

# City of Bayfield

## Architectural Review Board Meeting

### Minutes of November 28, 2022

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**Call to Order:** Chairman Carrier called the meeting to order at 5 p.m. at the Bayfield City Hall.

**Present:** Chairman Carrier, Eldred, Shrider, and Spence

**Absent:** Bogaard and Reimer

**Others:** Dede Eckels, Pete Skoro, Linda and Ashley Georgeson, Mayor Ringberg and Clerk/ZA Hoopman

**Approve Agenda:** Eldred/Shrider moved to approve the agenda as presented. Carried.

**Review Previous Meeting Minutes of October 24, 2022:** Shrider/Eldred made a motion to approve the previous meeting minutes as provided. Carried.

**Public Input on Agenda Items:** None.

#### Agenda:

##### 1. Building Permit #48-22, Block 108, Lots 19 and 20

Peter Skoro and Deanna Eckels, 420 Manypenny Avenue are seeking permission to construct a 24'x24' garage on the Southwest corner of their property.

Eldred/Spence made a motion to approve the application with the following understanding:

- a. The applicants will verify the Front Yard Setback was measured from the Southwest corner of the proposed garage and will be setback 10'.
- b. The garage roof pitch must match the house roof pitch.
- c. The garage roofing material will be asphalt and color must match the house.
- d. The garage siding and trim detail will match the existing house scheme and color.
- e. The windows will be vertical to match house which are double hung.

Discussion ensued on the easement between the applicant and the property owner to the South (Georgeson). Ms. Georgeson was present and noted she is in favor of the application to build a garage but has concerns about the new landscaping that impacts access to her property and future water run-off issues. The Board discussed whether the garage should be set back as noted in the HD Guidelines but concluded the porch which is not distinctly shown on the schematic softens the streetscape view. They also understood the other site issues that negates the ability to move the structure back further.

Motion carried, all ayes.

##### 2. Zoning Administrator Report: Informational, no action required.

### **3. Discuss Historic District Guidelines / Updates**

Minutes of October 20 and 30<sup>th</sup>, and November 6

Informational, no action required. Chairman Carrier said they are working on setting up their next meeting. Hoopman made the following comments:

- The HPO was developed by the community and has been supported in the last two City Comprehensive plan. The Community wants these guidelines.
- Dionne Johnston is a great resource as she was part of the group that first developed the guidelines. The sub-committee may want to talk to her to get insight on the current guidelines.

### **4. Next Meeting Date and Time**

- December 19, 2022, 5 p.m. (if needed)
- January 23, 2023, 5 p.m. (if needed)

**Adjournment:** Shrider/Eldred moved to adjourn. Carried. (6:49 p.m.)

Minutes by Billie L. Hoopman, Clerk/ZA