

CITY OF BAYFIELD HARBOR COMMISSION MEETING
Minutes of Monday, November 5, 2018 - 4 p.m. at the Bayfield City Hall

Call Regular Meeting to Order - Roll Call:

Chairman Bryan called the meeting to order at 4:00 p.m. at the Bayfield City Hall followed by roll call.

Present: Chairman Bryan, Fredenberg, Dahl, Bauer and Dougherty (Alt.)

Absent: Shrider

Others: Bill Peterson-AIM, Bryce Albrecht and Dan Boucher-AICS, Bruce Lunde-MSA, Sherman Edwards, Rob Reimer-Distinctive Painting, Mayor Ringberg, Tom Kovachevich-PWD, and Billie Hoopman-Clerk

Approve Agenda: Fredenberg/Dahl moved to approve the agenda as presented, but to change the order to allow all guests to appear first; Rob Reimer, LE Building Painting Project; Sherman Edwards, Bubbler System; and Bruce Lunde, MSA Engineering Draft Report of Breakwall and Seawalls. Carried.

Review/Approve Minutes from October 1, 2018: Bauer/Dahl moved to approve the Harbor Commission minutes from October 1, 2018 as presented. Carried.

Public Input on Agenda Items: None

Appointment: Ted Dougherty, Alternate was introduced and welcomed to the Commission by Chairman Bryan.

AGENDA (modified as approve above):

L.E. Building

1. L.E Building Painting: Revised Bid / Alternatives (Rob Reimer)

Rob Reimer, was at the meeting to discuss the painting project at the LE Building. He began by noting he declined to bid the first time around due to timing issues. He looked at the building this time and told the Commission he feels that painting is not worth the money. This project as specified would be very expensive due to the repairs needed. Access to the waterside will also increase the price. Looking at \$20-30,000 or more. He likely would even bid it on a time and materials basis since you don't really know what you'll find under the siding; especially on the south side (Lakeside). He suggested they consider re-siding the building with a pre-finished concrete fiber board.

Chairman Bryan asked him if they could overlay the siding. This was not recommended by Reimer due to possible moisture issues.

Chairman Bryan reminded the Commission that he received a soft quote for siding in the amount of \$.80/lin. foot. He said this could be cost competitive but adding in the windows, might not be.

Commissioner's thanked Reimer for his honesty and thoughtfulness in attending the meeting.

Reimer said, if the building had a good paint job is should last about 8-10 years. Otherwise there are underlying issues.

Dahl, asked if we could have both painting and residing bids for the next meeting?

Hoopman discussed the legal bid requirements.

Bryan said he would try and obtain a soft quote/estimate for the residing work by the next meeting. The second round of paint bids are due Nov. 15, 2018 at 1 p.m.

Marina

3. Bubbler System Update: Sherman Edwards (diver) was at the meeting to discuss the major break that will be fixed on the bubbler system at the marina tomorrow. He provided the Commission with a written schematic of the break. PWD Kovachevich said, he's not sure how the line broke, but it was broken after it was turned off. The Commission thanked Edwards for the many years he has serviced the bubbler system.

4. Evaluation of the Marina Breakwall/Seawalls: MSA/s "Draft" Report

Commission members were given a copy of a 26-page Apostle Islands Marina Draft Condition Assessment Report which was prepared by MSA and Marine Tech, LLC. Mr. Bruce Lunde, Engineer provided a summary of the content and briefly described the options for repair of the East Breakwater, A Dock and South Shoreline.

- East Dock needs work. There are missing timbers on the outside, some missing on the inside. Most of the rock has stayed in place due to the size. The original design allowed the water to pass through; this keeps the water fresh. Continuing to maintain fresh water was noted as being important to Commission members. Finding timber that's integrity is the same as what the previously used would be hard. There was some concern about the lake floor drop off a short way from the breakwall. Three feet below the water, timbers are in good shape.
- A Dock has some serious issues. Almost the entire portion has fallen lakeward about a foot, and has actually dropped. In Option #3, we'd lose about 10' of real estate.
- The South Shore has a timber crib structure. Ted Smith, said the entire crib structure lays on a bed of planking. The armor stone placed on top has sloughed off and has gone to the bottom of the lake.

This will remain on the Commission's agenda going forward. Seeking grant/funding assistance is a must.

City Dock

1. Annual Race Week

Chairman Bryan suggested the Commission consider asking Race Week to host their event on a weekend other than the 4th of July. The economy could use a boost at the end of June. There was also an e-mail and photos included in the Commission packets and they learned Race Week folks dealt with all the issues noted. For a variety of reasons, it was noted that Race Week could not easily, if at all, change weekends.

- Canadian kids are in school programs
- A good percentage of people also race in Wayzata, but they close for the July 4th weekend. Those sailors aren't going to miss a scheduled race to come to Bayfield on an alternative weekend.
- For 2019, a large group has already booked their lodging.
- Race Judges are booked in advance.

It was determined that it was far too late in the year to ask Race Week to change their event date in 2019. Chairman Bryan suggested they keep this an open issue

for future years and maybe discuss again in April/May. However, Bauer said he'd be more inclined to not ask them to change the date, rather look for other opportunities to increase business at other times during the year.

PWD Kovachevich reminded everyone, the event needs better signage, when it's reserved. The use of a dock captain might work.

2. MIFL Ramp Update – October 15, 2018

Commissioner's received a letter of response from the MIFL on their inquiry to the status of construction on their proposed ramp/dock. The letter indicated work was not planned until Spring of 2020. Commissioner's noted there was an agreement in place regarding improvements to the ramp that were to be done within three years. Hoopman quickly perused the MOU and no language was included that specifies a timeline. They asked her to look back in the minutes to find where the agreement was made to fix the ramp within three years.

3. West's Big Lake Properties, Inc.- Dock Shop, Dock Renovation CUP Request –

Update: Commissioners were provided with copies of the Plan Commission minutes of October 23, 2018 along with the two proposals/concepts for repair and rehabilitation of the dock at 19 Front Street: Sheet Pike Entire Dock or use Bent Pile Option, which is like a bridge concept. Chairman Bryan noted he favors a flow through, or breaker-rock on shoreline. Doesn't want stagnant water. There was some thought that sheet pile would protect the Pavilion the most. If this option is chosen, the dock will be two feet taller, and two feet wider. The Mayor said the Harbor Commission will be asked again for their thoughts when an option is selected and there are more complete details. The worst case would be if the dock wasn't there at all.

4. Winter Dockage Rates (non-fishing or ferry boats): Hoopman received an inquiry for winter dockage for a 60-65 tug. She asked the Commission what the dockage rate should be since there are rates only established for Fishing and Ferry Boats.

Fredenberg/Bauer made a motion to charge on a per foot basis, based on the "Bayfield". Carried.

5. Public Works Director Report: Issues/Concerns/Updates: Nothing to report.

L.E. Building-Slip/Fishing Pier/Boat Ramp

2. Public Works Director Report: Issues/Concerns/Updates: None.

Marina

1. Marina Lessee September Reports: The Commission received a copy of the September Fees Report. Informational, no action needed or required.

2. Marina Lessee: Issues/Concerns

Operator Peterson informed the Commission he has completed the winterization work. He provided a written letter for the file.

5. Underground Storage Tank Renewal: Commissioner's received a copy of the Wisconsin Department of Ag., Trade and Consumer Protection's notice of pending/submitted application for their Underground Storage Tank. Informational, no action required.

6. Public Works Director Report: Issues/concerns/updates: PWD Kovachevich told the Commission that after Sherman repairs the large break and any others tomorrow, the blowers will be turned and left on.

Other Business/Concerns

1. Schedule Next Meeting(s):

- **Monday, December 3, 2018 at 4 p.m.**

Homework assigned - Please review the 2018 Comp. Plan with two sets of eyes, as a Harbor Commission Member and City Resident. Please be prepared to let us know what you think and if you have any suggested changes. The Mayor informed them once the plan is in place it will require the Commission to develop action items and a long-term plan.

- **Monday, January 7, 2019 at 4 p.m.**

Adjourn: Bauer/Dahl moved to adjourn. Carried. (5:26 p.m.)

Minutes by: Billie L. Hoopman, Clerk