Operations plan are a catch-up period for such activities. Budgetary projections reflect that. This topic will be on the agenda of subsequent meetings of the Tree Board.
2. B. Cozzi reported on the Bayfield Community Educational Foundation grant, which was a collaborative project with the School District of Bayfield. The project has been closed out. The in-kind work requirement has been met. The only remaining portion of the project is the

- assembly on-site of the gazebo purchased to serve as an outdoor classroom. The materials arrived too late in the fall. Construction will take place as soon as weather conditions permit.
3. There was no new or updated information to report on the boulevard tree plantings completed this past fall.
 4. The possibility of a winter pruning work day was discussed. It is hoped that such can be scheduled at some future date. Board members were encouraged to make use of on-line resources to familiarize themselves with this activity. A link was included with the agenda for today's meeting.
 5. Planning is underway for a May 2023 Arbor Day event in collaboration with the 4th grade class of Bayfield Schools.

FOLLOW-UP MEETING:

The next meeting of the Tree Board is scheduled for February 22, 2023 at 5:00 PM. This meeting will be at the Bayfield City Hall

ADJOURNMENT:

A motion for adjournment was made by D. Johnston and seconded by S. Hedman. The motion carried. The meeting was adjourned at 5:31PM.

Respectfully Submitted.

Jacob Geisler