

CITY OF BAYFIELD HARBOR COMMISSION

Minutes of February 5, 2024, 3:30 p.m.

Call to Order/Roll Call:

Chairman Dougherty called the meeting to order at 3:30 p.m. followed by roll call.

Present: Dougherty, Jensen, Shrider, and Zawislak

Absent: Bauer

Others: Mayor Ringberg, Councilor Carrier, Laura Lima, R. Baker, Craig Skaaden, Rick Amsden, Mollie Carrier, Kylie Vadnais, Grace Hogan, William Peterson, Shannon Mager, John Madigan, and unidentified callers 02,03 and 04.

Staff: Harbormaster Hays, Clerk Hoopman, PWD Kovachevich, and Operator Pearson

Chairman Dougherty welcomed Josh Pearson to the meeting and noted he has been hired as the new PWD and will assume the position upon Tom's retirement. Thank you, Tom, for all your hard work and welcome Josh!

Review/Approve Agenda: Shrider/Jensen made a motion to approve the agenda. Carried.

Review/Accept meeting minutes of January 8, 2024: Jensen/Shrider motioned to approve the minutes from January 8, 2024, as presented. Carried.

Public Input on Agenda Items:

Due to the timing of receipt, the letter dated February 5, 2024, from Mark Stout, a slip owner regarding nightly rental boats will be reviewed at the Harbor's next meeting.

City Dock

- 1. Finger Pier Project – Updates:** The Commission learned AIM Consulting Engineers has been contacted and it is expected we will be hearing from them by the end of the week.
- 2. Apostle Islands Cruise Service Lease:** John Madigan, Owner said they were expecting their Attorney's review today. All expect the agreement will be finalized by next month.
- 3. Public Works Director Report: Issues/Concerns/Updates:** PWD Kovachevich noted the rub rails on the outer "T" need some work, but due to the lack of ice access is difficult.

Marina

- 1. 2024 Race Week:** Shrider/Zawislak made a motion to approve the contract as presented at a rate of \$3000. Passed by voice vote.
- 2. Harbormaster Report:**
 - a. Held two productive employee interviews today.
 - b. Checked in with Conolift and equipment is on schedule. Planning site visit at the end of February.
 - c. The dock office has been demoed. Getting estimates for drywall.
 - d. Purchased and setting up QuickBooks; program that interfaces with Scribble.
 - e. Proposed logos were provided. Informational, no action taken.
 - f. 2024 Occupancy is great; only have a few 25' slips available.
 - g. Working on USCG heavy weather agreement for space at the marina. No action on the LE Slip space.
 - h. Need to work on obtaining a flatbed trailer.

- 3. Public Works Director Report: Issues/Concerns/Updates:**
 - a. Bubblers are working great at the Marina.
 - b. They are watching five pilings that may need to be re-set.
 - c. The Boat Ramp may need to be aerated to avoid the pins shearing off due to ice heaving.

- 4. Underground Storage Tank Replacement – RFP Update:** Harbormaster Hays and Clerk Hoopman have posted the RFP and bids are due March 4, 2024.

L.E. Building-Slip/Fishing Pier/Boat Ramp

- 1. Public Works Director Report: Issues/Concerns/Updates** - see above.

Other/ Business/Concerns

1. East Dock Playground Model

Councilor Carrier provided a quick summary of the East Dock Proposal included in the meeting packet. Carrier and Hogan provided some additional details on the proposed phases and opportunities. The Harbor Commission is interested and supportive of the project. Zawislak offered to sit on the planning committee to work as a liaison between the Playground/Parks Committee and Harbor Commission.

Phase 4 includes property historically used by the Harbor Commission for seasonal parking (130 marina slips) and winter boat storage (32 boats see schematic). Hoopman requested this be kept in mind as it could result in a loss of needed space and money.

2. Schedule Next Meeting(s):

- a. March 4, 2024, 3:30 p.m.
 - Agenda Items: Budget Update, and Marina Nightly Boat Rentals
 - Shrider will not be able to attend meeting on March 4, 2024.
 - This will be PWD Kovachevich's last meeting.
- b. April 1, 2024, 3:30 p.m.

Adjourn: Zawislak/Shrider made a motion to adjourn. Carried.

Minutes by Billie L. Hoopman, Clerk