

CITY OF BAYFIELD HARBOR COMMISSION MEETING
Minutes of October 1, 2019 - 4 p.m. at the Bayfield City Hall

Call Regular Meeting to Order - Roll Call: Chairman Bryan called the meeting to order at 4:00 p.m. at the Bayfield City Hall followed by roll call.

Present: Dougherty, Shrider, Dahl and Chairman Bryan

Absent: Bauer

Others: William Peterson, Bryce Albrecht, Dan Boucher, Jim Lynch, PWD Kovachevich and Clerk Hoopman

Approve Agenda: Dougherty/Dahl moved to approve the agenda as presented. Carried.

Review/Approve Minutes from September 12, 2019: Dahl/Dougherty moved to approve the minutes from September 12, 2019 as presented. Carried.

Public Input on Agenda Items: None.

AGENDA:

Marina

1. Fuel Containment Repairs – Update

The project was awarded to A-Z Plumbing and the City Treasurer has been asked to process the required 25% down payment of which the City already received a check from the insurance carrier to cover that amount.

2. Insurance Information/Updates:

a. **Underground Storage Tank:** Hoopman solicited for additional quotes for the underground storage tank and made some progress in finding a lower price option. However, due to the loss in making a change after the policy was renewed, Hoopman recommended we leave it as is until next September.

b. **Pier and Wharf:** The Commission was informed by Hoopman the overall value of the Marina Dock/Slips increased from \$75,000 to \$601,923. The premium will increase from \$3302 to \$3709. Commissioner's asked Hoopman to provide them with the policy details to make sure they understood if there were any fine print exclusions.

c. **Business Income Insurance:** Hoopman received a quote of \$72.00 for \$200,000 coverage (\$1000 deductible) which she recommends the Commission endorse. Dougherty/Shrider made a motion to move forward with obtaining the Business Income Insurance as specified. Carried.

Carried.

3. Kasco Deicers Information/Update:

To date, the Commission has not received any additional information on the Kasco Deicing Units. It was hoped we would have received more detailed information on the number of units/mounting brackets that are needed for each dock. It appeared in the information obtained earlier, the Dock names were not accurate in the first proposal. The quote received was for 52 $\frac{3}{4}$ HP Units, 37 $\frac{1}{2}$ HP Units and 34 mounting brackets in the amount of \$51996.97 which included tax of \$2943.23 (this would be eliminated if we order directly).

Chairman Bryan recommended the Commission pursue purchasing the units for D Dock and the Fuel Dock and take a wait and see approach for A, B and C Docks. Discussion ensued (highlights below):

- PWD Kovachevich heard back from the Kasco Reps. and he's hoping to set up a meeting with them in the very near future and can confirm with them the location and number of units/mounting brackets needed.
- Nobody knew of another vendor to seek a quote from.
- Commissioner's believe we need the units ASAP for D Dock and the Fuel Dock.
- Operator Peterson said D Dock is in the water all the time, the other docks are not always, but they are when the seiche is high.
- Shrider noted, that even the expert has said that ice is completely unpredictable.
- Suggestion made to forward with getting units for D Dock, and since supply isn't a problem buy more when needed.
- It was believed that availability wouldn't be a problem, but PWD Kovachevich will check again.

Shrider/Dougherty made a motion to buy Kasko Deicers with 50' cords, adapters and mounts for D Dock and the Fuel Dock, as specified by the Kasko Representative, (est. 31 units) and review the revised/updated information from the Kasko Representative at the next meeting and reconsider purchasing additional units for A,B, and C Docks when more solid information is known on number of units and price. Carried.

4. **Breakwater and Shoreline Improvement Project – Grant Updates**

Hoopman informed the Commission:

- Today, the contract for the WCMG Program was received. It will be signed and returned ASAP.
- Our HAP Grant Application is one of eight other projects, all totaling \$19,650,159. There is only \$8,400,960 available. The Committee meets in Mid-November to select which projects get funded.
- The WIDOT is providing a new grant opportunity. Bruce Lunde, MSA has been made aware of the grant program. He believes the program is a good fit, at least for the Seawall component, and will be submitting an application on our behalf. Chairman Bryan noted he will get in touch with Bewley and Meyer to seek their support for our project.

5. **Marina Lessee: August Fees Report:** The Commission received the August Fees Report. Informational only; no action required.

6. **Marina Lessee: Issues/Concerns:** None discussed.

7. **Public Works Director Report: Issues/concerns/updates:** None discussed.

City Dock

1. **Public Works Director Report: Issues/Concerns/Updates:** None discussed.

L.E. Building-Slip/Fishing Pier/Boat Ramp

1. **Public Works Director Report: Issues/Concerns/Updates:** None discussed.

Other Business/Concerns

1. **Schedule Next Meeting(s):**

- November 4, 2019, 4 p.m.
- December 2, 2019, 4 p.m.
- January 6, 2020, 4 p.m. (If needed)

Adjourn: Shrider/Dahl made a motion to adjourn. Carried. (4:51 p.m.)